



Town of Barnstable Town Council

367 Main Street, 2nd floor,
James H. Crocker, Jr. Hearing Room
Village of Hyannis, MA 02601
Office 508.862.4738 • Fax 508.862.4770
E-mail: council@town.barnstable.ma.us

MEETING AGENDA October 15, 2020 7:00 PM

Councillors:

Paul Hebert
President
Precinct 3

Jessica Rapp Grasseti
Vice President
Precinct 7

Gordon Starr
Precinct 1

Eric R. Steinhilber
Precinct 2

VACANT
Precinct 4

David W. Bogan
Precinct 5

Paul C. Neary
Precinct 6

Debra S. Dagwan
Precinct 8

Tracy Shaughnessy
Precinct 9

Matthew Levesque
Precinct 10

Kristine Clark
Precinct 11

Paula Schnepf
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell

Administrative
Assistant:
Kelly Crahan

The October 15, 2020 meeting of the Barnstable Town Council shall be physically closed to the public to avoid group congregation

Remote Participation Instructions

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be televised via Channel 18 and may be accessed the Channel 18 website at:

<http://streaming85.townofbarnstable.us/CablecastPublicSite/watch/?channel=1>

2. Real-time public comment can be addressed to the Barnstable Town Council utilizing the Zoom link or telephone number and access code for remote access below

Join Zoom Meeting <https://zoom.us/j/95142427549> Meeting ID: 951 4242 7549

1-888 475 4499 US Toll-free Meeting ID: 951 4242 7549

PUBLIC SESSION

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE
4. PUBLIC COMMENT (For Public Comment please call **(508-862-4610)**)
5. COUNCIL RESPONSE TO PUBLIC COMMENT
6. TOWN MANAGER COMMUNICATIONS
7. ACT ON MINUTES (Including Executive Session)
8. COMMUNICATIONS- from elected officials, boards, committees, staff commission reports, correspondence and announcements
9. ORDERS OF THE DAY

A. Old Business

B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: November 5, 2020

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A. OLD BUSINESS

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Approve Minutes; October 1, 2020

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (Public Hearing) (Roll Call 2/3)

BARNSTABLE TOWN COUNCIL

ITEM# 2020-193

INTRO: 06/18/2020, 10/01/2020, 10/15/2020

**2020-193 ORDER AMENDING CHAPTER 240 ZONING, ARTICLE II, SECTION 7
ADDING CERTAIN PROVISIONS PERTAINING TO SHORT TERM RENTALS**

ORDERED that the Code of the Town of Barnstable, Chapter 240 Zoning, Article II, Section 7, be amended by adding the following subparagraph (J) to Section 240-7:

“J. Short term rentals. Notwithstanding any provisions to the contrary in this Chapter 240, short term rentals shall be permitted within lawful dwelling units in all zoning districts. A short term rental shall be defined as a residential dwelling or any portion of a dwelling rented out through the use of advance reservations, for a fee, for a period of not more than 31 consecutive calendar days, excluding: Cottage Colonies, as defined herein; hotels licensed under M.G.L. Chapter 140, Section 6; motels licensed under M.G.L. Chapter 140, Section 32B; lodging establishments licensed under M.G.L. Chapter 140, Section 23 or under Chapter 506 of the Code of the Town of Barnstable; bed & breakfast establishments or bed & breakfast homes licensed under said Chapter 506. Cottage Colony shall be defined as a group of three or more detached dwellings, legally in existence at the time of adoption of this ordinance, located on a single lot, which are customarily occupied on a seasonal basis. When a property is in use as a short term rental, on-site parking shall not be in any cultivated or landscaped area between a roadway and the part of the principal structure nearest to the roadway.”

