



Town of Barnstable Town Council

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Councillors:

Jessica Rapp Grassetti
President
Precinct 7

Ann B. Canedy
Vice President
Precinct 1

Eric R. Steinhilber
Precinct 2

Paul Hebert
Precinct 3

Frederick Chirigotis
Precinct 4

James H. Crocker
Precinct 5

William Crocker, Jr.
Precinct 6

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Sara Cushing
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Philip N. Wallace
Precinct 11

John T. Norman
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator to the
Town Council:
Barbara A. Ford

Administrative
Assistant:
Cynthia A. Lovell

MEETING AGENDA TOWN HALL HEARING ROOM December 4, 2014 7:00 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

6. TOWN MANAGER COMMUNICATIONS

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS – from elected officials, boards, committees, staff, commission reports, correspondence and announcements

- **Public Works Commission- Dr. Paul Canniff, Chair**

9. ORDERS OF THE DAY

A. Old Business

B. New Business

- **Town Council Meeting Calendar 2015**
- **Town Council Nominations for the Election of Officers**

10. ADJOURNMENT

NEXT REGULAR MEETING: December 18, 2014

ITEM NO.	INDEX TITLE	PAGE
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A. OLD BUSINESS

2015-044	Appropriation and Transfer Order of \$564,977 for the construction of the Barnstable Early Learning Center (Public hearing) (Roll call)	3- 4
2015-045	Appropriation Order of \$172,000 for design services for the Hyannis West Elementary and Barnstable West Barnstable Elementary School improvements (Public hearing) (Roll call)	5- 6

B. NEW BUSINESS

2015-048	Amendment of the Zoning Map of the Town of Barnstable Massachusetts to Extend the HB Highway Business District along Route 132 (Iyannough Road) to Attucks Lane and Adjust the B Business District to Follow Property Lines (Refer to Planning Board for public hearing)	7- 9
2015-049	Acceptance of a \$9,968 Underage Alcohol Enforcement Grant award from the EOPSS-Highway Safety Division (May be acted upon)	10- 11
2015-050	Acceptance of a FY15 \$187,954.71 Grant from the Commonwealth of Massachusetts Executive Office of Public Safety (May be acted upon)	12- 13
2015-051	Acceptance of a Grant in the amount of \$4,984 from the Executive Office of Public Safety and Security, Office of Grants and Research, Highway Safety Division (May be acted upon)	14- 15
2015-052	Acceptance of FY15 911 Department Support and Incentive Grant in the amount of \$177,282.00 from the Commonwealth of Massachusetts, Executive Office of Public Safety, State 911 Department (May be acted upon)	16- 17
2015-053	Acceptance of a Grant in the amount of \$32,440 from the Massachusetts Executive Office of Health and Human Service/Department of Public Health (May be acted upon)	18- 19
2015-054	Approve FY15 Snow and Ice Overdraft Order (May be acted upon)	20- 21
2015-055	Transfer Order of \$10,000 from Item # 2013-116 for additional design work for Osterville Community Building and the Osterville Bay Elementary School (May be acted upon)	22- 23
2015-056	Appropriation Order of \$69,030 to purchase maintenance and interments equipment for Town cemeteries (Refer to Public hearing 12/18/14)	

Approve Minutes – November 20, 2014

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda.
 Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice.
 Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM # 2015-044
INTRO: 11/20/14, 12/04/14

2015-044 APPROPRIATION AND TRANSFER ORDER OF \$564,977 FOR THE CONSTRUCTION OF THE BARNSTABLE EARLY LEARNING CENTER

ORDERED: That the sum of \$564,977 be appropriated for the construction of the Early Learning Center at Hyannis West Elementary as outlined in the 2015 -2019 Capital Improvement Plan; and to meet this appropriation, that the sum of \$275,831.60 be transferred from the balances of the Council Orders listed originally appropriated for school district capital projects, and that the sum of \$289,145.40 be appropriated from the General Fund reserves, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for this purpose.

