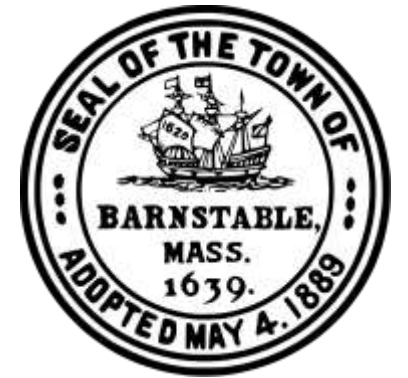

TOWN OF BARNSTABLE 2021 PUBLIC MEETING ON THE DRAFT CAPER



AUGUST 16, 2022, 12-1:30 PM

HELD VIRTUALLY VIA ZOOM

PRESENTED BY BARRETT PLANNING GROUP LLC



MEETING OVERVIEW

- Introduction and Overview of the Program
- Summary of 2021 CAPER and Financials
- Q & A and Next Steps

POINTS OF CONTACT

- Elizabeth Jenkins, AICP: Planning and Community Development Director, Town of Barnstable
 - elizabeth.jenkins@town.barnstable.ma.us
 - Office: 508-862-4678
- Fiona Coughlan, AICP: Community Planner, Barrett Planning Group LLC
 - Fiona@barrettplanningllc.com
 - Office: 781-934-0073 x3





OVERVIEW: CDBG

Barnstable receives Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to address critical housing and community development needs. CDBG has been an asset in Town for many years. As an Entitlement Grantee, Barnstable develops its own programs and funding priorities.

A Five-Year Consolidated Plan, yearly Action Plan, and yearly CAPER are required by law for recipients. Each help coordinate grantee resources, promote long-range planning, evaluate needs and priorities, and measure progress toward achieving goals.

CDBG is overseen and administered by the Planning and Development Department. PDD is responsible for all CDBG administrative and operational functions, monitoring, and reporting to HUD. This includes working with and collecting data from all sub-recipients.

Barnstable can also receive federal HOME funds as a member of the Barnstable County HOME Consortium. HOME focuses on housing opportunities for those in need. HOME and CDBG may be used together to fund eligible activities.

EXAMPLES OF ELIGIBLE ACTIVITIES



HOUSING



PUBLIC FACILITIES AND
INFRASTRUCTURE



ECONOMIC DEVELOPMENT



PUBLIC AND SOCIAL
SERVICES



CDBG PROGRAMMATIC LIMITATIONS



Every applicant must be able to meet one of three national objectives:

- Low- to moderate- income (LMI) benefit;
- Elimination of slum and blight; or
- Urgent need

Aggregate benefit for all activities: 70% overall must assist LMI persons

The primary objective is to service those making <80% of the Area Median Income (AMI)

HUD requires documentation of compliance with a national objective for all funded projects

Proof of income, assets, and other documentation required for applicants

Documentation must be submitted quarterly to demonstrate income eligibility of those benefiting from CDBG. Must be consistent with HUD income calculation methods

Funding is primarily targeted in the NRSA/Target Area - 55% geographic distribution

Public services cap: 15% of the entitlement grant and program income

Administrative cap: 20% of the entitlement grant and program income

Urgent Needs, Slum and Blight, and Historic Preservation activities capped at 30% of award for a 1-, 3- or 5-year period

WHAT IS THE CAPER?

- Required report completed by the Town that tracks accomplishments of funded activities and progress toward meeting one-year goals in the *Annual Action Plan*.
 - Organized by accomplishment data by goal
 - Accomplishments tracked as separate activities during the program year
 - Depends on accurate, consistent data submitted by subrecipients
 - Evaluates effectiveness of programs - who is performing well vs. who is experiencing issues
- The Town publishes the draft CAPER for public comment and submits the final version after the comment period (15 days) in HUD's Integrated Disbursement and Information System (IDIS).
- The CAPER is due to HUD 90 days after close of program year (by September 30th)
- Annual Action Plans must be updated before CAPER submission