SPONSOR: Town Council Committee to Review Zoning & Permitting Regulations: Paula K. Schnepf, Chair, Councilor Precinct 12, Britt Beedenbender, Councilor Precinct 4, Kristine Clark, Councilor Precinct 11, Jennifer Cullum, Councilor Precinct 13, Gordon Starr, Councilor Precinct 1

DATE	ACTION TAKEN
<u>06/18/2020</u>	<u>Refer to Planning Board</u>
<u>10/01/2020</u>	<u>Refer back to Planning Board</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2020-193

INTRO: 06/18/2020, 10/01/2020, 10/15/2020

SUMMARY

TO: Town Council
FROM: Town Council Committee to Review Zoning & Permitting Regulations
DATE: June 18, 2020
SUBJECT: Order amending Chapter 240 Zoning, Article II, Section 7 adding certain provisions pertaining to Short Term Rentals

RATIONALE: This proposed amendment to Chapter 240, Zoning, aims to provide a clear understanding of what is permitted in terms of renting a residential dwelling as a Short Term Rental in the Town of Barnstable. Currently, Short Term Rentals are neither expressly permitted nor prohibited in the Town of Barnstable; the use is not addressed in any municipal ordinance. Short Term Rentals are being, and historically have been, operated in all villages in Barnstable. According to the latest data set provided by the Massachusetts Department of Revenue, there are 663 short term rentals currently registered in the Town of Barnstable.

This proposed amendment to the Town's zoning ordinance defines Short Term Rentals in a manner consistent with the Commonwealth in the Short-Term Rental Law (Chapter 337 of the Acts of 2018, revising G.L. c. 64G, Section 3A), which includes Short Term Rentals among the list of establishments subject to the local excise tax. Short Term Rentals are broadly defined as residential dwellings, or portions or dwellings, that are rented out in advance for less than 31 days (including weekly rentals).

The proposed approach to Short Term Rentals is two-fold: a general ordinance to register Short Term Rentals with the Inspectional Services Department and require that certain standards, including life safety standards, are met; and an amendment to the zoning ordinance to recognize Short Term Rentals as an allowed use of a residential dwelling.

This item is a proposed amendment to the Zoning Ordinance to recognize and define Short Term Rentals. Short Term Rentals are defined consistent with the Short-Term Rental Law, as noted above; the definition also includes exclusions, including historical cottage colonies. The amendment also establishes parking standards for the use. Parking is appropriately addressed through zoning, as opposed to a general ordinance.

This proposed amendment to the zoning ordinance was developed with the assistance of consultant groups who provided background research on short term rental operations in Barnstable; meetings with the Centerville, Osterville, West Barnstable, Barnstable, Marstons Mills, and Greater Hyannis Civic Associations; and public input at multiple Town Council and Zoning & Regulatory Subcommittee meetings.

A proposed zoning amendment requires referral by the Council to the Planning Board, and a recommendation by the Planning Board to the Town Council. The amendment then must be considered by the Town Council at an advertised public hearing, and requires a two-thirds majority vote for passage.

STAFF ASSISTANCE: M. Andrew Clyburn, Assistant Town Manager, Karen Nober, Town Attorney, Charles McLaughlin, Assistant Town Attorney, Brian Florence, Building Commissioner, Elizabeth Jenkins, Planning & Development Director, Paul Wackrow, Senior Planner, Gloria McPherson, Planning & Economic Development Coordinator

A. OLD BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2021-020

INTRO: 10/01/2021, 10/15/2020

2021-020 RESOLVE TO PETITION BARNSTABLE COUNTY TO DISCONTINUE ITS INTEREST IN CRAIGVILLE BEACH ROAD

RESOLVED: That the Town Manager be authorized to petition Barnstable County pursuant to M.G.L. c. 82 to discontinue all of its interest in Craigville Beach Road and upon discontinuance the Town of Barnstable will continue to maintain Craigville Beach Road as a public way.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>10/01/2021</u>	<u>Refer to second Reading 10/15/2020</u>

-
- Read Item
 - Rationale
 - Council Discussion
 - Move/Vote

A. OLD BUSINESS (May be acted upon)(Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2021-021

INTRO: 10/01/2021, 10/15/2020

2021-021 RESOLVE THAT THE TOWN PETITION BARNSTABLE COUNTY TO GRANT AN EASEMENT WITHIN THE FULL LENGTH OF CRAIGVILLE BEACH ROAD IN ACCORDANCE WITH A SKETCH ATTACHED HERETO FOR ALL PURPOSES FOR WHICH PUBLIC WAYS ARE UTILIZED IN THE TOWN OF BARNSTABLE

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>10/01/2021</u>	<u>Refer to second Reading 10/15/2020</u>

