



Town of Barnstable Town Council

367 Main Street, 2nd floor,
James H. Crocker, Jr. Hearing Room
Village of Hyannis, MA 02601
Office 508.862.4738 • Fax 508.862.4770
E-mail: council@town.barnstable.ma.us

MEETING AGENDA

May 21, 2020

7:00 PM

Councilors:

Paul Hebert
President
Precinct 3

Jessica Rapp Grassetti
Vice President
Precinct 7

Gordon Starr
Precinct 1

Eric R. Steinhilber
Precinct 2

Britt Beedenbender
Precinct 4

David W. Bogan
Precinct 5

Paul C. Neary
Precinct 6

Debra S. Dagwan
Precinct 8

Tracy Shaughnessy
Precinct 9

Matthew Levesque
Precinct 10

Kristine Clark
Precinct 11

Paula Schnepf
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell

Administrative
Assistant:
Kelly Crahan

The May 21, 2020 meeting of the Barnstable Town Council shall be physically closed to the public to avoid group congregation.

Remote Participation Instructions

Alternative public access to this meeting shall be provided in the following manner:

1. The meeting will be televised via Channel 18 and may be accessed the Channel 18 website at <http://streaming85.townofbarnstable.us/CablecastPublicSite/watch/?channel=1>
2. Real-time public comment can be addressed to the Barnstable Town Council utilizing the Zoom link or telephone number and access code for remote access below.

Link: Join Zoom Meeting <https://zoom.us/j/98521700021> Meeting ID: 985 2170 0021

PHONE # 1-888 475 4499 US Toll-free Meeting ID: 985 2170 0021

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE
4. PUBLIC COMMENT (For Public Comment please call **508-862-4610**)
5. COUNCIL RESPONSE TO PUBLIC COMMENT
6. TOWN MANAGER COMMUNICATIONS

- **Presentation on Fiscal Year 2021 Proposed Operating Budget**

Mark S. Ells, Town Manager
Mark A. Milne, CPA, Director of Finance

7. ACT ON MINUTES (Including Executive Session)
8. COMMUNICATIONS- from elected officials, boards, committees, staff commission reports, correspondence and announcement
 - **Committee report on short-term rentals and possible discussion of next steps**

Original posted on
5/19/2020@3:37pm Updated on
3/20/2020 @ 9:00am to add Items
2020-182; 2020-183; 2020-184



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- **Briefing on Governor's Reopening Plan from Legislative Delegation**

Senator Julian Cyr

Representatives:

Timothy Whelan, William Crocker, and Randy Hunt

9. ORDERS OF THE DAY

A. Old Business

B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: June 04, 2020

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2020-184 Reappointments to Boards / Committees / Commissions: **Airport Commission:** John Flores, as a regular member to a term expiring 6/30/2023; Zachary Lesinski, as a regular member to a term expiring 6/30/2023; **Board of Assessors:** Melvin Pauze, as a regular member to a term expiring 6/30/2023; **Community Preservation Committee:** Lindsey Counsell, as a regular member to a term expiring 6/30/2023; Terry Duenas, as a regular member to a term expiring 6/30/2023; **Comprehensive Financial Advisory Committee:** Ralph Krau, as a regular member to a term

expiring 6/30/2023; **Conservation Commission:** Laurence Morin, as a regular member to a term expiring 6/30/2023; **Council on Aging:** Josephine Melpignano, as a regular member to a term expiring 6/30/2023; Janice Lariviere, as a regular member to a term expiring 6/30/2023; John Jope, as a regular member to a term expiring 6/30/2023; Ella Rollins, as a regular member to a term expiring 6/30/2023; **Disability Commission:** Paul Logan, as a regular member to a term expiring 6/30/2023; Linda McKinney, as a regular member to a term expiring 6/30/2023; Golf Committee: John Cookson, as a regular member to a term expiring 6/30/2023; **Historical Commission:** Nancy Clark, as a regular member to a term expiring 6/30/2023; Jack Kay, as an alternate member to a term expiring 6/30/2023; Nancy Shoemaker, as a regular member to a term expiring 6/30/2023; Frances Parks, as a regular member to a term expiring 6/30/2023; **Housing Committee:** Dave Carey, as a regular member to a term expiring 6/30/2023; Glen Anderson, as a Barnstable Housing Authority representative member to a term expiring 06/30/2023; Hilda Haye, as a regular member to a term expiring 06/30/2023; **Human Services Committee:** Steven Xiarhos, as a representative member to a term expiring 06/30/2023; Robin Gunderson, as a representative member to a term expiring 06/30/2023; **Hyannis Main Street Waterfront Historic District Commission:** Cecelia Carey, as a member holding a Board of Real Estate License to a term expiring 06/30/2023; David Dumont, as a Hyannis Business District Representative member to a term expiring 06/30/2023; Timothy Ferreira, as a regular member to a term expiring 06/30/2023; Jack Kay, as an alternate member to a term expiring 06/30/2023; Cheryl Powell as a representative member from Barnstable Historic Commission to term expiring 06/30/2023; **Land Acquisition and Preservation Committee:** Elissa Crowley, as a regular member to a term expiring 06/30/2023; **Licensing Authority:** Nancy Karlson-Lidman, as an associate member to a term expiring 06/30/2023; Martin Hoxie, as a regular member to a term expiring 06/30/2023; **Old Kings Highway:** George Jessop, as an architect representative member to a term expiring 06/30/2021; **Planning Board:** Mary Barry, as a regular member to a term expiring 06/30/2023; Stephen Robichaud, as a regular member to term expiring 06/30/2023; Jeffrey Swartz, as a regular member to a term expiring 06/30/2023; **Recreation Commission:** Rene King, as a regular member to a term expiring 06/30/2023; **Registrar of Voters:** David Jones, as a regular member to a term expiring 06/30/2023; **Sandy Neck Board:** Peter Sampou, as a Conservation Commission Representative member to a term expiring 06/30/2023; **Shellfish Committee:** Patricia Farinha, as a member holding a family permit; Al Surprenant, as a commercially permitted member to a term expiring 06/30/2023; **Trust Fund Advisory Committee:** Frances Parks, as a Human Services Representative member to a term expiring 06/30/2023; Jayne Scanlon as an attorney-at-law representative member, to a term expiring 06/30/2023; **Waterways Committee:** Paul Everson, as a regular member to a term expiring 06/30/2023; **Zoning Board of Appeals:** Alex Rodolakis, as a regular member to a term expiring 06/30/2023