PRIORITIES AND GOALS FOR 2021 CAPER

Con Plan & AAP Goals/National Objectives

Decent Housing

Suitable Living Environments

Economic Opportunities

Nationally Required Outcomes for Activities

Availability/
Accessibility

Affordability

Sustainability

CAPER Priorities to Achieve Goals & Outcomes

Affordable Housing

Public Services

Public Facility, Infrastructure,
Public Improvements

Priorities for Vulnerable
Populations

NRSA/
Target Area

Economic Opportunities

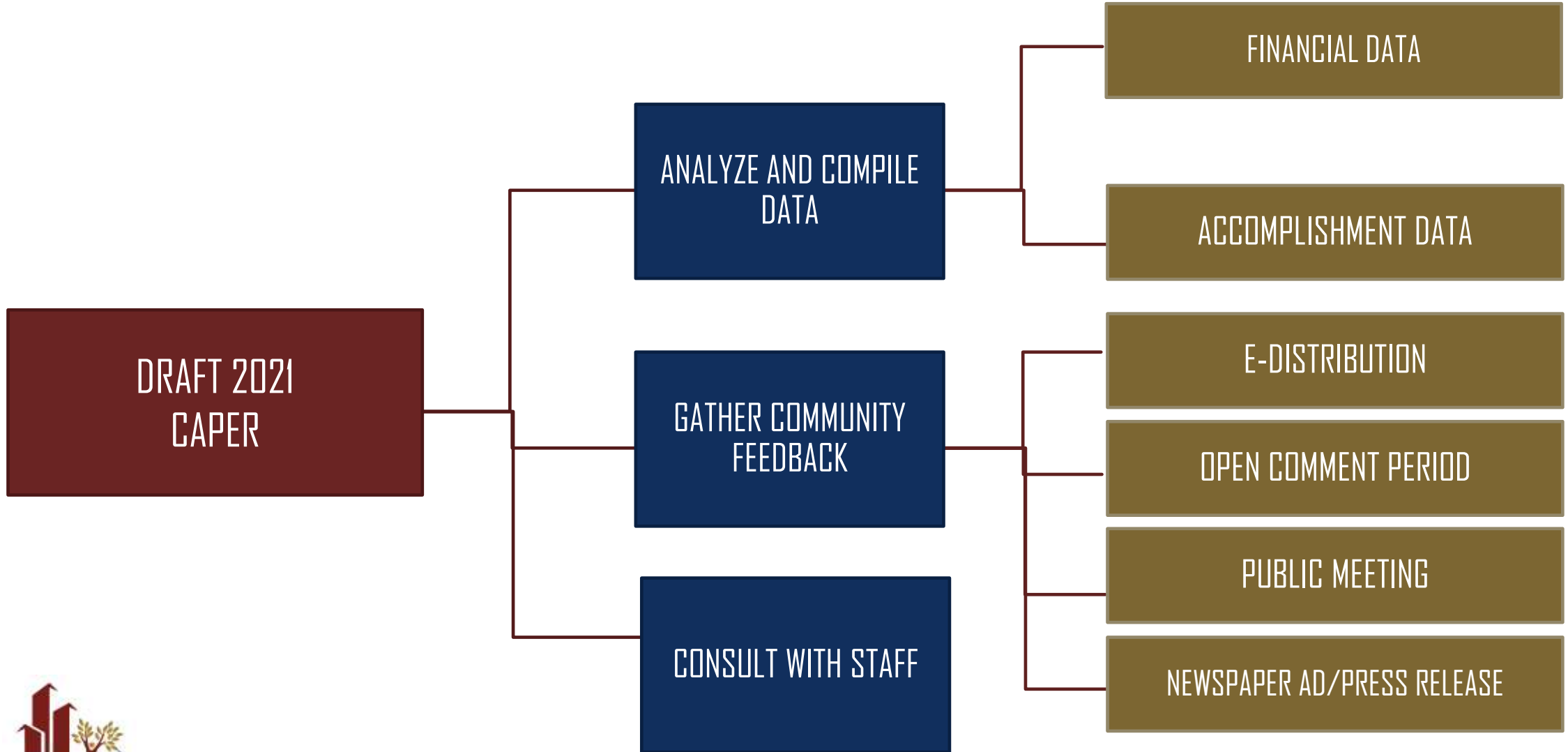
Planning &
Administration

Pre-Award
Costs

Urgent Needs, Slum &
Blight, Historic
Preservation

Response to Support Infectious
Disease or Other Urgent Needs

SUMMARY OF DRAFTING PROCESS



CITIZEN PARTICIPATION PLAN

- The CAPER adheres to the Town's Citizen Participation Plan (CPP) - subject to 24 CFR 91.105 (Title 24)
- The CPP outlines citizen participation in development and implementation of Con Plans, AAPs, sub. amendments, and CAPERs.
- Anyone wishing to receive email notifications can email with "Add to CDBG List" in subject field or call 508-862-4678
- **In no case shall the Town of Barnstable disclose any information concerning the financial status of any program participant(s)*

Procedures for Planning:

- Public Hearings/Meetings
- Public Meeting Notices (Town Clerk, OML, etc.)
- Public Comment Period
- Consultation Meetings (Con Plan)
- Surveys (Con Plan)
- Press releases - distributed to local agencies and press
- Notices/draft documents posted on Town website
- Mail distribution list - agencies serving LMI persons, residents requesting info, etc.



CITIZEN PARTICIPATION SUMMARY

Outreach Mode	Summary
Public Meeting	<i>Today!</i>
Press Release	Issued 8/12/2022. Posted on Town website, Town e-newsletter, Town Clerk's Office
Comment Period	Open from today until 8/31/2022 – comments made by mail, email or in-person. Paper copies available in Town Hall