-
- Read Item
 - Rationale
 - Council Discussion
 - Move/Vote

A. OLD BUSINESS (May be acted upon)(Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2021-022

INTRO: 10/01/2021, 10/15/2020

2021-022 ORDER TO GRANT TO VINEYARD WIND LLC AN EASEMENT FROM COVELL'S BEACH TO INDEPENDENCE PARK FOR UTILITY PURPOSES ONLY

ORDERED: That the Town grant to Vineyard Wind LLC an easement extending from Covell's Beach to Independence Park along the route along the route shown in a plan prepared by the Department of Public Works and attached hereto for utility purposes only, with the final form of such easement to be approved by the Town Attorney. Such easement shall terminate at such time as a permit granted to Vineyard Wind LLC by the U.S. Bureau of Ocean Management shall cease to be in full force and effect; and that the Town Manager is authorized to accept, sign, deliver and record documents for the purposes set forth herein.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
<u>10/01/2021</u>	<u>Refer to second Reading 10/15/2020</u>

- Read Item
- Rationale
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2021-022

INTRO: 10/01/2021, 10/15/2020

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Charles S. McLaughlin, Jr., Esq
DATE: Revised October 6, 2020
SUBJECT: Vineyard Wind Cable Installation/Craigville Beach Road

RATIONALE: This resolve and order are required to accommodate the installation of sewer pipes in parallel with the Vineyard Wind cable installation. Doing this sewer work simultaneously with the Vineyard Wind cable installation, with Vineyard Wind being responsible for trenching and repaving, will save the Town more than \$3,000,000 in costs. The County currently has an easement in Craigville Beach Road . To expedite both projects for bidding and construction purposes, the Town first asks the County to discontinue its interest in Craigville Beach Road, following which the Town will assume all of the County's rights and maintenance obligations in Craigville Beach Road. The Town will then grant an easement to Vineyard Wind to facilitate its cable installation from Covell's Beach leading to the Independence Park sub-station. The Vineyard Wind easement will automatically terminate when the federal Bureau of Ocean Management permit for the project is terminated.

STAFF ASSISTANCE: Charles S. McLaughlin, Jr., Esq

TOWN OF BARNSTABLE PROPERTY MAPS

- Legend**
- Town Boundary
 - Railroad Tracks
 - Water Bodies

SCHEMATIC SKETCH OF THE VINEYARD WIND ON-SHORE DUCT BANK ROUTE / LOCATION OF REQUIRED EASEMENT TO BE GRANTED TO VINEYARD WIND