COUNCIL ORDER	PROJECT TITLE	BUDGET
2011-072	HYWEST EXTERIOR REPAIRS	1,093.90
2012-097	BATHROOM STALL REPLACEMENTS	7,382.26
2012-097	TENNIS COURTS RENEWAL	17,232.10
2012-097	ELECTRICAL UPGRADES 2013	26,343.04
2012-097	BCHMCPS UPGRADES & REPAIRS	7,345.50
2013-106	FIRE, INSTRUSION, COMM UPGRADES	137,528.94
2013-106	NETWORK ACCESS UPGRADES	44.36
2013-106	HOT WATER CIRCULATING PUMPS	25,443.87
2013-107	GROUNDS MAINTENANCE EQUIPMENT	3,417.63
2014-099	BU HEAT CIRCULATING PIPES 2015	50,000.00
		<u>275,831.60</u>

SPONSOR: Thomas K. Lynch, Town Manager

DATE **ACTION TAKEN**
11/20/14 Refer to public hearing 12/4/14

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close public hearing
- Council discussion
- Move/vote

BARNSTABLE TOWN COUNCIL

ITEM # 2015-044
INTRO: 11/20/14, 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
DATE: November 6, 2014
SUBJECT: Appropriation and Transfer Order of \$564,977 for the construction of the Barnstable Early Learning Center.

BACKGROUND: Barnstable Public Schools is working towards the construction of an Early Learning Center to be located at the Hyannis West Elementary campus. The Early Learning Center will provide mandated educational services to special education students and their peer models aged 2.9 through 5 years old. The current space utilized for this program is inappropriate for this young age group and is inefficiently occupying classrooms on multiple campuses.

ANALYSIS: A Space assessment completed by TBA Architects with administration and staff input has determined that the construction of 8,647 square foot building will provide an appropriate space for current and future preschool programming needs. Due to building timelines and cost considerations it was determined modular construction would be most advantageous.

FISCAL IMPACT: Town Council Order 2014-092 appropriated \$2,000,000 for this project. During the design process, consultation with programming staff resulted in the floor plan being expanded to meet all programming needs. Final design resulted in an additional 1,147 SF being added to the project, larger than originally budgeted. Construction contingency funding is included in this funding supplement. Additional funding totaling \$564,977 is being requested from the redirection of funds from completed school capital projects totaling \$275,831.60. The remaining funds needed to complete the construction; \$289,145.40 will be provided from the School Department's allocation of General Fund reserves which has an available balance of \$4.7 million.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of the appropriation and transfer order.

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

**ITEM # 2015-045
INTRO: 11/20/14, 12/04/14**

2015-045 APPROPRIATION ORDER OF \$172,000 FOR DESIGN SERVICES FOR THE HYANNIS WEST ELEMENTARY AND BARNSTABLE WEST BARNSTABLE ELEMENTARY SCHOOL IMPROVEMENTS

ORDERED: That the sum of \$172,000 be appropriated for architectural design services for the construction of permanent classrooms located at Hyannis West Elementary and Barnstable West Barnstable Elementary campuses as outlined in the 2015 -2019 Capital Improvement Plan; and to meet this appropriation, that the sum of \$172,000 be appropriated from the General Fund reserves, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for this purpose.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>11/20/14</u>	<u>Refer to public hearing 12/4/14</u>

- Read Item
- Motion to Open Public Hearing
- Rationale
- Public Hearing
- Close public hearing
- Council discussion
- Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-045
INTRO: 11/20/14, 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
DATE: November 6, 2014
SUBJECT: Appropriation Order of \$172,000 for design services for the construction of Classrooms at Hyannis West Elementary School and Barnstable West Barnstable Elementary School.

BACKGROUND: Between 1979 and 1992 Barnstable Public Schools installed nineteen portable classrooms to counter the lack of classroom space as student enrollment expanded during this period. These portable classrooms were intended as a temporary measure until a permanent solution could be realized or a decrease in need. Today all but six portable classrooms at three sites have been decommissioned or removed. Enrollment declines have plateaued and the promotion of in-district special education programs have made the remaining temporary classrooms a relied upon programming space.