Internet Outreach	Direct email to CDBG distribution list and interested parties - community organizations servicing LMI & special needs populations
Newspaper Legal Ad	Document availability and public comment period published in the local newspaper

**Notices are posted on the website in English, Spanish, and Portuguese - the Town website can translate materials into 100 different languages to encourage participation of non-English speakers. Meeting places/documents are available in accessible locations and reasonable accommodations are available for persons with disabilities. Notices are sent to public housing agencies to encourage public housing residents to participate in the process.*

STAY ENGAGED!

- The draft CAPER will be available on PDD's website and paper copies will be available for public comment until August 31, 2022.
- Email elizabeth.jenkins@town.barnstable.ma.us with "CDBG Comments" in the subject line
- Please submit written comments to:

ATTN: CDBG
Planning & Development Dept.
367 Main Street, 3rd Floor
Hyannis, MA 02601



PROGRAM YEAR SUMMARY

JULY 1, 2021 – JUNE 30, 2022



FUNDING SNAPSHOT

FY₂₁ AVAILABLE FUNDING SOURCES

- FY₂₁ ENTITLEMENT GRANT: \$316,233
 - PROGRAM INCOME (PI) AS OF 6/30/22: \$12,342.55 (ORIGINALLY \$33,003.51)
 - TOTAL: \$320,017.55
- CV-GRANT (CARES): \$297,191.68
 - NO PI
- MUST SPEND PI FIRST PER HUD REGULATIONS

- PUBLIC SERVICE CAP REGULATIONS WAIVED FOR CV \$
- PRIOR YEAR RESOURCES GOING INTO PY₂₂: \$654,256.81

FY₂₁ EXPENDITURES ALLOCATION

- 2021 TOTAL EXPENDITURES: \$57,951.25
- 2021 UNEXPENDED BALANCE: \$258,281.75
- CV-GRANT (CARES) EXPENDITURES: \$221,459.71
- CV-GRANT UNEXPENDED: \$460,799.29

- DISBURSED FOR 2021 PLANNING & ADMIN: \$45,185.03 (13% of 20% ORIGINAL CAP)
- DISBURSED IN IDIS FOR CV PLANNING & ADMIN THUS FAR: \$44,644.19 (6.5% of 20% CAP)