PREPARED BY:
DPW ENGINEERING

DATE: 10/9/2020

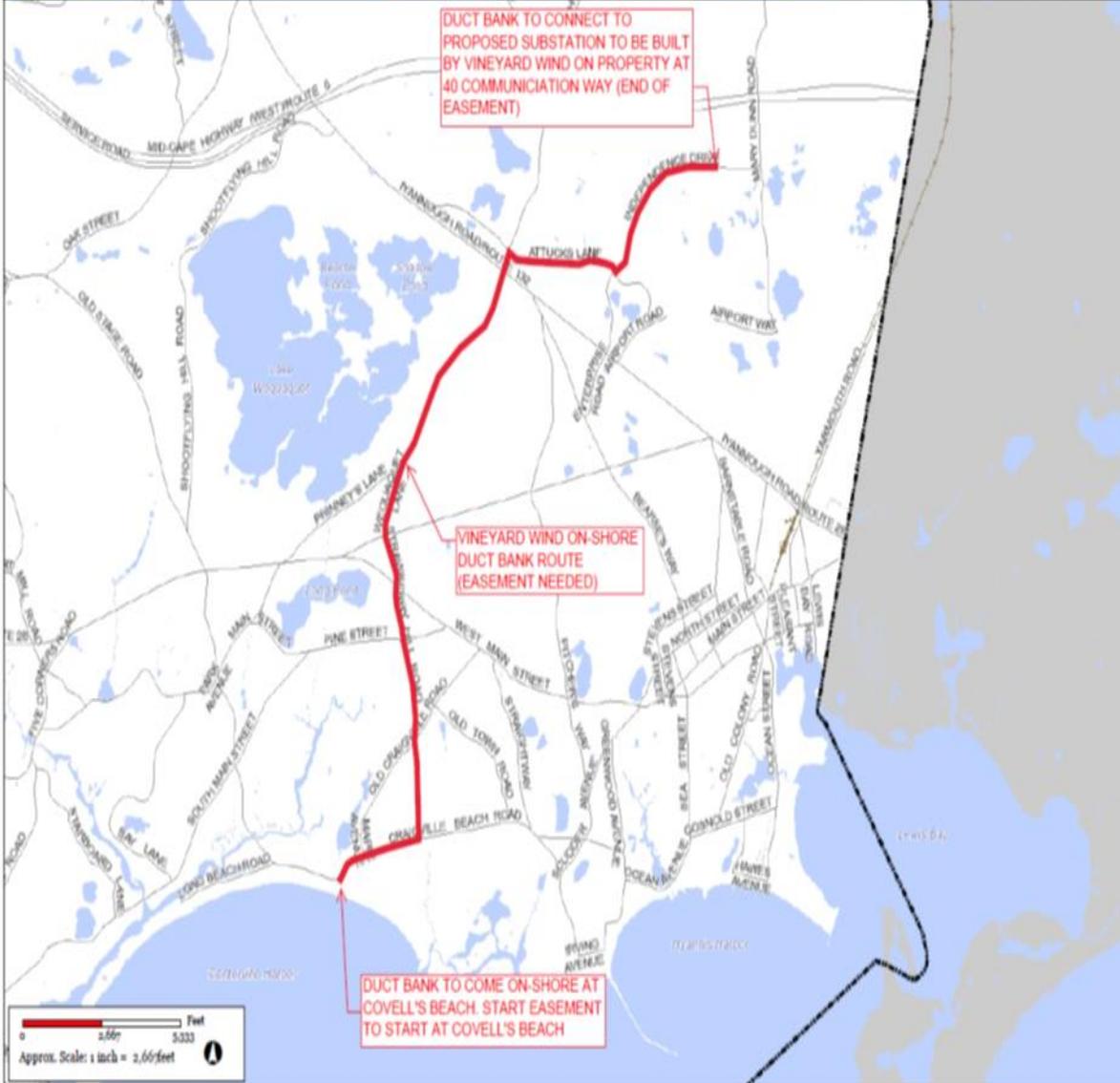
Parcel lines shown on this map are only graphic representations of Assessor's tax parcels. They are not true property boundaries and do not represent accurate relationships to physical objects on the map such as building locations.

This map is for illustration purposes only. It is not adequate for legal boundary determination or regulatory interpretation. This map does not represent as on the ground survey. It may be generalized, may not reflect current conditions, and may contain cartographic errors or omissions.

Town of Barnstable GIS Unit
201 Main Street, Hyannis, MA 02601
508-867-4514
gis@town.barnstable.ma.us



Map printed on: 10/9/2020



DUCT BANK TO CONNECT TO PROPOSED SUBSTATION TO BE BUILT BY VINEYARD WIND ON PROPERTY AT 40 COMMUNICATION WAY (END OF EASEMENT)

VINEYARD WIND ON-SHORE DUCT BANK ROUTE (EASEMENT NEEDED)

DUCT BANK TO COME ON-SHORE AT COVELL'S BEACH. START EASEMENT TO START AT COVELL'S BEACH



B. NEW BUSINESS (Refer to Public Hearing 11/19/2020)

BARNSTABLE TOWN COUNCIL

**ITEM# 2021-023
INTRO: 10/15/2020**

2021-023 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$320,000 OF COMMUNITY PRESERVATION FUNDS FOR THE ACQUISITION OF 28 FALCON ROAD ON WHICH WILL BE PLACED A CONSERVATION RESTRICTION TO BE HELD BY BARNSTABLE LAND TRUST

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L.c. 44B and the Conservation Restriction statute, G.L.c. 184, Sections 31-33, the sum of Three Hundred Twenty Thousand Dollars (**\$320,000**) be appropriated and transferred from the amount set aside for open space and recreation in the Community Preservation Open Space/Recreation Funds for the acquisition by the Town of the open space resource consisting of 15.96 acres located at 28 Falcon Road, West Barnstable, shown on Barnstable Assessors Map 195 as Parcel 038, representing a portion of the total amount of Three Hundred Forty-Seven Thousand, Five Hundred Dollars (\$347,500) for the acquisition. The property will have a Conservation Restriction allowing for open space and recreation thereon, said Restriction to be held by the Barnstable Land Trust which is contributing \$27,500 in both funding and in kind contributions. That Conservation Restriction is subject to approval by the Secretary of the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs. Further it is ordered that the Town Manager is authorized to expend the amount appropriated on behalf of the Town for the acquisition subject to oversight by the Community Preservation Committee and that the Town Manager are authorized to execute, receive, deliver and record any written instruments for the stated purposes.