(First Reading) (Refer to Second Reading 06/04/2020).....55-56

Approve Minutes; May 07, 2020

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (Public Hearing) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

ITEM# 2020-174

INTRO: 05/07/2020, 05/21/2020

2020-174 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$75,000.00 FROM THE SET ASIDE HISTORIC RESOURCES IN THE COMMUNITY PRESERVATION FUND FOR THE PHASE II PRESERVATION AND RESTORATION, OLDE COLONIAL COURTHOUSE, 3046 MAIN STREET (ROUTE 6A), BARNSTABLE

ORDERED: That, pursuant to the provisions of the Community Preservation Act, G. L. c 44B, the sum of Seventy-five thousand and No/100 (75,000.00) Dollars be appropriated and transferred from the amount set aside for historic resources in the Community Preservation Fund and that the Town Manager is authorized to contract for and expend the appropriation made available for Phase II preservation and restoration work on the historic resource consisting of the Olde Colonial Courthouse, 3046 Main Street (Route 6A), Barnstable, including permanent preservation and restoration by augmenting the first floor framing support structure in the oldest part of the building, subject to oversight by the Community Preservation Committee.

SPONSOR: Mark S. Ells, Town Manager upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
<u>05/07/2020</u>	<u>Refer to Public Hearing 05/21/2020</u>

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2020-174

INTRO: 05/07/2020, 05/21/2020

TO: Town Council
FROM: Mark S Ells, Town Manager
THROUGH: Lindsey Counsell, Chair, Community Preservation Committee
DATE: May 07, 2020
SUBJECT: Appropriation and Transfer Order in the amount of **\$75,000.00** from the set aside Historic Resources in the Community Preservation Fund for the Phase II Preservation and Restoration, Olde Colonial Courthouse, 3046 Main Street (Route 6A), Barnstable, MA

BACKGROUND: Tales of Cape Cod is seeking approval from the Town Council through the Town Manager for \$75,000 in Community Preservation Historic Preservation funds. At the April 27, 2020 Community Preservation Committee, the eight members present voted unanimously for recommendation to the Town Council, Tales of Cape Cod, Inc.'s request for funds for permanent restoration of the support structure of the 1st floor in the oldest part of the Olde Colonial Courthouse located at 3046 Main Street, Route 6A, Barnstable Village.

ANALYSIS: This funding request represents a portion of the total project cost of \$175,000 with \$50,000 in emergency funds awarded by the Massachusetts Preservation Projects Fund to address the critical flooring and foundation restoration needed, and \$50,000 to be provided by Tales of Cape Cod. The Olde Colonial Courthouse is a c.1763 historically significant building that served as the courthouse for Barnstable County before becoming a Baptist church in 1905 when the ell was added along with a bell tower. Tales of Cape Cod acquired the building in 1972 and using funds awarded from Massachusetts Historical Commission and Barnstable Community Preservation Funds, Phase I restoration work was completed in June 2019.

Recently, a structural engineer identified 1st floor structural deficiencies that would need to be addressed prior to the holding of the 30-40 events scheduled from May to October by Tales of Cape Cod and the Community. A prioritized architect's report for the building confirmed that repair of the structures below the Main Assembly Space would be required to continue the safe assembly of large groups and was listed as the next priority for restoration of the building.

FISCAL IMPACT: This appropriation will be provided from the funds set-aside for Historic Preservation Projects within the Community Preservation Fund which has a balance of \$88,911.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of this supplemental appropriation request.

STAFF ASSISTANCE: David Houghton, Assistant Town Attorney, Mark Milne, CPA, Finance Director

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-145
INTRO: 05/21/2020**

Barnstable Municipal Airport Enterprise Fund

**2020-145 APPROPRIATION ORDER IN THE AMOUNT OF \$6,841,627 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 AIRPORT
ENTERPRISE FUND BUDGET**

ORDERED: That the sum **\$6,841,627** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Airport Enterprise Fund Budget, and to meet such appropriation that **\$6,841,627** be raised from current year revenues by the Airport Enterprise Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
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- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-146
INTRO: 05/21/2020**

SCHOOL DEPARTMENT

**2020-146 APPROPRIATION ORDER IN THE AMOUNT OF \$71,405,234 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 BARNSTABLE
PUBLIC SCHOOLS BUDGET**

ORDERED: That the sum **\$71,405,234** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Barnstable Public Schools Budget, and that to meet this appropriation that **\$70,454,703** be raised from current year revenues, and that **\$950,531** be transferred from the General Fund Reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
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B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-147
INTRO: 05/21/2020**

POLICE DEPARTMENT

2020-147 APPROPRIATION ORDER IN THE AMOUNT OF \$14,808,837 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 BARNSTABLE POLICE DEPARTMENT BUDGET

ORDERED: That the sum of **\$14,808,837** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Barnstable Police Department budget; and to meet such appropriation that **\$14,808,837** be raised from current year revenues, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-148
INTRO: 05/21/2020**

PLANNING AND DEVELOPMENT DEPARTMENT

2020-148 APPROPRIATION ORDER IN THE AMOUNT OF \$2,086,290 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 PLANNING AND DEVELOPMENT DEPARTMENT BUDGET

ORDERED: That the sum of **\$2,086,290** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Planning and Development Department budget, and that to meet this appropriation that **\$1,844,990** be raised from current year revenues, that **\$45,000** be transferred from the Wetlands Protection Special Revenue Fund, and that **\$196,300** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
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_____	_____

- ___ Read Item
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- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-149
INTRO: 05/21/2020**

COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET

2020-149 APPROPRIATION ORDER IN THE AMOUNT OF \$2,389,106 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$2,389,106** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Community Services Department General Fund Budget as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
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_____	_____

- ___ Read Item
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B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-150
INTRO: 05/21/2020**

COMMUNITY SERVICES DEPARTMENT GOLF COURSE ENTERPRISE FUND

2020-150 APPROPRIATION ORDER IN THE AMOUNT OF \$3,648,381 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 GOLF COURSE ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,648,381** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Golf Course Enterprise Fund budget; and to meet such appropriation that **\$2,825,464** be raised from Enterprise Fund revenues, and that **\$822,917** be raised from the General Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

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- ___ Read Item
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B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-151
INTRO: 05/21/2020**

**COMMUNITY SERVICES DEPARTMENT HYANNIS YOUTH AND COMMUNITY CENTER
ENTERPRISE FUND**

**2020-151 APPROPRIATION ORDER IN THE AMOUNT OF \$3,352,395 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 HYANNIS YOUTH
AND COMMUNITY CENTER ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$3,352,395** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that **\$841,800** be raised from Enterprise Fund revenues, that **\$1,391,458** be raised in the General Fund, and that **\$1,119,137** be transferred from the Capital Trust Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-152
INTRO: 05/21/2020**

