



# Town of Barnstable Town Council

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## Councillors:

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President  
Precinct 7

Ann B. Canedy  
Vice President  
Precinct 1

Eric R. Steinhilber  
Precinct 2

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Precinct 11

John T. Norman  
Precinct 12

Jennifer L. Cullum  
Precinct 13

Acting Administrator  
to the Town Council:  
Cynthia A. Lovell

## MEETING AGENDA TOWN HALL HEARING ROOM

**June 4, 2015**

**7:00 PM**

### **1. ROLL CALL**

### **2. PLEDGE OF ALLEGIANCE**

### **3. MOMENT OF SILENCE**

### **4. PUBLIC COMMENT**

### **5. COUNCIL RESPONSE TO PUBLIC COMMENT**

### **6. TOWN MANAGER COMMUNICATIONS**

### **7. ACT ON MINUTES (Including Executive Session)**

### **8. COMMUNICATIONS – from elected officials, boards, committees, staff, commission reports, correspondence and announcements**

- **Comprehensive Financial Advisory Committee (CFAC) Report on Operational Budget FY16**

### **9. ORDERS OF THE DAY**

#### **A. Old Business**

#### **B. New Business**

### **10. ADJOURNMENT**

**NEXT REGULAR MEETING: June 18, 2015**

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2015-164	Appropriation order of \$8,782,377 be appropriated for the purpose of funding the Town's FY16 Department of Public Works General Fund budget <b>(Public hearing) (Roll call)</b> .....	18
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**FY16 OPERATING BUDGET APPROPRIATION ORDERS (Cont'd)**

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2015-178	Authorizing Revolving Funds Order: Pursuant to Chapter II, Article XVIII-A, Section 3 of the General Ordinances, the Town Council hereby authorizes the following revolving funds for FY16: Senior Services, \$65,000; Recreation, \$425,000; Natural Resources, \$160,000; Building, \$150,000; Regulatory Services, \$350,000; Information Technology, \$10,000; Growth Management Director, \$50,000 <b>(Public hearing) (Roll call)</b> .....	32-33

**END FY16 OPERATING BUDGET APPROPRIATION ORDERS**

**B. NEW BUSINESS**

2015-148	Appointments to a board/committee/commission: John Alden, as an associate member to Council on Aging to a term expiring 6/30/17 and Hyannis Main Street Waterfront Historic District Commission as an alternate to a term expiring 6/30/16 <b>(First reading)</b> .....	34
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2015-151	Appointments to a Board/Committee/Commission: <b>Library Committee</b> : Mark Cote, 1745 South County Road, PO Box 373, Osterville, as a member with a term expiring 6/30/16; Charlie Dings, 35 Brandywine Court, Cotuit, as a member with a term expiring 6/30/16; Suzanne Kelley, 3941 Route 6A, Barnstable, as a member with a term expiring 6/30/16, Ed Maddox, 244 School Street, Cotuit, as a member with a term expiring 6/30/16 <b>(First reading)</b> .....	39

ITEM NO.	INDEX TITLE	PAGE
2015-152	Reappointments to a Board/Committee/Commission: <b>Library Committee:</b> Robert Anthony, 104 Old Stage Road, Centerville, as a member with a term expiring 6/30/16; Elaine Grace, 11 Apollo Drive, West Barnstable, as a member with a term expiring 6/30/16; Genevieve Hill, 49 Indian Hill Road, Cummaquid, as a member with a term expiring 6/30/16; John Jenkins, 361 Parker Road, West Barnstable, as a member with a term expiring 6/30/16; Kenneth Jenkins, 184 Flume Avenue, Marstons Mills, as a member with a term expiring 6/30/16; Sheila Place, 583 Whistleberry Drive, Marstons Mills, as a member with a term expiring 6/30/16; Karen Rezendes, 121 Great Marsh Road, Centerville, as a member with a term expiring 6/30/16; Gloria Rudman, 50 Waterman Farm Road, Centerville, as a member with a term expiring 6/30/16; Lili Seely, 33 Candlewick Lane, Hyannis, as a member with a term expiring 6/30/16; Cyndy Shulman, 1529 Race Lane, Marstons Mills, as a member with a term expiring 6/30/16 <b>(First reading)</b> .....	40
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2015-180	Appropriation Order of \$504,000.00 Community Preservation Funds for affordable housing Hi River Road, Marstons Mills <b>(Refer to Public hearing 06/18/15)</b> .....	45-46
2015-181	Appropriation Order of \$295,000.00 Community Preservation Funds for acquisition and creation of open space and recreation at 0 Sandy Neck, Map 339 parcel 2 consisting of a parcel of 14 acres more or less <b>(Refer to Public hearing 06/18/15)</b> .....	47-48
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Approve Minutes – May 21, 2015

**Please Note:** The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

**A. OLD BUSINESS (Public hearing) (Roll call 2/3 vote)**

**BARNSTABLE TOWN COUNCIL**

**ITEM#: 2015-147**  
**INTRO: 05/21/15, 06/04/15**

**2015-147 APROPRIATION AND TRANSFER ORDER OF \$36,415 FOR THE  
POLE BARN GARAGE ADDITION AT THE STRUCTURES & GROUNDS  
FACILITY LOCATED AT 800 PITCHER'S WAY**

**ORDERED:** That the sum of \$36,415 be appropriated for the purpose of constructing an addition to the pole barn at the Structures & Grounds facility located on Pitchers Way for garaging grounds equipment, and to meet this appropriation, that \$36,415 be transferred from the remaining funds available under **Council order 2013-116** originally appropriated for the roof replacements at the structures and grounds facility located on Pitchers Way.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

# **BARNSTABLE TOWN COUNCIL**

**ITEM #: 2015-147**  
**INTRO: 05/21/15, 06/04/15**

## **SUMMARY**

**TO:** Town Council  
**FROM:** Thomas K. Lynch, Town Manager  
**THROUGH:** Daniel W. Santos, P.E., Director of Public Works  
**DATE:** May 1, 2015  
**SUBJECT:** Appropriation and transfer order of \$36,415 for the pole barn garage addition at the structures & grounds facility

**BACKGROUND:** Currently, the entire grounds crew of the DPW Structures & Grounds Division operates out of the facilities at the Mosswood Cemetery in Cotuit. Whereas the Town comprises approximately 64 square miles, with facilities requiring grounds maintenance throughout, it is felt that we can more efficiently dispatch a portion of our crews from the more centralized location at our facility at 800 Pitcher's Way in Hyannis. At this time, only the Building Section crews operate out of the 800 Pitcher's Way location.