ANALYSIS: Two temporary classrooms (approximately 1,900 SF) located at Barnstable West Barnstable Elementary (BWB) installed between 1979 and 1981 provide space for special education, art, music and technology instruction. Existing building space does not allow for the programs to be accommodated in the traditional building and space concerns require the library be located on the schools stage. BWB has been identified as a long-term school facility (TAMS Report 2003), being the only north side school in Barnstable. Current and future needs require the existing temporary space be replaced with a permanent structure of approximately 3,920 SF.

Hyannis West houses three portable trailers (3,456 SF) installed in 1992. School programs are housed in areas not intended for academic use (reading on a stage and in a former locker room, small group math instruction in a locker room, and OT/PT and Gateway in outdated temporary buildings). Space assessment (TBA Architects, 2013) identifies Hyannis West Elementary having only 89% of the required space needed to educate a student population of 340. Current and future needs require the existing temporary space be replaced with a permanent structure of 5,040 SF.

FISCAL IMPACT: Based upon preliminary review of space requirements, it is estimated 8960 SF of permanent construction over the two campuses be completed to replace five classroom trailers. Based upon recent project design costs, permanent structure design would require an appropriation of \$172,000. Funding from this project will be provided from the School Department's allocation of General Fund reserves which has an available balance of \$4.7 million.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of the appropriation order.

B. NEW BUSINESS (Refer to the Planning Board for Public Hearing)

BARNSTABLE TOWN COUNCIL

ITEM# 2015-048

INTRO: 12/04/14

2015-048 AMENDMENT OF THE ZONING MAP OF THE TOWN OF BARNSTABLE TO EXTEND THE HB HIGHWAY BUSINESS DISTRICT ALONG ROUTE 132 (IYANNOUGH ROAD) TO ATTUCKS LANE AND ADJUST THE B BUSINESS DISTRICT TO FOLLOW PROPERTY LINES.

ORDERED: That Chapter 240, Article II, Section 6, The Zoning Map of the Town of Barnstable Massachusetts is hereby amended to extend the HB, Highway Business Zoning District along Route 132 and to adjust the B Business Zoning District to follow property lines as shown on maps entitled;

- “Proposed Amendment of the Zoning Map of the Town of Barnstable Massachusetts - Index Map – to Extend the HB Highway Business District along Route 132 and Adjust the B Business District to Follow Property Lines” and
- Proposed Amendment of the Zoning Map of the Town of Barnstable Massachusetts - Barnstable – Sheet 1 of 7 – to Extend the HB Highway Business District along Route 132 and Adjust the B Business District to Follow Property Lines” and
- Proposed Amendment of the Zoning Map of the Town of Barnstable Massachusetts – Hyannis - Sheet 3 of 7 – to Extend the HB Highway Business District along Route 132 and Adjust the B Business District to Follow Property Lines” and
- Proposed Amendment of the Zoning Map of the Town of Barnstable Massachusetts – Centerville - Sheet 4 of 7 – to Extend the HB Highway Business District along Route 132 and Adjust the B Business District to Follow Property Lines”

Proposed maps dated July 22, 2014 as prepared by the Town of Barnstable GIS (Geographical Information System) Unit

SPONSOR: Vice President Ann Canedy

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close public hearing
- ___ Council discussion
- ___ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-048
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Jo Anne Miller Buntich, Director, Growth Management Department
DATE: November 24, 2014, 2014
SUBJECT: Amendment of the Zoning Map to Extend HB Highway Business District and Adjust Business B District in the area of 132 and Attucks Lane

BACKGROUND: This zoning map amendment will extend the Highway Business Zoning District to encompass three parcels of land that are now zoned residential but are developed and used commercially through use variances. Use variances are now prohibited within 300 feet of Route 132 severely limiting reuse making business investment difficult

ANALYSIS: The parcels to be rezoned total 7.8 acres in area. They are; 1582 Iyannough Road (Route 132) Barnstable, MA (Assessor's Map 254 parcel 014), 1520 Iyannough Road (Route 132), Barnstable, Hyannis & Centerville, MA (Assessor's Map 253 parcel 020) and 131 Attucks Lane, Barnstable MA (Assessor's Map 254 parcel 012)

RATIONALE Presently the parcels are zoned Residence D-1 and Residence F-1. The Highway Business zoning allow banks, not including drive-through banking, and professional offices as-of-right. Banks and other commercial uses are allowed by special permit from the Zoning Board of Appeals. Allowing these business uses as-of-right with the option for a special permit for other commercial uses allows redevelopment and reinvestment where the existing use variance prohibition and residential zoning no longer provide that option.