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET

2020-152 APPROPRIATION ORDER IN THE AMOUNT OF \$1,146,965 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$1,146,965** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Marine & Environmental Affairs Department General Fund Budget, and to meet such appropriation, that **\$798,965** be raised from current year revenue and that **\$348,000** be transferred from the Waterways Special Revenue Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-153
INTRO: 05/21/2020**

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT MARINA ENTERPRISE FUND

**2020-153 APPROPRIATION ORDER IN THE AMOUNT OF \$787,977 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 MARINA
ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$787,977** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Marina Enterprise Fund budget; and to meet such appropriation that **\$548,750** be raised from Enterprise Fund revenues, and that **\$54,031** be transferred from the Capital Trust Fund, that **\$30,000** be transferred from the Bismore Park Special Revenue Fund, and that **\$155,196** be transferred from the Marina Enterprise Fund reserves as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-154
INTRO: 05/21/2020**

**MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT SANDY NECK
ENTERPRISE FUND**

**2020-154 APPROPRIATION ORDER IN THE AMOUNT OF \$961,288 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 SANDY NECK
PARK ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$961,288** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Sandy Neck Park Enterprise Fund Budget; and to meet such appropriation that **\$680,455** be raised from Enterprise Fund Revenues, and that **\$280,833** be transferred from the Sandy Neck Enterprise Fund Reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-155
INTRO: 05/21/2020**

LICENSING DEPARTMENT

**2020-155 APPROPRIATION ORDER IN THE AMOUNT OF \$163,646 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 LICENSING
DEPARTMENT BUDGET**

ORDERED: That the sum of **\$163,646** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Licensing Department Budget, and to meet such appropriation, that **\$163,646** be raised from current year revenue, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-156
INTRO: 05/21/2020**

INSPECTIONAL SERVICES DEPARTMENT

2020-156 APPROPRIATION ORDER IN THE AMOUNT OF \$2,164,880 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 INSPECTIONAL SERVICES DEPARTMENT BUDGET

ORDERED: That the sum of **\$2,164,880** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Inspectional Services Department Budget, and to meet such appropriation, that **\$2,164,880** be raised from current year revenue as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-157
INTRO: 05/21/2020**

DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

2020-157 APPROPRIATION ORDER IN THE AMOUNT OF \$10,103,252 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

ORDERED: That the sum of **\$10,103,252** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Department of Public Works General Fund budget, and to meet such appropriation, that **\$10,022,892** be raised from current year revenue, **\$55,360** be transferred from the Embarkation Fee Special Revenue Fund and **\$25,000** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-158
INTRO: 05/21/2020**

DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND

2020-158 APPROPRIATION ORDER IN THE AMOUNT OF \$3,577,403 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,577,403** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that **\$3,081,725** be raised from the Enterprise Fund Revenues, and that **\$495,678** be transferred from the Solid Waste Enterprise Fund Reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-159
INTRO: 05/21/2020**

**DEPARTMENT OF PUBLIC WORKS WATER POLLUTION CONTROL
ENTERPRISE FUND**

**2020-159 APPROPRIATION ORDER IN THE AMOUNT OF \$4,590,439 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 DEPARTMENT
OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE FUND
BUDGET**

ORDERED: That the sum of **\$4,590,439** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Department of Public Works Water Pollution Control Enterprise Fund Budget, and to meet such appropriation that **\$4,590,439** be raised from the Enterprise Fund Revenues, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-160
INTRO: 05/21/2020**

DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND

2020-160 APPROPRIATION ORDER IN THE AMOUNT OF \$7,865,088 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$7,865,088** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that **\$7,101,271** be raised from the Enterprise Fund revenues, that **\$500,000** be transferred from the Comprehensive Water Management Stabilization Fund, and that **\$263,817** be transferred from the Water Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-161
INTRO: 05/21/2020**

TOWN COUNCIL DEPARTMENT

**2020-161 APPROPRIATION ORDER IN THE AMOUNT OF \$286,659 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 TOWN COUNCIL
BUDGET**

ORDERED: That the sum of **\$286,659** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Town Council Budget and to meet such appropriation, that **\$277,847** be raised from current year revenue, that **\$8,812** be transferred from the General Fund Reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-162
INTRO: 05/21/2020**

TOWN MANAGER DEPARTMENT

2020-162 APPROPRIATION ORDER IN THE AMOUNT OF \$873,142 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 TOWN MANAGER BUDGET

ORDERED: That the sum of **\$873,142** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Town Manager Budget as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-163
INTRO: 05/21/2020**

PUBLIC, EDUCATION & GOVERNMENT ACCESS CHANNELS ENTERPRISE FUND

2020-163 APPROPRIATION ORDER IN THE AMOUNT OF \$841,030 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 PUBLIC, EDUCATION AND GOVERNMENT (PEG) ACCESS CHANNELS ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$841,030** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Public, Education and Government (PEG) Access Channels Enterprise Fund Budget, and to meet such appropriation that **\$823,000** be raised from the Enterprise Fund revenues, and that **\$18,030** be transferred from the PEG Enterprise Fund reserves.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-164
INTRO: 05/21/2020**

ADMINISTRATIVE SERVICES DEPARTMENT

**2020-164 APPROPRIATION ORDER IN THE AMOUNT OF \$6,239,788 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021
ADMINISTRATIVE SERVICES DEPARTMENT BUDGET**

ORDERED: That the sum of **\$6,239,788** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Administrative Services Department Budget, and to meet such appropriation, that **\$6,172,053** be raised from current year revenue, and that **\$67,735** be transferred from the General Fund Reserves, as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-165
INTRO: 05/21/2020**

TOWN COUNCIL RESERVE FUND

**2020-165 APPROPRIATION ORDER IN THE AMOUNT OF \$250,000 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 RESERVE**

ORDERED: That the sum of **\$250,000** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Reserve Fund and that the sum of **\$250,000** be transferred from the General Fund Reserves.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-166
INTRO: 05/21/2020**

OTHER REQUIREMENTS BUDGET

2020-166 APPROPRIATION ORDER IN THE AMOUNT OF \$50,994,976 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2021 OTHER REQUIREMENTS BUDGET