SPONSOR: Town Manager Mark S. Ells upon recommendation of the Community Preservation Committee.

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2021-023
INTRO: 10/15/2020

SUMMARY

TO: Town Council
FROM: Mark Ells, Town Manager
THROUGH: Lindsey Counsell, Chairman, Community Preservation Committee
DATE: September 15, 2020
SUBJECT: Appropriation and Transfer Order in the amount of **\$320,000** Community Preservation Open Space/Recreation Funds for the acquisition of the Open Space Resource consisting of 15.96 acres located at 28 Falcon Road, West Barnstable, Map 195, Parcel 038

BACKGROUND: At the August 17, 2020 Community Preservation Committee (CPC) meeting, the eight members present voted unanimously by roll call vote to recommend to the Town Council through the Town Manager, The Town of Barnstable's amended funding request for \$320,000 in Community Preservation Open Space/Recreation Funds for the acquisition of the open space resource consisting of 15.96 acres located at 28 Falcon Road, West Barnstable. The amended CPC application for the larger amount of \$320,000 represents a portion of the total purchase price of \$347,500. Barnstable Land Trust will hold the Conservation Restriction and is contributing \$27,500 in cash and in kind contributions. The Town of Barnstable will be applying for a Massachusetts drinking water grant that would potentially pay for up to half of the cost of the project and reserve rights for the Town to install a drinking water well at this site. If awarded, the amount granted would be returned to the Community Preservation Fund. The CPC has requested that the Conservation Restriction reflecting Barnstable Land Trust as the holder, be approved by the Legal Department.

ANALYSIS: This land acquisition would satisfy many Barnstable Open Space Plan and Community Preservation Act goals related to water supply protection, natural resource preservation as well as passive recreation. The partnership with Barnstable Land Trust and the leveraging the drinking water grant creates, is an advantageous cost-benefit value for the Town and Barnstable Land Trust.

FISCAL IMPACT: This appropriation has no impact on the general fund since the entire amount is appropriated and transferred from the community preservation fund.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager

VOLUNTEER STAFF ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee

B. NEW BUSINESS (Refer to Public Hearing 11/19/2020)

BARNSTABLE TOWN COUNCIL

**ITEM# 2021-024
INTRO: 10/15/2020**

2021-024 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$500,000 OF COMMUNITY PRESERVATION FUNDS FOR THE ACQUISITION OF 830 WAKEBY ROAD ON WHICH WILL BE PLACED AN OPEN SPACE/RECREATION CONSERVATION RESTRICTION TO BE HELD BY BARNSTABLE LAND TRUST

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L.c. 44B and the Conservation Restriction statute, G.L.c. 184, Sections 31-33, the sum of Five Hundred Thousand Dollars (\$500,000) be appropriated and transferred from the amount set aside for open space and recreation in the Community Preservation Open Space/Recreation Funds for the acquisition by the Town of the open space resource consisting of 15.74 acres located at 830 Wakeby Road, Marstons Mills, shown on Barnstable Assessors Map 013 as Parcel 003, representing a portion of the total amount of Five Hundred Twenty-Five Thousand, Six Hundred Eighty Dollars (\$525,680) for the acquisition. The property will have a Conservation Restriction allowing for open space and recreation thereon, said Restriction to be held by the Barnstable Land Trust which is contributing \$25,680 in both funding and in kind contributions. Said Restriction is subject to approval by the Secretary of the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs. Further it is ordered that the Town Manager is authorized to expend the amount appropriated on behalf of the Town for the acquisition subject to oversight by the Community Preservation Committee, and that the Town Manager is authorized to execute, receive, deliver and record any written instruments for the stated purposes.

SPONSOR: Town Manager Mark S. Ells upon recommendation of the Community Preservation Committee.