**ANALYSIS:** The addition to the existing pole barn will provide much needed inside storage and workshop space for equipment storage and maintenance. The structure will be constructed primarily utilizing Structures & Grounds building personnel. Last year we accomplished roof replacement and structural repairs to the main building at the Structures & Grounds Division. Due to a competitive bidding climate and repairs that were not as extensive as originally anticipated, all of the originally appropriated funds were not expended.

**FISCAL IMPACT:** Funds for this project are available from CIP appropriation 2013-116. No negative fiscal impacts are anticipated from the proposed project.

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends approval of the transfer order.

**STAFF ASSISTANCE:** Daniel W. Santos, P.E., Director of Public Works

**A. OLD BUSINESS (Public hearing ) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**FY 2016 OPERATING BUDGET ORDERS**

**ITEM #2015-154  
INTRO: 05/21/15, 06/04/15**

**2015-154 APPROPRIATION ORDER OF \$7,915,852 FOR FY2016 AIRPORT  
ENTERPRISE FUND BUDGET**

**Barnstable Municipal Airport Enterprise Fund**

**ORDERED:** That the sum **\$7,915,852** be appropriated for the purpose of funding the Town's FY 2016 Airport Enterprise Fund budget, and to meet such appropriation that **\$7,915,852** be raised from current year revenues by the airport as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_\_ Read Item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote



**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-155  
INTRO: 05/21/15, 06/04/15**

**2015-155 APPROPRIATION ORDER OF \$61,429,646 FOR FY 2016 BARNSTABLE  
PUBLIC SCHOOLS OPERATING BUDGET**

**School Department**

**ORDERED:** That the sum **\$61,429,646** be appropriated for the purpose of funding the Town's FY 2016 Barnstable Public Schools budget, and that to meet this appropriation that **\$61,209,486** be raised from current year revenues and that **\$220,160** be transferred from the General Fund reserves as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

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- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

**A. OLD BUSINESS (Public hearing ) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-156**  
**INTRO: 05/21/15, 06/04/15**

**2015-156 APPROPRIATION ORDER OF \$13,192,241 FOR FY 2016 BARNSTABLE  
POLICE DEPARTMENT BUDGET**

**Police Department**

**ORDERED:** That the sum of **\$13,192,241** to be appropriated for the purpose of funding the Town's FY 2016 Barnstable Police Department budget; and to meet such appropriation that **\$13,142,241** be raised from current year revenues and that **\$50,000** be transferred from the Embarkation Fee Special Revenue Fund as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-157  
INTRO: 05/21/15, 06/04/15**

**2015-157 APPROPRIATION ORDER OF \$904,585 FOR FY 2016 GROWTH  
MANAGEMENT DEPARTMENT OPERATING BUDGET**

**Growth Management Department**

**ORDERED:** That the sum of **\$904,585** be raised and appropriated for the purpose of funding the Town's FY 2016 Growth Management Department budget as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

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**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-158**  
**INTRO: 05/21/15, 06/04/15**

**2015-158 APPROPRIATION ORDER OF \$2,857,738 FOR FY 2016 COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET**

**Community Services Department General Fund Budget**

**ORDERED:** That the sum of **\$2,857,738** be appropriated for the purpose of funding the Town's FY 2016 Community Services Department General Fund budget, and to meet such appropriation, that **\$2,569,738** be raised from current year revenue and that **\$288,000** be transferred from the Mooring Fee Special Revenue Fund as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

\_\_\_\_\_

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-159**  
**INTRO: 05/21/15, 06/04/15**

**2015-159 APPROPRIATION ORDER FOR \$3,117,308 FOR FY 2016 GOLF COURSE  
ENTERPRISE FUND BUDGET**

**Community Services Department Golf Course Enterprise Fund**

**ORDERED:** That the sum of **\$3,117,308** to be appropriated for the purpose of funding the Town's FY 2016 Golf Course Enterprise Fund budget; and to meet such appropriation that **\$3,117,308** be raised from current year revenues by the golf course facilities as presented to the Town Council by the Town Manager

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

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- \_\_\_\_ Read Item
  - \_\_\_\_ Motion to Open Public Hearing
  - \_\_\_\_ Rationale
  - \_\_\_\_ Public Hearing
  - \_\_\_\_ Close Public Hearing
  - \_\_\_\_ Council Discussion
  - \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call 2/3)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-160  
INTRO: 05/21/15, 06/04/15**

**2015-160 APPROPRIATION ORDER OF \$2,902,598 FOR FY 2016 HYANNIS YOUTH  
AND COMMUNITY CENTER ENTERPRISE FUND BUDGET**

**Community Services Department Hyannis Youth and Community Center Enterprise Fund**

**ORDERED:** That the sum of **\$2,902,598** be appropriated for the purpose of funding the Town's FY 2016 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that **\$1,175,450** be raised from current year revenues by the Hyannis Youth and Community Center operations, and that **\$310,148** be raised from the general fund, and that **\$1,292,000** be transferred from the Capital Trust Fund, and that **\$125,000** be transferred from the Hyannis Youth and Community Center Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call 2/3)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-161  
INTRO: 05/21/15, 06/04/15**

**2015-161 APPROPRIATION ORDER OF \$873,731 FOR FY 2016 MARINA ENTERPRISE  
FUND BUDGET**

**Community Services Department Marina Enterprise Fund**

**ORDERED:** That the sum of **\$873,731** be appropriated for the purpose of funding the Town's FY 2016 Marina Enterprise Fund budget; and to meet such appropriation that **\$618,500** be raised from current year revenues by the marina facilities, and that **\$61,231** be transferred from the Capital Trust Fund, and that **\$24,000** be transferred from the Bismore Park Special Revenue Fund, and that **\$170,000** be transferred from the Marina Enterprise Fund reserves as presented to the Town Council by the Town Manager

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-162**  
**INTRO: 05/21/15, 06/04/15**