ORDERED: That the sum of **\$50,994,976** be appropriated for the purpose of funding the Town's Fiscal Year 2021 Other Requirements Budget, and to meet such appropriation, that **\$44,100,1128** be raised from current year revenue, that **\$230,000** be transferred from the Pension Reserve Trust Fund, that **\$6,567,324** be transferred from the Capital Trust Fund, that **\$44,640** be transferred from the Embarkation Fee Special Revenue Fund, that **\$52,900** be transferred from the Bismore Park Special Revenue Fund, and that the following sums be transferred from the Town's Enterprise Funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund:

Water Pollution Control	\$517,837
Solid Waste	\$426,584
Water Supply	\$192,837
Airport	\$726,408
Golf Course	\$477,240
Marinas	\$70,961
Sandy Neck	\$116,606
HYCC	\$332,922
PEG	\$82,542

And further, that the sum of **\$1,593,648** be transferred from the General Fund Reserves all for the purpose of funding the Town's Fiscal Year 2021 General Fund Budget as presented to the Town Council by the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE

ACTION TAKEN

- ____ Read Item
- ____ Motion to Open Public Hearing
- ____ Rationale
- ____ Public Hearing
- ____ Close Public Hearing
- ____ Council Discussion
- ____ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-167
INTRO: 05/21/2020**

**COMMUNITY PRESERVATION FUND ADMINISTRATION EXPENSES AND FISCAL
YEAR 2021 PROGRAM SET-ASIDES**

**2020-167 APPROPRIATION ORDER IN THE AMOUNT OF 2,500,499 FOR THE FISCAL
YEAR COMMUNITY PRESERVATION FUND FISCAL YEAR 2021
SET-ASIDES**

ORDERED: That, pursuant to the provisions of G. L. c. 44B § 6, for the fiscal year beginning July 1, 2020, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$423,253** for Open Space and Recreation; **\$423,253** for Historic Resources; **\$423,253** for Community Housing; **\$1,030,740** for a Budget Reserve, and that the sum of **\$200,000** be appropriated from the Annual Revenues of the Community Preservation Fund for the Administrative Expenses of the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-168
INTRO: 05/21/2020**

COMMUNITY PRESERVATION FUND FISCAL YEAR 2021 DEBT SERVICE

2020-168 APPROPRIATION ORDER IN THE AMOUNT OF \$1,820,347 FOR THE PURPOSE OF PAYING THE FISCAL YEAR 2021 COMMUNITY PRESERVATION FUND DEBT SERVICE REQUIREMENTS

ORDERED: That the Town Council hereby appropriates **\$1,820,347** For the purpose of paying the Fiscal Year 2021 Community Preservation Fund Debt Service Requirements, and to meet such appropriation, that **\$1,732,028** be provided from current year revenues of the Community Preservation Fund and that **\$88,319** be provided from the reserve for the Historic Preservation Program within the Community Preservation Fund.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-169
INTRO: 05/21/2020**

**COMPREHENSIVE WATER MANAGEMENT AND PRIVATE WAY IMPROVEMENT FUND
FISCAL YEAR 2021 OPERATING BUDGET**

**2020-169 APPROPRIATION ORDER IN THE AMOUNT OF \$585,264 FOR THE
PURPOSE OF PAYING THE FISCAL YEAR 2021 COMPREHENSIVE WATER
MANAGEMENT AND PRIVATE WAY IMPROVEMENT FUND DEBT
SERVICE REQUIREMENTS**

ORDERED: That the Town Council hereby appropriate **\$585,264** for the purpose of paying the Fiscal Year 2021 Comprehensive Water Management and Private Way Improvement Fund Debt Service Requirements, and to meet such appropriation, that **\$585,264** be provided from the current year revenues of the Comprehensive Water Management and Private Way Fund.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-170
INTRO: 05/21/2020**

FISCAL YEAR 2021 REVOLVING FUND SPENDING LIMITS

2020-170 RESOLVED: That the Town Council hereby authorizes the following spending limitations for Fiscal Year 2021 Revolving Funds:

Senior Services Classroom Education Fund	\$100,000
Recreation Program Fund	\$525,000
Shellfish Propagation Fund	\$200,000
Consumer Protection Fund	\$600,000
Geographical Information Technology Fund	\$10,000
Arts and Culture Program Fund	\$50,000
Asset Management Fund	\$500,000

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-175
INTRO: 05/21/2020**

2020-175 APPROPRIATION AND LOAN ORDER IN THE AMOUNT OF \$1,200,000 FOR THE PURPOSE OF FUNDING THE PUMP STATION REHABILITATION PROGRAM AS OUTLINED IN THE FISCAL YEAR 2021 FISCAL YEAR 2025 CAPITAL IMPROVEMENT PLAN

ORDERED: That the sum of **\$1,200,000** be appropriated for the purpose of funding the Pump Station Rehabilitation Program as outlined in the Fiscal Year 2021 – Fiscal Year 2025 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$1,200,000 under and pursuant to M.G.L. c. 44, §§7 or 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and that in accordance with M.G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes authorized by this order, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, thereby reducing the amount authorized to be borrowed by this order by a like amount; and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2020-175
INTRO: 05/21/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director of Public Works
DATE: May 21, 2020
SUBJECT: Appropriation and Loan Order in the amount of **\$1,200,000** for the Pump Station Rehabilitation Program

BACKGROUND: The purpose of this project is to carry out critical repairs to the Town's sewage pump stations as identified in the Town's 2019 Wastewater Pump Station Asset Management Plan. This project includes structural, mechanical, electrical, HVAC, odor control, and coastal resiliency improvements needed to keep the Town's sewage pump stations in proper working order. On-site emergency generators will be installed at multiple pump stations where portable tow-behind generators were previously relied upon. Flood protection will be installed at coastal pump stations within FEMA flood zones in order to provide continuous sewer service throughout major storm events. Included in this year's program is a substantial rehabilitation to the Old Colony Pump Station, the Town's largest sewer pump station which serves all of downtown Hyannis, pumping up to 700,000 gallons per day of sewage to the WPCF. In addition, this year's program will include the design of a significant rehabilitation to the Freezer Road Pump Station, which serves all sewered parcels in Barnstable Village. Construction of the Freezer Road Pump Station rehabilitation is anticipated to be requested in next fiscal year's Capital Improvement Program.