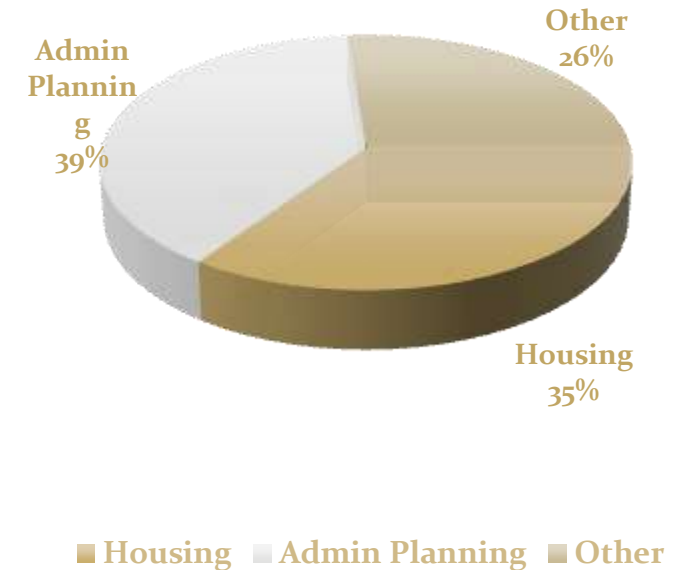
- DISBURSED FOR 2021 PUBLIC SERVICES: \$30,341.07 (8.6% of 15% ORIGINAL CAP)
- DISBURSED FOR CV PUBLIC SERVICES THUS FAR: \$106,815.52 (NOT SUBJECT TO CAP)

SUMMARY OF ALL 2021 PROGRAMS

PROGRAM ALLOCATION AND EXPENDITURES

PROGRAM TYPE	FUNDING ALLOCATION	AMOUNT EXPENDED
Acquiring Property	0	0
Administration and Planning	\$63,246.60 (PI NOT INCLUDED)	\$45,185.03
Economic Development	0	0
Housing	\$40,100.00	\$40,100.00
Public Facilities	0	0
Public Services	\$47,434.95 (PI NOT INCLUDED)	\$30,341.07
Total	\$150,781.55	\$115,626.10

Consolidated Plan Funding by IDIS Categories in Percentages



SUMMARY OF ALL PUBLIC SERVICES

Public Service Recipient	Funded Amount	Activity Description
Youth Scholarship Program	\$15,000.00	Assistance for families to participate in youth recreational programs.
Winter CSO Program	\$24,350.00	Expand the Community Service Officer program in the Winter season.
COVID-19 Basic Needs Program Reprogrammed	\$56,254.18	Providing services to unsheltered homeless persons at risk of/suffering from COVID-19.
In From the Streets Program #2	\$42,000.00	Providing services to unsheltered homeless persons at risk of/suffering from COVID-19.
COVID-19 Emergency Small Business Grant	\$100,000.00	Emergency grant for small business owners overcoming challenges from COVID-19.
<i>Total</i>	\$237,604.18	