**2015-162 APPROPRIATION ORDER OF \$865,717 FOR FY 2016 SANDY NECK PARK ENTERPRISE FUND BUDGET**

**Community Services Department Sandy Neck Park Enterprise Fund**

**ORDERED:** That the sum of **\$865,717** be appropriated for the purpose of funding the Town's FY 2016 Sandy Neck Park Enterprise Fund budget; and to meet such appropriation that **\$815,717** be raised from current year revenues by the Sandy Neck Park operations, and that **\$50,000** be transferred from the Sandy Neck reserves, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

\_\_\_\_\_

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote



**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-163**  
**INTRO: 05/21/15, 06/04/15**

**2015-163 APPROPRIATION ORDER OF \$2,632,848 FOR FY 2016 REGULATORY SERVICES DEPARTMENT BUDGET**

**Regulatory Services Department**

**ORDERED:** That the sum of **\$2,632,848** be appropriated for the purpose of funding the Town's FY 2016 Regulatory Services Department budget, and to meet such appropriation, that **\$2,510,332** be raised from current year revenue, and that **\$45,000** be transferred from the Wetlands Protection Special Revenue Fund, and that **\$77,516** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-164  
INTRO: 05/21/15, 06/04/15**

**2015-164 APPROPRIATION ORDER OF \$8,782,377 FOR FY 2016 DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET**

**Department of Public Works General Fund Budget**

**ORDERED:** That the sum of **\$8,782,377** be appropriated for the purpose of funding the Town's FY 2016 Department of Public Works General Fund budget, and to meet such appropriation, that **\$8,718,877** be raised from current year revenue, **\$43,500** be transferred from the Embarkation Fee Special Revenue Fund and **\$20,000** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- 
- Read Item
  - Motion to Open Public Hearing
  - Rationale
  - Public Hearing
  - Close Public Hearing
  - Council Discussion
  - Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-165  
INTRO: 05/21/15, 06/04/15**

**2015-165 APPROPRIATION ORDER OF \$3,362,811 FOR FY 2016 DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND BUDGET**

**Department of Public Works Solid Waste Enterprise Fund**

**ORDERED:** That the sum of **\$3,362,811** be appropriated for the purpose of funding the Town's FY 2016 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that **\$2,751,900** be raised from current year revenues by the solid waste facility, and that **\$610,911** be transferred from the solid waste enterprise fund reserves, as presented to the Town Council by the Town Manager

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_\_ Read Item
- \_\_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_\_ Rationale
- \_\_\_\_\_ Public Hearing
- \_\_\_\_\_ Close Public Hearing
- \_\_\_\_\_ Council Discussion
- \_\_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-166  
INTRO: 05/21/15, 06/04/15**

**2015-166 APPROPRIATION ORDER OF \$4,463,158 FY 2016 DEPARTMENT OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE FUND BUDGET**

**Department of Public Works Water Pollution Control Enterprise Fund**

**ORDERED:** That the sum of **\$4,463,158** to be appropriated for the purpose of funding the Town's FY 2016 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that **\$4,463,158** be raised from current year revenues by the water pollution control facility, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

\_\_\_\_\_

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-167  
INTRO: 05/21/15, 06/04/15**

**2015-167 APPROPRIATION ORDER OF \$4,389,768 FOR FY 2016 DEPARTMENT OF  
PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND BUDGET**

**Department of Public Works Water Supply Enterprise Fund**

**ORDERED:** That the sum of **\$4,389,768** be appropriated for the purpose of funding the Town's FY 2016 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that **\$4,389,768** be raised from current year revenues by the water supply operations, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- 
- Read Item
  - Motion to Open Public Hearing
  - Rationale
  - Public Hearing
  - Close Public Hearing
  - Council Discussion
  - Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-168  
INTRO: 05/21/15, 06/04/15**

**2015-168 APPROPRIATION ORDER OF \$250,759 FOR FY 2016 TOWN COUNCIL  
BUDGET**

**Town Council Department**

**ORDERED:** That the sum of **\$250,759** be raised and appropriated for the purpose of funding the Town's FY 2016 Town Council budget as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close Public Hearing
- Council Discussion
- Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-169  
INTRO: 05/21/15, 06/04/15**

**2015-169 APPROPRIATION ORDER OF \$596,116 FOR FY 2016 TOWN MANAGER  
BUDGET**

**Town Manager Department**

**ORDERED:** That the sum of **\$596,116** be raised and appropriated for the purpose of funding the Town's FY 2016 Town Manager budget as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- 
- Read Item
  - Motion to Open Public Hearing
  - Rationale
  - Public Hearing
  - Close Public Hearing
  - Council Discussion
  - Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-170**  
**INTRO: 05/21/15, 06/04/15**

**2015-170 APPROPRIATION ORDER OF \$5,739,396 FOR FY 2016 ADMINISTRATIVE SERVICES DEPARTMENT**

**Administrative Services Department**

**ORDERED:** That the sum of **\$5,739,396** be raised and appropriated for the purpose of funding the Town's FY 2016 Administrative Services Department budget as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- 
- Read Item
  - Motion to Open Public Hearing
  - Rationale
  - Public Hearing
  - Close Public Hearing
  - Council Discussion
  - Move/Vote



**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-171  
INTRO: 05/21/15, 06/04/15**

**2015-171 APPROPRIATION ORDER OF \$21,439,410 FOR FY 2016 EMPLOYEE  
BENEFITS & INSURANCE BUDGETS**

**Employee Benefits & Insurance**

**ORDERED:** That the sum of **\$21,439,410** be appropriated for the purpose of funding the Town's FY 2016 Employee Benefits & Insurance budgets, and to meet such appropriation, that **\$20,074,410** be raised from current year revenue, that **\$280,000** be transferred from the Pension Reserve Trust Fund, and that **\$1,085,000** be transferred from the general fund reserves, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

\_\_\_\_\_

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-172**  
**INTRO: 05/21/15, 06/04/15**

**2015-172 APPROPRIATION ORDER OF \$8,647,981 FOR FY 2016 GENERAL FUND  
DEBT SERVICE BUDGET**

**Debt Service**

**ORDERED:** That the sum of **\$8,647,981** be appropriated for the purpose of funding the Town's FY 2016 General Fund Debt Service budget, and to meet such appropriation, that **\$8,531,944** be raised from current year revenue, and that **\$61,353** be transferred from the Embarkation Fee Special Revenue Fund, and that **\$54,684** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-173**  
**INTRO: 05/21/15, 06/04/15**