ANALYSIS: The 2019 Wastewater Pump Station Asset Management Plan completed by Wright Pierce evaluated all 27 Town-owned sewage pump stations and prioritized the necessary improvements over a 20-year timeframe. The pump stations were evaluated based on overall equipment condition, age, capacity, coastal resiliency, and energy efficiency. Necessary repairs were prioritized based on the likelihood and consequence of pump station failure. This request targets improvements that are deemed critical and in need of immediate repair. The majority of these pump stations have exceeded their design life and are in need of improvement in order to extend their service life and to provide uninterrupted service to sewer users.

FINANCIAL IMPACT: General obligation bonds will be issued to fund this project. The repayment of the loan will be included in the Water Pollution Control Enterprise Fund annual operating budget. The first payment on the loan will be due in fiscal year 2022 and there will be no impact on the fiscal year 2021 budget. The estimated annual loan payment for a 20 year bond using a 2% interest rate is \$73,388. It is estimated that the annual loan repayment would impact rates by 1.7%.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager recommends approval of this appropriation order.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director of Public Works

**B. NEW BUSINESS (First Read) (Refer to Second Reading
06/04/21)**

BARNSTABLE TOWN COUNCIL

**ITEM #2020-176
INTRO: 5/21/2020**

**2020-176 AMEND SECTION 241-47.10 OF THE BARNSTABLE ADMINISTRATIVE
CODE TO REMOVE THE COMMUNICATIONS DIVISION FROM THE
COMMUNITY SERVICES DEPARTMENT**

ORDERED: That the Town Council hereby amends the Administrative Code by striking Section D. Communications of Section 241-47.10 in its entirety.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

____ Read Item
____ Rationale
____ Council Discussion
____ Council Vote

BARNSTABLE TOWN COUNCIL

ITEM #2020-176
INTRO: 5/21/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
DATE: May 21, 2020
SUBJECT: Administrative Code Change Removing the Communications Division from the Community Services Department

RATIONALE: We continue to progress with the internal reorganization of our existing work force and created a Director of Communications position and supporting staff under the direct oversight of the Town Manager's office in fiscal year 2020. The primary role of this position includes being responsible for managing and directing our organization's internal and external communications efforts. This position, in coordination with the Town Manager, will supervise public relations, create communication strategies, and may serve as a primary media contact for the organization when appropriate. The position also oversees the Town's Public, Education and Government (PEG) Access Channel Enterprise Fund and its associated staff. This Administrative Code change reflects this reorganization by removing the Communications Division from the Community Services Department. The Fiscal Year 2021 proposed operating budget presented to the Town Council reflects the placement of the Communications program within the Office of the Town Manager.

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-177
INTRO: 05/21/2020**

**2020-177 APPROPRIATION AND TRANSFER ORDER OF \$75,000 TO FUND
RECYCLABLE DISPOSAL AT THE SOLID WASTE DIVISION OF THE
DEPARTMENT OF PUBLIC WORKS**

ORDERED: That the sum of **\$75,000.00** be appropriated for the purpose of disposal of basic recyclables at the Solid Waste Division, and that to meet this appropriation, that \$75,000.00 be transferred from the Solid Waste Enterprise Fund reserves.

SPONSOR: Mark S. Ells, Town manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2020-177
INTRO: 05/21/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director, Department of Public Works
DATE: May 21, 2020
SUBJECT: Appropriation and Transfer Order in the amount of **\$75,000** to fund recyclable disposal at the Solid Waste Division of the Department of Public Works

BACKGROUND: An additional appropriation of \$75,000.00 is required in Fiscal Year 2020 for the purpose of disposal of basic recyclables for the Solid Waste Division. The budget has been closely monitored since New Bedford Waste Services (NBWS) implemented a surcharge for disposal of recyclables. The surcharge has increased since the original appropriation was requested. Over the past year, we have implemented changes to the sorting of recycling. Currently, the cost is up to \$115.00 per ton for disposal of recyclables. Additionally, we are paying \$150.00 for each haul of a container for recyclable items. The current Fiscal Year 2020 budget cannot support these surcharges. Projections for this request of funds utilized the current year and last year's tonnages for calculations.

FISCAL IMPACT: Funding for this expenditure will be provided from the Solid Waste Enterprise Fund reserves. The reserve balance was certified by the state Department of Revenue at \$2,294,760 as of July 1, 2019. This increase in recycling disposal cost is included in the budget for Fiscal Year 2021. Recycling at the Transfer Station is currently free to all Town of Barnstable year-round residents that obtain a **Recycle Only** sticker. Because there is not a dedicated funding source, the needed funding must be supported through the Solid Waste Division's cash reserves.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager requests favorable action by the Town Council.

STAFF ASSISTANCE: PJ Kelliher, Supervisor, Solid Waste Division; Daniel W. Santos, P.E., Director, Department of Public Works

B. NEW BUSINESS (Refer to Public Hearing 06/04/2020)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-178
INTRO: 05/21/2020**

2020-178 APPROPRIATION AND TRANSFER ORDER IN THE AMOUNT OF \$150,000 TO FUND MUNICIPAL SOLID WASTE DISPOSAL AT THE SOLID WASTE DIVISION OF THE DEPARTMENT OF PUBLIC WORKS.

ORDERED: That the sum of **\$150,000.00** be appropriated for the purpose of funding disposal of municipal solid waste at the Solid Waste Division, and that to meet this appropriation, that \$150,000.00 be transferred from the Solid Waste Enterprise Fund Reserves.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2020-178
INTRO: 05/21/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director, Department of Public Works
DATE: May 21, 2020
SUBJECT: Appropriation and Transfer Order in the amount of **\$150,000** to fund municipal solid waste disposal at the Solid Waste Division of the Department of Public Works.

BACKGROUND: An additional appropriation of **\$150,000** is required in fiscal year 2020 for the purpose of disposal of municipal solid waste (MSW) for the Solid Waste Division. The budget has been closely monitored since New Bedford Waste Services (NBWS) implemented a surcharge for disposal of Municipal Solid Waste (MSW) on January 1, 2020. The surcharge was implemented subsequent to the FY20 budget approval. The surcharge is more than a 50% increase to the tipping fee. The current FY2020 budget cannot support these surcharges. Projections for this request of funds utilized the last three year's monthly MSW tonnages for calculations.

FISCAL IMPACT: Funding for this expenditure will be provided from the Solid Waste Enterprise Fund reserves. The reserve balance was certified by the state Department of Revenue at \$2,294,760 as of July 1, 2019. This increase to MSW disposal cost is included in the budget for Fiscal Year 2021. Municipal solid waste disposal at the Transfer Station is available to all year-round residents of Barnstable who purchase for a fee the full transfer station sticker. This transfer station sticker fee is calculated using a rate study prepared by an outside consultant.