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2021-024
INTRO: 10/15/2020

SUMMARY

TO: Town Council
FROM: Mark Ells, Town Manager
THROUGH: Lindsey Counsell, Chairman, Community Preservation Committee
DATE: September 15, 2020
SUBJECT: Appropriation and Transfer Order in the amount of **\$500,000** of Community Preservation Open Space/Recreation Funds for the acquisition of the Open Space Resource consisting of 15.74 acres located at 830 Wakeby Road, Marstons Mills

BACKGROUND: At the August 17, 2020 Community Preservation Committee (CPC) meeting, the eight members present voted unanimously by roll call vote to recommend to the Town Council through the Town Manager, The Town of Barnstable's amended request for \$500,000 in Community Preservation Open Space/Recreation Funds for the acquisition of the open space resource consisting of 15.74 acres located at 830 Wakeby Road, Marstons Mills. The amended CPC application for the larger amount of \$500,000 represents a portion of the total purchase price of \$525,680. Barnstable Land Trust will hold the Conservation Restriction on the property and is contributing \$25,680 in both funding and in kind contributions. The Town has a pending application for a reimbursement grant from the State for matching funds in the amount of \$250,000, which upon award, would be returned to the Community Preservation Fund. The CPC has requested that the Conservation Restriction reflecting Barnstable Land Trust as the holder and other usual conditions, be reviewed and approved by the Barnstable Legal Department.

ANALYSIS: This land acquisition would satisfy many Town planning and Community Preservation Act goals, as well as the Town's Open Space Plan related to scenic and natural resource protection as well as passive recreation. The partnership with Barnstable Land Trust and the leveraging the Massachusetts Land Grant creates an advantageous cost-benefit value for the Town and Barnstable Land Trust.

FISCAL IMPACT: This appropriation has no impact on the general fund since the entire amount is appropriated and transferred from the community preservation fund.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager

VOLUNTEER STAFF ASSISTANCE: Lindsey Counsell, Chair, Community Preservation Committee

B. NEW BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

**ITEM# 2021-025
INTRO:10/15/2020**

2021-025 CONFIRMING REAPPOINTMENTS TO THE AFFORDABLE HOUSING/GROWTH & DEVELOPMENT TRUST FUND BOARD

RESOLVED: That Town Council hereby confirms the Town Manager’s reappointment of the following individuals to serve as Trustees of the Affordable Housing/Growth and Development Trust Fund Board (the “Board”), pursuant to the provisions of M.G.L. c. 44 §55C, and in accordance with the Amended Declaration of Trust, as approved by the Board at its September 25, 2020 meeting:

Michael Andrew Clyburn, a resident of Sandwich, MA to a term expiring June 30, 2022.

Mark Milne, a resident of Marstons Mills, MA, to a term expiring June 30, 2022.

Laura Shufelt, a resident of West Barnstable, MA, to a term expiring June 30, 2022.

Wendy Northcross, a resident of West Barnstable, MA, to a term expiring June 30, 2022.

SPONSOR: Mark Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (May be acted upon)(Roll Call Majority)

BARNSTABLE TOWN COUNCIL

**ITEM # 2021-026
INTRO: 10/15/2020**

2021-026 ACCEPTANCE OF AN FISCAL YEAR 2021 GRANT IN THE AMOUNT OF \$4,366.51 FROM THE COMMONWEALTH OF MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH BUREAU OF INFECTIOUS DISEASE AND LABORATORY SCIENCES IMMUNIZATION DIVISION FOR THE PURPOSE OF SUPPORTING INFLUENZA VACCINE ACTIVITIES FOR THE COMING INFLUENZA SEASON

RESOLVED: That the Barnstable Town Council does hereby accept a Fiscal Year 2021 grant from the Commonwealth of Massachusetts Department of Public Health Bureau of Infectious Disease and Laboratory Sciences Immunization Division in the amount of **\$4,366.51** for the purpose of supporting influenza vaccine activities for the coming influenza season, and that the Town Manager be authorized to expend the grant funds for this purpose.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2021-026
INTRO: 10/15/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Thomas A. McKean, Director of Public Health
DATE: October 15, 2020
SUBJECT: Authorization to Accept and Expend a Grant in the amount of **\$4,366.51** to the Town of Barnstable from the Commonwealth of Massachusetts Department of Public Health for Vaccinations During the Coming Influenza Season