**2015-173 APPROPRIATION ORDER OF \$1,838,250 FOR FY 2016 LIBRARY AND TOURISM GRANT BUDGETS**

**Grants**

**ORDERED:** That the sum of **\$1,838,250** be raised and appropriated for the purpose of funding the Town's FY 2016 Library and Tourism Grant budgets as presented to the Town Council by the Town Manager

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-174  
INTRO: 05/21/15, 06/04/15**

**2015-174 APPROPRIATION ORDER OF \$8,827,062 FOR FY 2016 INSURANCE,  
ASSESSMENTS, TRANSFERS AND OTHER FIXED COSTS BUDGETS**

**Insurance, Assessments, Transfers and Other Fixed Costs**

**ORDERED:** That the sum of **\$8,827,062** be raised and appropriated for the purpose of funding the Town’s FY 2016 Insurance, Assessments, Transfers and Other Fixed Costs budgets as presented to the Town Council by the Town Manager, and that the following sums be transferred from the Town’s Enterprise Funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund:

Water Pollution Control	\$431,879
Solid Waste	\$293,877
Water Supply	\$125,383
Airport	\$764,483
Golf Course	\$250,000
Marinas	\$231,346
Sandy Neck	\$74,112

And further, that the sum of **\$2,743,000** be transferred from the General Fund reserves all for the purpose of funding the Town’s FY 2016 General Fund budget as presented to the Town Council by the Town Manager.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-175  
INTRO: 05/21/15, 06/04/15**

**2015-175 APPROPRIATION ORDER OF COMMUNITY PRESERVATION FUND  
ADMINISTRATION EXPENSES AND FY 2016 PROGRAM SET-ASIDES**

**ORDERED:** That, pursuant to the provisions of G. L. c. 44B § 6, for the fiscal year ending June 30, 2016, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$377,165** for open space and recreation; **\$377,165** for historic resources; **\$377,165** for community housing; **\$216,781** for a budget reserve, and that the sum of **\$150,000** be appropriated from the annual revenues of the Community Preservation Fund to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager, for appraisal, title search, hazardous materials assessment, consulting services, and pre-development costs, and administrative expenses, and to assist in the development and performance of contracts for community preservation.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

\_\_\_\_\_

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-176**  
**INTRO: 05/21/15, 06/04/15**

**2015-176 APPROPRIATION ORDER OF \$2,380,269 FOR FY 2016 COMMUNITY PRESERVATION FUND DEBT SERVICE REQUIREMENTS**

**ORDERED:** That the Town Council hereby appropriate **\$2,380,269** for the purpose of paying the FY 2016 Community Preservation Fund debt service requirements, and to meet such appropriation, that **\$2,273,375** be provided from current year revenues of the Community Preservation Fund and that **\$106,894** be provided from the reserve for the historic preservation program within the Community Preservation Fund.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-177**  
**INTRO: 05/21/15, 06/04/15**

**2015-177 AUTHORIZING EXPENDITURE OF COMCAST LICENSING FEES FOR THE FUNDING OF THE PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) ACCESS CHANNEL 75**

**RESOLVED:** That the Town Council hereby authorizes the Town Manager to expend funds for the FY 2016 operation of Public, Educational and Government access channels from licensing fees provided in the cable licensing agreement with Comcast, as signed by the Town Manager on June 8, 2000

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/21/15</u>	<u>Refer to Public hearing 06/04/15</u>

- \_\_\_\_ Read Item
- \_\_\_\_ Motion to Open Public Hearing
- \_\_\_\_ Rationale
- \_\_\_\_ Public Hearing
- \_\_\_\_ Close Public Hearing
- \_\_\_\_ Council Discussion
- \_\_\_\_ Move/Vote

**A. OLD BUSINESS (Public hearing) (Roll call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-178  
INTRO: 05/21/15, 06/04/15**

**2015-178 REVOLVING FUNDS AUTHORIZATION ORDER**

**ORDERED:** Pursuant to Chapter II, Article XVIII-A, Section 3 of the General Ordinances, the Town Council hereby authorizes the following revolving funds for FY 2016:

<b>Fund</b>	<b>Revenue Source</b>	<b>Dept. Officer Authorized To Expend Funds</b>	<b>Use of Fund</b>	<b>Total Expenditure Limit FY</b>
Classroom Education Fund	Program registration fees	Senior Services Director	Salaries, benefits, expenses, contract services to operate program	\$65,000
Recreation Program Fund	Program registration fees	Recreation Director	Salaries, benefits, expenses, contract services to operate program	\$425,000
Shellfish Propagation Fund	Fees from permits	Natural Resources Director	Salaries, benefits, expenses, contract services, shellfish equipment to operate program	\$160,000
Building Inspections Fund	Fees from permits for municipal & private projects	Building Commissioner	Salaries, benefits, expenses, contract services to operate program	\$150,000
Consumer Protection Fund	Fees from weights & measures services,	Director of Regulatory Services	Salaries, benefits, expenses, contract services to operate program	\$350,000
Geographic Information Technology Fund	Fees for GIS maps & reports	Information Technology Director	Salaries, benefits, expenses, contract services to operate program	\$10,000
Arts and Culture Program Fund	Shanty revenue, gifts & contributions for arts culture	Growth Management Director	Expenses related to arts and culture program	\$50,000
			Total	\$1,210,000



**SPONSOR:** Thomas K. Lynch, Town Manager

DATE            ACTION TAKEN

05/21/15        Refer to Public hearing 06/04/15

- 
- Read Item
  - Motion to Open Public Hearing
  - Rationale
  - Public Hearing
  - Close Public Hearing
  - Council Discussion
  - Move/Vote

**END FY 2016 OPERATING BUDGET ORDERS**

**B. NEW BUSINESS (First reading)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-148**  
**INTRO: 06/04/15**

**2015-148 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION**

**RESOLVED**, that the Town Council appoint the following individual to a multiple-member board/committee/commission:

John Alden, 60 Alicia Road, Hyannis, MA 02601 as an associate member to Council on Aging to a term expiring 6/30/16; John Alden 60 Alicia Road, Hyannis, MA 02601 as an alternate member to the Hyannis Main Street Waterfront Historic District Commission to a term expiring 6/30/17

**SPONSOR:** Appointments Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read item
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