TOWN MANAGER RECOMMENDATION: Mark S. Ells, Town Manager requests favorable action by the Town Council.

STAFF ASSISTANCE: PJ Kelliher, Supervisor, Solid Waste Division; Daniel W. Santos, P.E., Director, Department of Public Works

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-179
INTRO: 05/21/2020**

2020-179 ACCEPTANCE OF A COMMUNITY COMPACT GRANT IN THE AMOUNT OF \$25,000 FROM THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE FOR THE DEVELOPMENT OF AN AGE-FRIENDLY ACTION PLAN

RESOLVED: That the Barnstable Town Council does hereby accept a grant in the amount of **\$25,000** from the Executive Office for Administration and Finance to support the development of an Age-Friendly Action Plan and that the Town Manager is authorized to contract for and expend the grant funds for the purpose stated herein.

SPONSOR: Town Manager Mark S. Ells

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2020-179
INTRO: 05/21/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Madeline Noonan, Director of Community Services
DATE: May 21, 2020
SUBJECT: Acceptance of a Community Compact Grant in the amount of \$25,000 from the Commonwealth of Massachusetts Executive Office of Administration and Finance

BACKGROUND: The Town of Barnstable, designated as an Age-Friendly Community by AARP in 2019, is committed to improving the quality of life for our older residents and providing programs and services that support their desire to age-in place in our community. In collaboration with the University of Massachusetts Boston's Gerontology Institute, we conducted a comprehensive community needs assessment of citizens aged 50+ in 2015 which indicated that over 90% of our older residents desire to age-in-place in their homes and community.

In 2019, "Age and Dementia Friendly" was added as a best practice area to the Community Compact Program. The Barnstable Council on Aging has been granted funding support of \$25,000 through the Community Compact Best Practice program to build upon our existing work and engage with our community members and stakeholders to develop an Age-Friendly Action Plan for the Town of Barnstable. Guided by the age-friendly framework established by the World Health Organization (WHO), and utilizing the eight age-friendly domains, our goal is to ensure that Barnstable is a livable community for all and a great place to grow up and grow old for residents of all ages and abilities. Given their expertise in this area, we intend to again work with the UMass Boston Gerontology Institute on this effort. The grant funds will cover the project fee to UMass Boston as well as ancillary costs including the cost of hosting community conversations and focus groups, community outreach, and printing costs of materials.

We are extremely grateful to the Executive Office of Administration and Finance, through the Division of Local Services, for their recognition of the importance of planning for the needs of older adults and supporting communities throughout the Commonwealth to move forward with this important work.

FISCAL IMPACT: There is no immediate financial impact to the Town's operating budget as a result of accepting this grant. The funding will cover the entire cost of this project. No match is required by this grant program.

STAFF ASSISTANCE: Madeline Noonan, Director of Community Services; Donna-Marie Burns, Council on Aging Director

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2020-180
INTRO: 05/21/2020**

2020-180 ACCEPTANCE OF GRANT IN THE AMOUNT OF \$5,000 FROM THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE FOR COMMUNITY ENGAGEMENT EFFORTS IN SUPPORT OF ZONING CHANGES TO ALLOW FOR INCREASED DENSITY AND HOUSING OPPORTUNITIES IN A MANNER THAT IS CONSISTENT WITH NEIGHBORHOOD CHARACTER AND SUPPORTIVE OF AGING IN COMMUNITY

RESOLVED: That the Barnstable Town Council does hereby accept the Community Compact Grant in the amount of **\$5,000** from the Commonwealth of Massachusetts Executive Office for Administration and Finance to support community engagement in zoning changes to promote housing opportunities and that the Town Manager is authorized to contract for and expend the grant funds for the purpose stated herein.

SPONSOR: Mark Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2020-180
INTRO: 05/21/2020

SUMMARY

TO: Town Council
FROM: Mark Ells, Town Manager
THROUGH: Elizabeth S. Jenkins, AICP, Planning & Development Director
DATE: May 21, 2020
SUBJECT: Acceptance of a grant in the amount of **\$5,000** from the Massachusetts Executive Office of Administration and Finance for a project that supports stakeholder engagement and community participation efforts as part of the Town's Housing Production Planning process

BACKGROUND: The Planning & Development Department has successfully applied for a \$5,000 grant from the Massachusetts Executive Office of Administration and Finance. These grant funds will be used to support community engagement in zoning changes to promote housing opportunities in a manner that is consistent with neighborhood character and supportive of aging in community. It is anticipated that this funding would be used in support of the zoning revisions anticipated for the Downtown Hyannis Growth Incentive Zone to promote increased housing opportunities through a streamlined permitting process.

FISCAL IMPACT: There is no immediate financial impact to the Town's operating budget as a result of accepting this grant. No match is required by this grant program.

STAFF ASSISTANCE: Elizabeth S. Jenkins, AICP, Director of Planning & Development; Arden Cadrin, Housing Coordinator

B. NEW BUSINESS (Public Hearing) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

**ITEM# 2020-181
INTRO: 05/21/2020**

**2020-181 RESOLVE TO SUBMIT AN APPLICATION TO AMEND “CHAPTER H”
DECISION TO THE CAPE COD COMMISSION REVISING DEVELOPMENT
OF REGIONAL IMPACT THRESHOLDS IN THE INDUSTRIAL SERVICE AND
TRADE AREA TO INCLUDE WHOLESALE USES**

RESOLVED: That the Town Council, pursuant to Barnstable County Ordinance 2009-13, as amended by Barnstable County Ordinance 13-06, Chapter H, Municipal Application for Revisions of Developments of Regional Impact Thresholds of the Cape Cod Commission Regulations of General Application, hereby proposes further revisions to Development of Regional Impact thresholds in Industrial Service and Trade Areas, as shown on the map entitled “Chapter H Subject Area Map”, and further authorizes the submission of such request to the Cape Cod Commission.

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2020-181
INTRO: 05/21/2020

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth S. Jenkins, Planning & Development Director
DATE: May 21, 2020
SUBJECT: Authorizing submission of Chapter H Amendment Application to Cape Cod Commission to include wholesale uses in the Industrial Service and Trade Area

OVERVIEW: This is a proposal to amend the decision approved by the Cape Cod Commission on April 4, 2019 pursuant to Chapter H of the Code of Cape Cod Commission Regulations that raised Development of Regional Impact review thresholds for commercial and industrial uses in the Economic Centers and Industrial Service and Trade Area (ISTA) in Greater Hyannis. That decision raised the DRI review thresholds in the ISTA from 10,000 sq.ft for eligible development to 40,000 sq.ft for research and development and light manufacturing uses. This amendment would raise the DRI review thresholds in the ISTA to 40,000 for a third category of land use, wholesale uses, defined as follows:

WHOLESALE: A commercial use engaged in selling or distributing merchandise to retailers or to commercial, industrial, institutional, professional, or business users. This use may include ancillary retail sales to the general public. (Uses associated with the use, generation, treatment or storage of hazardous materials in any significant quantity would not be subject to revised thresholds.)