The adjustment to the neighboring parcel Business B Zoning District is for consistency and would now follow property lines and roadway lines. The two parcels are addressed 1470 Iyannough Road (Route 132), Barnstable MA (Assessor's Map 274 parcel 001) and 241 Attucks Lane, Barnstable MA (Assessor's Map 274 parcel 025).

STAFF ASSISTANCE: Growth Management Department Planning Staff

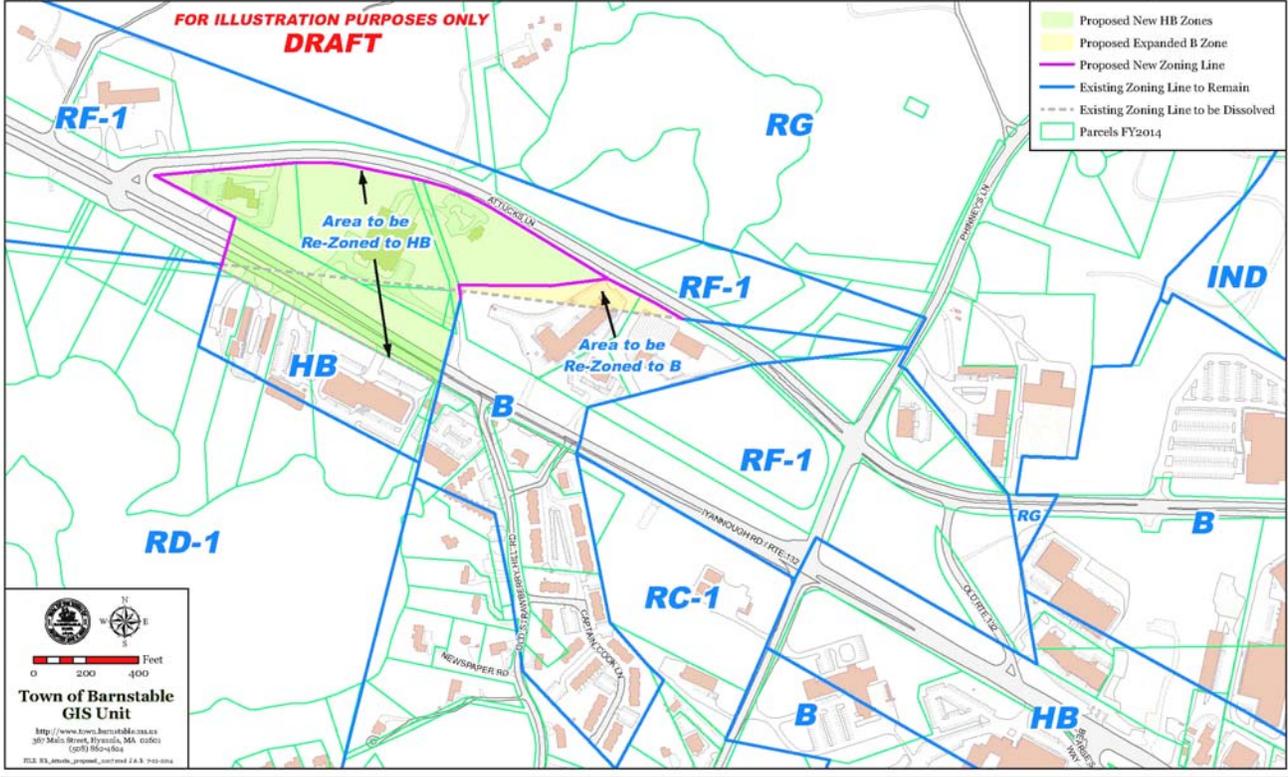


PROPOSED HB ZONE - ATTUCKS LANE

July 22, 2014

**FOR ILLUSTRATION PURPOSES ONLY
DRAFT**

- Proposed New HB Zones
- Proposed Expanded B Zone
- Proposed New Zoning Line
- Existing Zoning Line to Remain
- Existing Zoning Line to be Dissolved
- Parcels FY2014