**B. NEW BUSINESS (First Reading)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-149  
INTRO: 06/04/15**

**2015-149 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION**

**RESOLVED**, that the Town Council re appoint the following individuals to a multiple-member board/committee/commission:

**AIRPORT COMMISSION:** Bob O'Brien, to a term expiring 6/30/18; Mary Smith, to a term expiring 6/30/18, John Griffin, to a term expiring 6/30/18;

**BOARD OF ASSESSORS:** William Garreffi, to a term expiring 6/30/18

**BOARD OF HEALTH:** Junichi Sawayanagi, to a term expiring 6/30/18

**COMMUNITY PRESERVATION COMMITTEE:** F.P. Tom Lee, to a term expiring 6/30/18; Deborah Converse, to a term expiring 6/30/18 Susan Rohrbach, to a term expiring 6/30/18

**COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE:** Laura Cronin, to a term expiring 6/30/18, John Schoenherr, to a term expiring 6/30/18

**CONSERVATION COMMISSION:** Dennis Houle, to a term expiring 6/30/18; Scott Blazis, to a term expiring 6/30/18

**HOUSING COMMITTEE:** Robert Woolhouse, to a term expiring 6/30/18, Donald Lynde, to a term expiring 6/30/18; Richard Plaskas, to a term expiring 6/30/18

**HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT COMMISSION:** Taryn Thoman, to a term expiring 6/30/17

**GOLF COMMITTEE:** Mary Creighton, to a term expiring 6/30/18; David Miller, to a term expiring 6/30/18

**LAND ACQUISITION AND PRESERVATION COMMITTEE:** Anne Rowland to a term expiring 6/30/18, F.P. Tom Lee, to a term expiring 6/30/18, Phyllis Miller to a term expiring 6/30/15

**LICENSING AUTHORITY:** Eugene Burman, to a term expiring 6/30/18;

**PLANNING BOARD:** Stephen Helman, to a term expiring 6/30/18

**REGISTRAR OF VOTERS:** Lucien Poyant, to a term expiring 6/30/18

**SANDY NECK BOARD:** George Muhlebach, to a term expiring 6/30/18; Richards French, to a term expiring 6/30/18; Thomas O'Neill, to a term expiring 6/30/18

**ZONING BOARD OF APPEALS:** Robin Young, to a term expiring 6/30/18; Herbert Bodensiek, to a term expiring 6/30/18

**SPONSOR:** Appointments Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Council Discussion
- Move/Vote

**B. NEW BUSINESS(Refer to Public hearing 06/18/15)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-150  
INTRO: 06/04/15**

**2015-150 APPROPRIATION AND LOAN ORDER OF \$785,000 FOR THE PURPOSE OF FUNDING THE RECONSTRUCTION OF TAXIWAY CHARLIE AND A PORTION OF TAXIWAY DELTA**

**Airport Reserve Fund**

**ORDERED:** That the sum of Seven Hundred Eighty-Five Thousand Dollars and No Cents (\$785,000.00) be appropriated for the purpose of reconstructing Taxiway Charlie and a portion of Taxiway Delta at the airport; to be added to the amount appropriated under **Council Order 2015-122**, and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$785,000, and furthermore that the Barnstable Municipal Airport Commission is authorized to contract for and expend the appropriation made available for these purposes, and be authorized to accept any grants or gifts in relation thereto.

**SPONSOR:** Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

**ITEM #: 2015-150**  
**INTRO: 06/04/15**

## SUMMARY

**TO:** Town Council  
**FROM:** Thomas K. Lynch, Town Manager  
**THROUGH:** (1) R. W. Breault, Jr., Airport Manager  
(2) Barnstable Municipal Airport Commission  
**DATE:** May 6, 2015  
**SUBJECT:** Appropriation and Loan Order for Additional Funds for the Reconstruction of Taxiway Charlie and a Portion of Taxiway D Project

**BACKGROUND:** As part of the Federal Aviation Administration's (FAA) goals to improve and correct airport layout deficiencies, enhance aircraft safety, and insure compliance with regulatory guidance, this project serves to correct major operational aircraft ground and runway safety area (RSA) deficiencies associated with taxiways Charlie and a portion of Delta, and its aircraft run-up area.

The current design and operation of taxiways Charlie, and a portion of Delta, and the aircraft run-up area must be completely reconstructed in order to comply with FAA Part 77 airspace restrictions and terminal instrument procedures (TERPS) criteria. New FAA guidance has mandated the required changes. In June of 2013, the MassDOT Aeronautics Division completed a statewide pavement management report that shows Taxiways Charlie (C) and Delta (D) as having a pavement condition index (PCI) of 60 to 65 depending upon location, with 0 being the worst condition, to 100 being the best condition. A PCI of 55 to 70 requires complete major rehabilitation.

Last year we completed the reconstruction of taxiway Alpha to provide FAA required minimum clearances between aircraft landing on runway 15/33 while aircraft are also taxiing on the adjacent taxiway Alpha. This project is for the same purpose but for runway 6/24 and its associated taxiways. For example when JetBlue lands on runway 6 in their Embraer 190 aircraft, we cannot let any aircraft taxi on taxiway Charlie until the plane has landed, and while JetBlue is taxiing to the terminal on taxiway Charlie, no aircraft may takeoff on either runway 6 or 24 due to plane to plane clearance requirements. This project will correct that problem and keep the airport in compliance with FAA Part 139 certification requirements.

The Town Council approved A.O. #2014-084 on May 15, 2014 for the permitting and design for the reconstruction of Taxiway Charlie project at the Airport in the amount of \$200,000 based upon an engineering construction estimate at that time of \$2,350,000; and is expected to approve A.O. #2015-122 on May 7, 2015 or May 21, 2015 for the reconstruction of Taxiway Charlie and a portion of Taxiway Delta in the amount of \$3,800,000, based upon preliminary engineering designs for the project and recent bid history for two other major reconstruction projects at the airport.

The Barnstable Municipal Airport Commission (BMAC) contracted with Jacobs Engineering Group, Inc. (Jacobs) on November 22, 2014 for the purpose of designing the project. The design was put out to bid with bid opening on April 30, 2015. The Town received two construction bids, with the apparent low bidder being Lawrence-Lynch Corporation, based in Falmouth, Massachusetts in the amount of \$4,180,396.05. With this bid, the revised total project cost had to be revised to \$4,785,000.00.