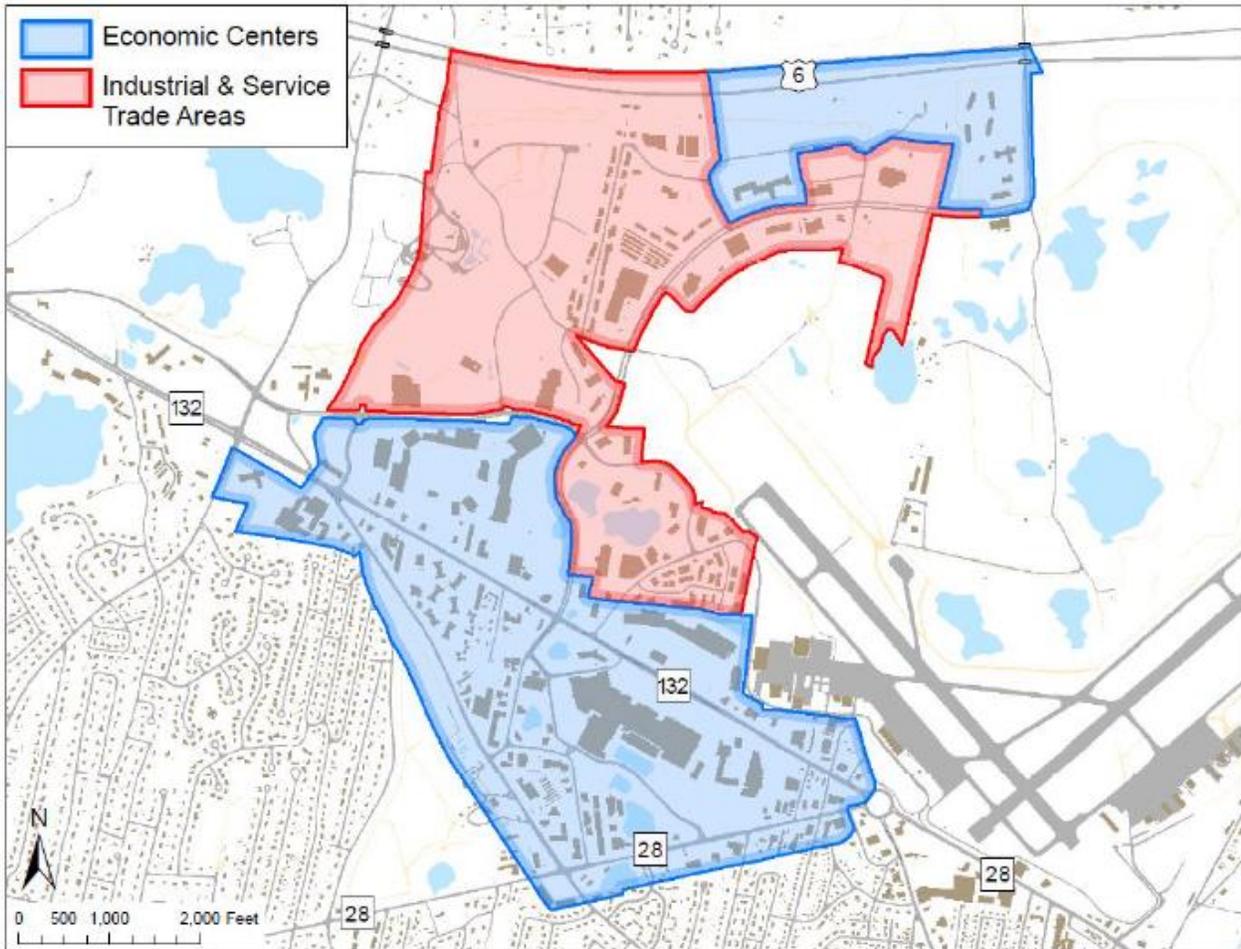
Chapter H of the Cape Cod Commission Regulations implements a regulatory approach to guide growth towards areas that are adequately supported by infrastructure, and away from areas that must be protected for ecological or historical reasons. This amendment will provide another industry sector an incentive to locate in this area and the flexibility for existing businesses to expand. Wholesale uses are consistent with the other moderately intensive industrial activities found in the ISTA today.

Submission of this amendment application was unanimously supported by a vote of the Planning Board on May 11, 2020, upon making the following findings:

- The proposal is consistent with the Town's Local Comprehensive Plan in that it supports and directs economic growth in appropriately designated areas and demonstrates the Town's commitment to encouraging commercial and industrial investment that will support the year-round economy.
- The proposal is consistent with purpose of Chapter H and the Cape Cod Commission's Regional Policy Plan, in that it implements a regulatory approach at a regional level to concentrate growth and, in turn, preserves and protects sensitive resource areas. The ISTA, and adjoining commercial area, serve as the primary regional center for the provision of goods and services, and incentivizing investment, infill and redevelopment in an appropriate location.
- The proposal is consistent with Section 1 of the Cape Cod Commission Act, in that it directs and concentrates development to appropriate areas, thus preserving environmentally sensitive areas and areas with traditional village character.

- The ISTA is supported by plans and capital facilities funding to address anticipated growth.
- The Town of Barnstable’s regulatory framework is designed to guide growth towards areas adequately supported by infrastructure and away from areas that must be protected for ecological, historical, or other reasons.