GOAL TRACKING: PY21

AAP GOAL	CATEGORY	INDICATOR	PERCENT COMPLETE (BASED ON AAP PY GOALS)
Decent Housing	Affordable Housing	Public Facility Or Infrastructure Activities Other Than Low/Moderate Income Housing Benefit	0.00%
Decent Housing	Affordable Housing	Rental Units Rehabilitated	20.00%
Decent Housing	Affordable Housing	Homeowner Housing Rehabilitated	0.00%
Decent Housing	Affordable Housing	Housing For Homeless Added	0.00%
Decent Housing	Affordable Housing	Housing For People With HIV/AIDS Added	0.00%
Economic Opportunities	Non-Housing Community Development	Jobs Created/Retained	0.00%
Economic Opportunities	Non-Housing Community Development	Businesses Assisted	0.00%
Suitable Living Environment	Public Housing, Homeless, Non-Homeless Special Needs Non-Housing Community Development	Public Facility Or Infrastructure Activities Other Than Low/Moderate Income Housing Benefit	0.00%
Suitable Living Environment	Public Housing, Homeless, Non-Homeless Special Needs Non-Housing Community Development	Public Facility Or Infrastructure Activities For Low/Moderate Income Housing Benefit	0.00%
Suitable Living Environment	Public Housing, Homeless, Non-Homeless Special Needs Non-Housing Community Development	Public Service Activities Other Than Low/Moderate Income Housing Benefit	2,260.00%
Suitable Living Environment	Public Housing, Homeless, Non-Homeless Special Needs Non-Housing Community Development	Public Service Activities For Low/Moderate Income Housing Benefit	0.00%
Suitable Living Environment	Public Housing, Homeless, Non-Homeless Special Needs, Non-Housing Community Development	Homeless Person Overnight Shelter	0.00%

GOAL TRACKING: CDBG-CV

ACTIVITY NAME	GOAL OUTCOME INDICATOR	OUTCOME UNIT OF MEASURE	OUTCOME ACTUAL - PROGRAM YEAR
COVID-19 Grab & Go Nutrition Program for Older Adults	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	270
COVID-19 Basic Needs Program REPROGRAMMED	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	133
COVID-19 Emergency Child Care Services	Public service activities other than Low/Moderate Income Housing Benefit	Actual Units	259
COVID-19 EMERGENCY SMALL BUSINESS GRANT PROGRAM	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7 (thus far, 3 more pending)
COVID-19 In from the Streets Program #2	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1 (thus far, more following the next reporting cycle)

SUMMARY: RACIAL DATA

	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing Activities	White	0	0	1	0
	Black/White	0	0	1	0
	Total Housing	0	0	2	0
Non-Housing Activities	White	213	18	1	0
	Black	60	0	0	0
	Asian	2	0	0	0
	American Indian/Alaskan Native	0	0	0	0
	Black/African American & White	0	0	1	0
	Other multi-racial	71	36	0	0
	Total Non-Housing	346	54	2	0

ACCOMPLISHMENTS BY ACTIVITY GROUP AND TYPE

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Economic Development	Micro-Enterprise Assistance	Business	7	0	7
	Total Economic Development		7	0	7
Housing	Rehab; Single-Unit Residential	Housing Units	0	2	2
	Total Housing		0	2	2
Public Services	Operating Costs of Homeless/AIDS Patients Programs	Persons	1	133	134
	Youth Services	Persons	0	71	71
	Crime Awareness	Persons	0	9,760	9,760
	Child Care Services	Persons	0	259	259
	Total Public Services		1	10,223	10,224
Grand Total			8	10,225	10,233



QUESTIONS OR COMMENTS?



WHAT'S COMING & NEXT STEPS!

- We encourage you to apply for available funding
- The Town will accept funding requests on a first come, first serve basis while funds are available
 - This follows the NOFA publication on 8/12/22
 - Applications due September 12, 2022
- The Town will issue additional NOFA's during PY22 if projects are canceled, or large sums remain unallocated
- Refer to the CDBG guidebook on the PDD website to confirm project eligibility and reporting requirements
- Ensure you can complete your project by 6/30/2023
- Ensure your project meets a national objective
- Fill out an application form to determine if you can apply for funds




THANK YOU FOR ATTENDING!



Please contact the Planning and Development Department if you have further questions after this presentation.

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elizabeth.jenkins@town.barnstable.ma.us

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(TDD): 508-790-8901

Fiona Coughlan, AICP

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(P): 781-934-0073 x3

Address:

367 Main Street

Hyannis MA 02601

Town Website: <https://tobweb.town.barnstable.ma.us/departments/cdbg/default.asp>

CDBG Pre-Application and Application:

<https://tobweb.town.barnstable.ma.us/departments/cdbg/How-To-Apply-For-Funds.asp>