Rather than cancel all bids, face the potential of higher bids on a subsequent rebid, and due to a shortage in FAA discretionary funds, we would risk losing FAA funding; and since we did not have

sufficient time to seek an increase in funds prior to the Town Council meeting on May 7, 2015 we are submitting this request for additional funds in the amount of \$785,000 to complete the project.

**ANALYSIS:** Reasons for the cost escalation are attributed to the fact that all paving construction bid prices have been increasing dramatically in the past year. Last year one project bid price came in approximately \$2,000,000 under engineering estimates. This project’s low bid came in \$780,396.05 over preliminary engineering estimates. In addition, since initial cost estimates were prepared, we added thermo plastic painting which lasts up to 8 years instead of having to repaint on an annual basis; we added a new pavement sealer (P608) that may extend the life of the pavement out to 30 to 40 years instead of the normal 20 year life expectancy; new FAA requirements were added; and a topographical survey revealed that the taxiway would have to be lowered more than expected to be FAA compliant to ensure that the runway elevation is higher than the taxiway.

The request for additional funds should be sufficient to complete the entire project.

<u>Date</u>	<u>Appropriation or Cost</u>	<u>Amount</u>	<u>Grant Eligibility</u>	<u>Grant Amount</u>	<u>Remarks</u>
5/15/2014	A. O. 2014-084	\$200,000	FAA & MDOT	95% of eligible costs	Design & Permitting
5/7/2015	A. O. 2015-122	\$3,800,000	FAA & MDOT	95% of eligible costs	Original Total Project Cost estimate, CIP and Appropriation
4/30/2015	Revised Cost	\$4,785,000	FAA & MDOT at 95% of eligible costs	\$4,518,490.70	Revised Total Project Cost: Construction - \$4,180,396.05; Engineering Services - \$599,809.00; Admin Costs - \$4,794.95
	Shortfall	(\$785,000)			
	Airport Share			\$266,509.30	Airport Enterprise Funds
5/7/2015	Additional Funds Requested	\$785,000			A.O. 2015-xxx Submitted

**FISCAL IMPACT:** This project is eligible for both FAA funding at a 90% reimbursement rate and MASSDOT AD funding assistance at a 5% reimbursement rate. Even with the cost increase, the Airport’s share of the total project cost of this \$4,750,000 construction project is only \$266,509.

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends approval of this appropriation order.

**BOARD AND COMMISSION ACTION:** The Barnstable Municipal Airport Commission Finance Subcommittee is expected to approve this request on May 6, 2015. Update w/ outcome.

**STAFF ASSISTANCE:** R. W. (Bud) Breault, Jr., Airport Manager  
Katie Servis, Assistant Airport Manager

**B. NEW BUSINESS (First Reading)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-151  
INTRO: 06/04/15**

**2015-151 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION**

**RESOLVED:** That the Town Council appoint the following individuals to a multiple-member board/committee/commission:

**LIBRARY COMMITTEE**

Mark Cote, 1745 South County Road, PO Box 373, Osterville, as a member with a term expiring 6/30/16

Charlie Dings, 35 Brandywine Court, Cotuit, as a member with a term expiring 6/30/16

Suzanne Kelley, 3941 Route 6A, Barnstable, as a member with a term expiring 6/30/16 as a member with a term expiring 6/30/16; Ed Maddox, 244 School Street, Cotuit, as a member with a term expiring 6/30/16

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Council Discussion
- Move/Vote

**B. NEW BUSINESS (First Reading)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-152  
INTRO: 06/04/15**

**2015-152 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION**

**RESOLVED:** That the Town Council appoint the following individuals to a multiple-member board/committee/commission:

**LIBRARY COMMITTEE**

- Robert Anthony, 104 Old Stage Road, Centerville, as a member with a term expiring 6/30/16
- Elaine Grace, 11 Apollo Drive, West Barnstable, as a member with a term expiring 6/30/16
- Genevieve Hill, 49 Indian Hill Road, Cummaquid, as a member with a term expiring 6/30/16
- John Jenkins, 361 Parker Road, West Barnstable, as a member with a term expiring 6/30/16
- Kenneth Jenkins, 184 Flume Avenue, Marstons Mills, as a member with a term expiring 6/30/16
- Sheila Place, 583 Whistleberry Drive, Marstons Mills, as a member with a term expiring 6/30/16
- Karen Rezendes, 121 Great Marsh Road, Centerville, as a member with a term expiring 6/30/16
- Gloria Rudman, 50 Waterman Farm Road, Centerville, as a member with a term expiring 6/30/16
- Lili Seely, 33 Candlewick Lane, Hyannis, as a member with a term expiring 6/30/16
- Cyndy Shulman, 1529 Race Lane, Marstons Mills, as a member with a term expiring 6/30/16

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Council Discussion
- Move/Vote



**B. NEW BUSINESS (Refer to Public hearing 06/18/15)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-153  
INTRO: 06/04/15**

**2015-153 APPROPRIATION ORDER OF \$185,000.00 COMMUNITY PRESERVATION FUNDS FOR RESTORATION AND REHABILITATION OF THE HISTORIC ASSETS OF THE TOWN HALL EAST AND WEST STAIRS AND FIRST FLOOR ENTERANCE**

**ORDERED:** That, pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the sum of One Hundred Eighty Five Thousand and NO/100 (\$185,000.00) Dollars be appropriated and transferred from the undesignated portion of the Community Preservation Fund for restoration and rehabilitation of the historic resources consisting of the Town Hall East and West interior stairs, stairwells and first floor entry; and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose subject to the oversight of the Community Preservation Committee.

**SPONSOR:** Thomas K. Lynch, Town Manager upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

**ITEM # 2015-153**  
**INTRO: 06/04/15**

## SUMMARY

**TO:** Town Council  
**FROM:** Thomas K. Lynch, Town Manager  
**THROUGH:** Lindsey Counsell, Community Preservation Committee  
**DATE:** June 1, 2015  
**SUBJECT:** Appropriation Order of \$185,000.00 Community Preservation Funds for restoration and rehabilitation of the historic assets of the Town Hall east and west stairs and first floor entrance

**BACKGROUND:** The Town of Barnstable is seeking approval from the Town Council for CPA funding in the amount of \$185,000 for the historic renovation and stabilization of the east and west stairwells and first floor entrance of the town hall building at 367 Main Street, Hyannis. The Barnstable Town Hall is a contributing building in a national register district (Municipal Group Historic District Properties). The historic building was first opened as the Hyannis State Normal School in September of 1897. Over the course of many decades, the building served as a State Teachers College, Massachusetts Maritime Academy, Cape Cod Conservatory of Music, Cape Cod Community College, Middle School and lastly and currently as the Barnstable Town Hall. In 2010 and 2011 with funding from the Community Preservation Committee, extensive exterior repairs were made to the building and during the past several months, internal work has been started. The funds being requested will be used to restore the stairs, stairwell and first floor entry way to its original wood condition.