**Town of Barnstable
GIS Unit**

<http://www.town.barnstable.ma.us>
 367 Main Street, Hyannis, MA 01901
 (508) 862-4164
 FILE: 13_attucks_proposal_courtmap 2.8.14 7:50:02am

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

ITEM: 2015-049
INTRO: 12/04/14

**2015-049 ACCEPTANCE OF A \$9,968 GRANT FROM THE EXECUTIVE OFFICE OF
PUBLIC SAFETY AND SECURITY, HIGHWAY SAFETY DIVISION**

RESOLVED: That the Town Council hereby accepts an Underage Alcohol Enforcement Grant in the amount of \$9,968 from the Executive Office of Public Safety and Security, Highway Safety Division

SPONSOR: Town Manager, Thomas K. Lynch

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council discussion
- Move/vote

BARNSTABLE TOWN COUNCIL

ITEM: #2015-049
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul MacDonald, Chief of Police
DATE: November 14, 2014
SUBJECT: Acceptance of an Underage Alcohol Enforcement Grant award in the amount of \$9,968 from the EOPSS-Highway Safety Division

BACKGROUND: Due to Cape Cod, and more specifically the Village of Hyannis, being a popular summer vacation destination for both older teens, young adults and young/college-age seasonal workers coupled with a large number of licensed liquor establishments within a small geographic radius there is historically an increased chance that these young individuals under the age of 21 will be attempting to obtain alcohol at either a bar or other establishment and/or at a liquor store. Unfortunately, the drinking of alcoholic beverages is a popular activity for this age group, especially as they frequently have the mentality that they are “on vacation” or that they are “away from home” and therefore exhibit behavior they might not otherwise be as easily able to exhibit if they were at home with a parent or other adults supervising them. This grant will enable the department to conduct sting operations, compliance check, party patrols and monitor liquor store activity.

ANALYSIS: Acceptance of this grant will assist the Department in providing this safety program, which is especially important in preventing motor vehicle injuries and fatalities involving persons under 21.

GRANT DETAIL: The \$9,968 grant will be directed towards overtime for enforcement hours for compliance checks, sting operations, cops in shops and surveillance patrols.

FISCAL IMPACT: This grant will supplement the currently allocated funds. There is a required match that will be satisfied using currently allocated department resources and in-kind matches.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2015-050
INTRO: 12/04/14**

**2015-050 ACCEPTANCE OF A FY15 \$187,954.71 GRANT FROM THE
COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF
PUBLIC SAFETY**

RESOLVED: That the Town Council hereby accepts a FY15 State 911 Department Training and Emergency Medical Dispatch Grant award in the amount of \$187,954.71 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security

SPONSOR: Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council discussion
- Move/vote

BARNSTABLE TOWN COUNCIL

ITEM: #2015-050
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul MacDonald, Chief of Police
DATE: November 14, 2014
SUBJECT: Acceptance of a FY15 State 911 Department Training and Emergency Medical Dispatch (EMD) Grant award in the amount of \$187,954.71 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security

BACKGROUND: The Department has been awarded a FY15 grant in the amount of \$187,954.71 relative to our role as a primary Public Safety Answering Point (PSAP) to fund the training and certification of enhanced 911 telecommunicators, including emergency medical dispatch (EMD). This current Grant will fund the EMD training and certification of all new telecommunicators serving as dispatchers at the Barnstable Police Department. Additionally, this Grant will fund continuing education courses as required by law for 62 telecommunicators who were previously trained in EMD. This Grant will also fund the basic 40-hour telecommunicator course for 9 new officers and for 7 officers to attend EMD Quality Assurance Recertification. Only telecommunicators trained and certified in EMD can work in the dispatch area.