STAFF ASSISTANCE: Elizabeth Jenkins, Planning & Development Director; Paul Wackrow, Senior Planner



B. NEW BUSINESS (May be acted upon) (Roll Call Majority)

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-182
INTRO: 05/21/2020**

2020-182 RESOLVE RECOMMENDING TO THE GREAT AND GENERAL COURT OF THE COMMONWEALTH THE APPROVAL OF HOUSE BILL HD5044 TO AUTHORIZE THE TOWN OF BARNSTABLE TO GRANT EASEMENTS OF ABOUT 7,800 SQUARE FEET, MORE OR LESS, IN WEST BARNSTABLE TO NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

RESOLVED: That the Town Council convey its support to the Great and General Court of the Commonwealth for the passage of House Bill HD 5044, “An Act Authorizing the City Known as the Town of Barnstable to Grant and Easement”. The easement consists of approximately 7,800 square feet over land controlled by the Barnstable Conservation Commission known as Parcels 71 and 72 – Right of Way 342, at 876 Service Road, West Barnstable would be conveyed to NSTAR Electric Company d/b/a Eversource Energy in order to increase the existing easement to a width of 185 feet to meet mandated buffer standards. This easement was previously approved by the Council in ITEM 2019-199

SPONSOR: Mark S. Ells, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2020-182
INTRO: 05/21/2020

TO: Town Council
FROM: Mark S. Ells, Town Manager
DATE: May 21, 2020
SUBJECT: Eversource Mid-Cape Reliability Project; Grant a 7,800 Square Foot Easements and Legislative Support for Article 97 Relief in House Bill

BACKGROUND: The Town of Barnstable and Eversource have entered into a Settlement Agreement regarding realigning and expanding an existing easement to accommodate placement of new overhead power lines as part of Eversource's Mid-Cape Reliability Project. The Town and Eversource reached a Settlement Agreement in 2019 that included conveying an easement to Eversource so as to expand an existing easement in West Barnstable to a width of 185 feet. The purpose of doing so was to allow Eversource to meet required separation of lines nearby easement sidelines. The Town Council approved the granting of this easement in ITEM 2019-199 in May 2019. Eversource now seeks Article 97 approval of this transaction from the Legislature.

As primary consideration for these amendments, Eversource has agreed at its own expense to retrofit its existing substation in Independence Park by upgrading containment vessels and related equipment within the substation in order to fully contain any releases of petroleum-based products including transformer cooling fluids known as "dielectric" fluids. These actions will help protect the Town's public Water Supplies which are directly down-gradient from Eversource's substation.

STAFF SUPPORT: Charles McLaughlin, First Assistant, Town Attorney

**B. NEW BUSINESS (First Reading) (Refer to Second Reading
06/04/2020**

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-183
INTRO: 05/21/2020**

2020-183 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION:

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: **Land Acquisition and Preservation Committee:** Elizabeth Lewis, 2085 Main Street, West Barnstable, MA as a regular member to a term expiring 06/30/2023

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move/Vote

**B. NEW BUSINESS (First Reading) (Refer to Second Reading
06/04/2020**

BARNSTABLE TOWN COUNCIL

**ITEM # 2020-184
INTRO: 05/21/2020**

2020-184 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION:

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member board/committee/commission: **Airport Commission:** John Flores, as a regular member to a term expiring 6/30/2023; Zachary Lesinski, as a regular member to a term expiring 6/30/2023; **Board of Assessors:** Melvin Pauze, as a regular member to a term expiring 6/30/2023; **Community Preservation Committee:** Lindsey Counsell, as a regular member to a term expiring 6/30/2023; Terry Duenas, as a regular member to a term expiring 6/30/2023; **Comprehensive Financial Advisory Committee:** Ralph Krau, as a regular member to a term expiring 6/30/2023; **Conservation Commission:** Laurence Morin, as a regular member to a term expiring 6/30/2023; John Abodeeley, as a regular member to a term expiring 6/30/2023; **Council on Aging:** Josephine Melpignano, as a regular member to a term expiring 6/30/2023; Janice Lariviere, as a regular member to a term expiring 6/30/2023; John Jope, as a regular member to a term expiring 6/30/2023; Ella Rollins, as a regular member to a term expiring 6/30/2023; **Disability Commission:** Paul Logan, as a regular member to a term expiring 6/30/2023; Linda McKinney, as a regular member to a term expiring 6/30/2023; Golf Committee: John Cookson, as a regular member to a term expiring 6/30/2023; **Historical Commission:** Nancy Clark, as a regular member to a term expiring 6/30/2023; Jack Kay, as an alternate member to a term expiring 6/30/2023; Nancy Shoemaker, as a regular member to a term expiring 6/30/2023; Frances Parks, as a regular member to a term expiring 6/30/2023; **Housing Committee:** Dave Carey, as a regular member to a term expiring 6/30/2023; Glen Anderson, as a Barnstable Housing Authority representative member to a term expiring 06/30/2023; Hilda Haye, as a regular member to a term expiring 06/30/2023; **Human Services Committee:** Steven Xiarhos, as a representative member to a term expiring 06/30/2023; Robin Gunderson, as a representative member to a term expiring 06/30/2023; **Hyannis Main Street Waterfront Historic District Commission:** Cecelia Carey, as a member holding a Board of Real Estate License to a term expiring 06/30/2023; David Dumont, as a Hyannis Business District Representative member to a term expiring 06/30/2023; Timothy Ferreira, as a regular member to a term expiring 06/30/2023; Jack Kay, as an alternate member to a term expiring 06/30/2023; Cheryl Powell as a representative member from Barnstable Historic Commission to term expiring 06/30/2023; **Land Acquisition and Preservation Committee:** Elissa Crowley, as a regular member to a term expiring 06/30/2023; **Licensing Authority:** Nancy Karlson-Lidman, as an associate member to a term expiring 06/30/2023; Martin Hoxie, as a regular member to a term expiring 06/30/2023; **Old Kings Highway:** George Jessop, as an architect representative member to a term expiring 06/30/2021; **Planning Board:** Mary Barry, as a regular member to a term expiring 06/30/2023; Stephen Robichaud, as a regular member to term expiring 06/30/2023; Jeffrey Swartz, as a regular member to a term expiring 06/30/2023; **Recreation Commission:** Rene King, as a regular member to a term expiring 06/30/2023; **Registrar of Voters:** David Jones, as a regular member to a term expiring 06/30/2023; **Sandy Neck Board:** Peter Sampou, as a Conservation Commission Representative member to a term expiring 06/30/2023; **Shellfish Committee:** Patricia Farinha, as a member holding a family permit; Al Surprenant, as a commercially permitted member to a term expiring 06/30/2023; **Trust Fund Advisory**

Committee: Frances Parks, as a Human Services Representative member to a term expiring 06/30/2023; Jayne Scanlon as an attorney-at-law representative member, to a term expiring 06/30/2023; **Waterways Committee:** Paul Everson, as a regular member to a term expiring 06/30/2023; **Zoning Board of Appeals:** Alex Rodolakis, as a regular member to a term expiring 06/30/2023

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council Discussion
- Move/Vote