**FISCAL IMPACT:** There is no impact to the general fund. All funds are drawn from the Community Preservation Fund.

**STAFF ASSISTANCE:** Community Preservation Committee.

**B. NEW BUSINESS (Refer to Public hearing 06/18/15)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-179  
INTRO: 06/04/15**

**2015-179 APPROPRIATION ORDER OF \$117,000.00 COMMUNITY PRESERVATION FUNDS FOR CREATION OF OPEN SPACE AND RECREATION LAND CONSISTING OF CAPTIAL IMPROVEMENT TO THE FIELD AT BARNSTABLE COMMUNITY HORACE MANN CHARTER PUBLIC SCHOOL**

**ORDERED:** That, pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the sum of One Hundred Seventeen Thousand and 00/100 (\$117,000.00) Dollars be appropriated and transferred from the amount set aside for open space in the Community Preservation Fund for the creation of open space and recreation land through capital improvements consisting of field lighting, bio-retention basin and paving on and around the field behind the Barnstable Community Horace Mann Charter Public School used in part by Barnstable Little League; and that the Town Manager is authorized to contract for and expend the amount appropriated for this purpose subject to the oversight of the Community Preservation Committee.

**SPONSOR:** Thomas K. Lynch, Town Manager upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

**ITEM # 2015-179**  
**INTRO: 06/04/15**

## SUMMARY

**TO:** Town Council  
**FROM:** Thomas K. Lynch, Town Manager  
**THROUGH:** Lindsey Counsell, Community Preservation Committee  
**DATE:** June 1, 2015  
**SUBJECT:** Appropriation Order of \$117,000.00 Community Preservation Funds for creation of open space and recreation land consisting of Capital Improvement to the field at Barnstable Community Horace Mann Charter Public School

**BACKGROUND:** The Town of Barnstable is seeking approval from the Town Council for CPA funding in the amount of \$117,000 for the second phase of construction of a Barnstable Little League field behind the Barnstable Community Horace Mann Charter Public School on Bearse's Way, Hyannis. In September of 2014 an appropriation of \$100,000 of Community Preservation funds was approved by the Town Council for the construction of a regulation little league baseball field at the school. Phase II consists of field lighting, bio-retention basin planting and paving repairs. The project is being conducted as a partnership with the Lyndon Paul Lorusso Charitable Foundation and has contributed an additional \$25,000 for the final phase of the project. Additionally, the project has the support of the Barnstable School Committee.

The project is consistent with the present land use on site and will assist to preserve and enhance the recreational character and use on the parcel.

**FISCAL IMPACT:** There is no impact to the general Fund. All funds are drawn from the Community Preservation Fund.

**STAFF ASSISTANCE:** Community Preservation Committee.

**B. NEW BUSINESS (Refer to Public hearing 06/18/15)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-180**

**INTRO: 06/04/15**

**2015-180 APPROPRIATION ORDER OF \$504,000.00 COMMUNITY PRESERVATION FUNDS FOR AFFORDABLE HOUSING HI RIVER ROAD, MARSTONS MILLS**

**ORDERED:** That, pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the sum of Five Hundred Four Thousand and NO/100 (\$504,000.00) Dollars be appropriated and transferred from the amount set aside for community resources in the Community Preservation Fund, for a grant to Habitat for Humanity, Inc. for the acquisition, creation and support of affordable housing on nine (9) acres, more or less, on Hi River Road in Marstons Mills shown as Parcels 33 – 36 on Assessors Map 0600; and that the Town Manager is authorized to contract for and expend the appropriation made available and execute and record documents on behalf of the Town for this purpose to be secured by grant agreements, regulatory agreements, deed riders, title insurance policies, notes and mortgages, subject to the oversight of the Community Preservation Committee.

**SPONSOR:** Thomas K. Lynch, Town Manager upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

**ITEM # 2015-180**  
**INTRO: 06/04/15**

## SUMMARY

**TO:** Town Council  
**FROM:** Thomas K. Lynch, Town Manager  
**THROUGH:** Lindsey Counsell, Community Preservation Committee  
**DATE:** June 1, 2015  
**SUBJECT:** Appropriation Order of \$504,000.00 Community Preservation Funds for Affordable Housing Hi River Road, Marstons Mills

**BACKGROUND:** The Town of Barnstable is seeking approval from the Town Council for CPA funding in the amount of \$504,000 for the acquisition by Habitat for Humanity Cape Cod of 9 acres of property on Hi River Road in Marstons Mills for the creation of affordable housing. Habitat for Humanity has entered into an Offer to Purchase that is contingent on Habitat receiving a CPC grant for the land purchase. Habitat believes the site will comfortably support approximately 12 affordable homes with a Comprehensive Permit under Massachusetts General Law Chapter 40B. Based on 12 homes, this represents \$42,000 per unit, the bulk of which will go towards land acquisition and the remainder which will fund pre-development, including architectural, engineering and legal costs.

The project meets the criteria for CPA funds as it creates community housing and helps preserve Barnstable's character by providing much needed housing opportunities that help maintain a diverse and vibrant community.