RATIONALE: The Commonwealth of Massachusetts Department of Public Health (MDPH)'s Bureau of Infectious Disease and Laboratory Science (BIDLS) Immunization Division has created a statewide grant program. This funding will be made available via the Health and Medical Coordinating Coalition (HMCC)'s sponsoring organization. These are regional entities, contracted through the MDPH Office of Preparedness and Emergency Management, who already acts as fiscal agents for funding in the region. The amount, \$4,366.51 was determined using a formula starting with the base value plus an amount allocated based on population.

This funding is to enhance the influenza vaccine activities to increase influenza vaccination rates in the Commonwealth. Funding shall be used to support and enhance influenza mass vaccination clinics in the fall of 2020. Funds can be used to hire temporary staff, cover overtime expenses, advertise clinics, tent rental, rent clinic space, upgrade vaccine storage units, purchase supplies, and to purchase personal protective equipment (PPE). This funding cannot be used to purchase vaccine.

These funds must be expended before December 31, 2020.

FISCAL IMPACT: There is no immediate financial impact to the Town's operating budget as a result of accepting this grant.

STAFF ASSISTANCE: Thomas A. McKean, Director of Public Health

B. NEW BUSINESS (May be acted upon)(Roll Call Majority)

BARNSTABLE TOWN COUNCIL

**ITEM # 2021-027
INTRO: 10/15/2020**

2021-027 ACCEPTANCE OF A FISCAL YEAR 2021 GRANT IN THE AMOUNT OF \$1,076.50 FROM THE COMMONWEALTH OF MASSACHUSETTS THROUGH ITS CITIES COMPLETE COUNT GRANT PROGRAM FOR THE PURPOSE OF ENSURING A COMPLETE AND ACCURATE COUNT IN THE 2020 U.S. CENSUS

RESOLVED: That the Barnstable Town Council does hereby accept an Fiscal Year 2021 Grant from the Commonwealth of Massachusetts through its Complete Count Grant Program in the amount of **\$1,076.50** for the purpose of funding outreach efforts in Precincts 5, 9 and 13 to increase census reporting rates in those census tracts in the Town of Barnstable, and that the Town Manager be authorized to expend the grant funds for this purpose.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move / Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2021-027
INTRO: 10/15/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Lynne M. Poyant, Director of Communications
DATE: October 15, 2020
SUBJECT: Acceptance of a Fiscal Year 2021 grant in the amount of **\$1,076.50** from the Commonwealth of Massachusetts through its Cities Complete Count Grant Program for the purpose of ensuring a complete and accurate count in the 2020 United States Census

RATIONALE: The Commonwealth of Massachusetts has created a statewide grant program known as the “Cities Complete Count Grant Program” and hereinafter referred to as “CCCGP.” This grant program was established by the legislature in Chapter 142 of the Acts of 2019 for the purpose of ensuring a complete and accurate count in the 2020 census. Priority will be given to the municipalities with the hardest-to-count populations.

The CCCGP is a statewide program which awards grant funding to assist municipalities with providing a complete and accurate count in the 2020 census, which is to be used to support outreach efforts in communities that are at significant risk of being undercounted. These at risk communities are considered Hard to Count (HTC) populations which include, but are not limited to, the groups listed below:

- Immigrants (including undocumented residents)
- Populations with limited English proficiency
- Residents in “group quarters”
- Children under the age of 5
- Renters and those who move frequently (transient populations)
- People with low incomes
- Formerly incarcerated persons
- Persons with disabilities
- Fund must be expended for the purposes of increasing self-response rates in the geographies of cities with an acute need for intervention. For the purposes of this grant, all efforts must be made to target the following geographies in the municipality, as determined by the 2020 Census response data analyses:
 - Precincts 5, 9, and 13
- All grant funds being expended by October 31, 2020.

Applicants must provide to the Secretary a final report within 30 days of completion of all grant funds.

FISCAL IMPACT: There is no immediate financial impact to the Town’s operating budget as a result of accepting this grant.

STAFF ASSISTANCE: Sarah Beal, Channel 18 Station Manager; Paula Hersey, Assistant Channel 18 Station Manager