**FISCAL IMPACT:** There is no impact to the general fund. All funds are drawn from the Community Preservation Fund.

**STAFF ASSISTANCE:** Community Preservation Committee.

**B. NEW BUSINESS (Refer to Public hearing 06/18/15)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2015-181  
INTRO: 06/04/15**

**2015-181 APPROPRIATION ORDER OF \$295,000.00 COMMUNITY PRESERVATION FUNDS FOR ACQUISITION AND CREATION OF OPEN SPACE AND RECREATION AT 0 SANDY NECK, MAP 339 PARCEL 2 CONSISTING OF A PARCEL OF 14 ACRES MORE OR LESS**

**ORDERED:** That the Town Manager is authorized to purchase on behalf of the Town by commissioner’s sale, real property pursuant to the Community Preservation Act, G. L. c 44B, for open space and recreation, shown on Assessors Map 339, Parcel 002, further described as Lot 6 on a plan entitled “Plan of Land on Sandy Neck in Barnstable, Massachusetts prepared for George J. Hill, Junior ‘Petitioner’ et al” dated January 24, 2014, Scale 11 inch = 60 feet, Down Cape Engineering, Inc. Civil Engineers and Land Surveyors” being a portion of the property known as 0 Sandy Neck, Barnstable, Massachusetts containing 14.10 acres of land more or less; that pursuant to said G. L. c. 44B the sum of Two Hundred Ninety-Five Thousand and NO/100 (\$295,000.00) Dollars be appropriated and transferred from the amount set aside for open space in the Community Preservation Fund for the purchase of said interest; and that the Town Manager is authorized to expend the appropriation for the stated purposes, grant restrictions pursuant to the Community Preservation Act and execute and record any written instruments, subject to the oversight of the Community Preservation Committee.

**SPONSOR:** Thomas K. Lynch, Town Manager upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

**ITEM # 2015-181**  
**INTRO: 06/04/15**

## SUMMARY

**TO:** Town Council  
**FROM:** Thomas K. Lynch, Town Manager  
**THROUGH:** Lindsey Counsell, Community Preservation Committee  
**DATE:** June 1, 2015  
**SUBJECT:** Appropriation Order of \$295,000.00 Community Preservation funds for acquisition and creation of open space and recreation at 0 Sandy Neck, Map 339 Parcel 2 consisting of a parcel of 14 acres more or less

**BACKGROUND:** The Town of Barnstable is seeking approval from the Town Council for CPA funding in the amount of \$295,000 for the acquisition of a 14 acre parcel (more or less) on the environmentally crucial barrier beach Sandy Neck to add to the Town's already held contiguous parcels on the Neck. The Town has entered into a purchase and sale agreement for the parcel (Map/parcel 339/002).

The parcel is located on "Little Neck" close to Beach Point. It is comprised of an extensive dune system, front beach and mud flats which are home to a variety of wildlife and a large variety of shorebird species including State and federally listed "threatened" piping plovers. The complex dune system provides storm damage protection by acting as the first line of defense for the cottage colony, Barnstable Harbor and ultimately the mainland's of Barnstable and the Great Barnstable Marsh. The parcel is used by town staff for land management and emergency response access to Little Neck and Beach Point. It is one of the few privately owned and undeveloped pieces of Sandy Neck and is the missing link in the protection of the entire barrier beach system. Prohibition of new Sandy Neck development is one of the strategies defined in the TOB Comprehensive Plan-2010. Additionally, the Town Council's Strategic Plan for FY 15 states a goal to "preserve and protect areas in town that are most significant as natural and historical resources for visual quality, outdoor recreation, public access, wildlife habitat and cultural history".

**FISCAL IMPACT:** There is no impact to the general fund. All funds are drawn from the Community Preservation Fund.

**STAFF ASSISTANCE:** Community Preservation Committee.



**B. NEW BUSINESS (Refer to Public hearing 06/18/15)**

**BARNSTABLE TOWN COUNCIL**

**ITEM # 2015-182  
INTRO: 06/04/15**

**2015-182 APPROPRIATION ORDER OF \$100,000 COMMUNITY PRESERVATION FUNDS FOR AFFORDABLE HOUSING ON 1819 OLD STAGE ROAD, WEST BARNSTABLE**

**ORDERED:** That, pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the sum of One Hundred Thousand and NO/100 (\$100,000.00) Dollars be appropriated and transferred from the amount set aside for community resources in the Community Preservation Fund, for a grant to Habitat for Humanity, Inc. for the acquisition, creation and support of affordable housing on One and two one hundredths (1.02) acres, more or less, at 1819 Old Stage Road in West Barnstable shown as Parcel 36 on Assessors Map 152; and that the Town Manager is authorized to contract for and expend the appropriation made available and execute and record documents on behalf of the Town for this purpose to be secured by grant agreements, regulatory agreements, deed riders, title insurance policies or certifications, notes and mortgages, subject to the oversight of the Community Preservation Committee.

**SPONSOR:** Thomas K. Lynch, Town Manager upon recommendation of the Community Preservation Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close Public Hearing
- \_\_\_ Council Discussion
- \_\_\_ Move/Vote

# BARNSTABLE TOWN COUNCIL

**ITEM # 2015-182**  
**INTRO: 06/04/15**

## SUMMARY

**TO:** Town Council  
**FROM:** Thomas K. Lynch, Town Manager  
**THROUGH:** Lindsey Counsell, Community Preservation Committee  
**DATE:** June 1, 2015  
**SUBJECT:** Appropriation Order of \$100,000 Community Preservation funds for affordable housing on 1819 Old Stage Road, West Barnstable

**BACKGROUND:** The Community Preservation Committee (CPC) met on Monday December 15, 2014 and voted unanimously to recommend to the Town Council, through the Town Manager, to support the funding request of \$100,000.00 from Habitat for Humanity of Cape Cod (Habitat) for the creation of two single family affordable houses on the property located at 1819 Old Stage Road, West Barnstable, MA Map 152 Parcel 036.

**Rationale:** The 44,811 square foot parcel is being donated by the current owners once Habitat has received all necessary permits for the construction of two two-bedroom single family dwellings. Estimated total development costs for this project are \$437,469 and CPA funds, along with additional funding sources and grants, will be used to offset construction costs. The homes are built in partnership with the community through donated labor, materials and services and with the selected buyer families actively participating in the construction process.

The homes will be affordable in perpetuity with that requirement ensured by a Department of Housing and Community Development (DHCD) Local Initiative Program (LIP) Deed Rider and will be counted on Barnstable's DHCD Subsidized Housing Inventory (SHI). The homes will be made available to very-low income households that being households with earning between 45% and 65% of Area Median Income. Each home sale price will be approximately \$126,000.

This project meets the criteria for Community Preservation projects as it creates community housing. The project helps preserve Barnstable's character by providing much needed housing opportunities that help maintain a diverse and vibrant community.

**FISCAL IMPACT:** There is no impact to the general fund. All funds are drawn from the Community Preservation Fund.

**STAFF ASSISTANCE:** Community Preservation Committee.