ANALYSIS: Acceptance of this Grant will enable the department to fulfill their training obligations as a primary PSAP as required by laws that become effective on July 1, 2012.

GRANT DETAIL: \$187,954.71 will be directed to pay for class fees for 62 telecommunicators, overtime associated with the training, as well as course costs and training for the Basic Public Safety Telecommunications courses for 10 new police officers as well as the EMD Quality Assurance Recertification. Most of the training will be conducted on-site at the Barnstable Police Department facility.

FISCAL IMPACT: This is a reimbursement grant for all training costs, materials and overtime. There is no match required. All costs associated with this grant contract must be completed by June 30, 2015.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2015-051
INTRO: 12/04/14**

2015-051 ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$4,984 FROM THE EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY, OFFICE OF GRANTS AND RESEARCH, HIGHWAY SAFETY DIVISION

RESOLVED: That the Barnstable Town Council does hereby accept the FY 15 Pedestrian and Bicycle Safety Enforcement and Equipment Grant from the Executive Office of Public Safety and Security, Office of Grants and Research, Highway Safety Division in the amount of \$4,984

SPONSOR: Town Manager, Thomas K. Lynch

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read item
- ___ Rationale
- ___ Council discussion
- ___ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-051
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch
THROUGH: Paul B. MacDonald, Chief of Police
DATE: November 14, 2014
SUBJECT Acceptance of FY15 Grant of \$4,984 for the Pedestrian and Bicycle Safety Enforcement and Equipment

BACKGROUND: The Barnstable Police Department applied in a competitive application for, and was awarded, the FY15 Pedestrian and Bicycle Safety Enforcement and Equipment Grant, in the amount of \$4,984. The mission of this grant is to develop or enhance effective pedestrian and bicycle enforcement efforts to reduce fatalities and injuries in these areas. The work of the grant will include targeted enforcements on Main Street in Hyannis and streets around the Cape Cod Mall, for the purpose of increasing compliance with traffic laws by pedestrians, bicycles, scooter riders, and motorists. The grant also includes an educational component directed towards safe and proper street crossing in the areas of the Sturgis Charter School and Barnstable High School. Overall, the greatest benefit of this grant will be in raising awareness of these safety concerns with motorists and with pedestrians, which hopefully will have a lasting effect in reducing unsafe behaviors.

ANALYSIS: The acceptance of this grant will allow the Barnstable Police Department to take action on the programs as previously described.

FISCAL IMPACT: There is no match on this grant.

TOWN MANAGER RECOMMENDATION: Town Manager Thomas K. Lynch recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2015-052
INTRO: 12/04/14**

2015-052 ACCEPTANCE OF FY15 911 DEPARTMENT SUPPORT AND INCENTIVE GRANT IN THE AMOUNT OF \$177,282.00 FROM THE COMMONWEALTH OF MASSACHUSETTS, EXECUTIVE OFFICE OF PUBLIC SAFETY, STATE 911 DEPARTMENT

RESOLVED: That the Barnstable Town Council does hereby accept FY15 911 Department Support and Incentive Grant from the Commonwealth of Massachusetts, Executive Office of Public Safety, State 911 Department in the amount of \$177,282.00.

SPONSOR: Town Manager, Thomas K. Lynch

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read item
- ___ Rationale
- ___ Council discussion
- ___ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-052
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Paul B. MacDonald, Chief of Police
DATE: November 14, 2014
SUBJECT: Acceptance of FY15 911 Department Support and Incentive Grant

BACKGROUND: The Barnstable Police Department applied for and was awarded the 911 Support and Incentive Grant from the Commonwealth of Massachusetts, Executive Officer of Public Safety and Security, State 911 Department in the amount of \$177,282.00. The Barnstable Police Department serves as a primary Public Safety Answering Point (PSAP) in that it receives all categories of 911 calls (Fire, Police, & Medical Emergency) and then dispatches to the appropriate service according to the type of need of the call. Emergency Medical Dispatch is continued in keeping with State dispatching regulations. Eligible entities for this grant are primary, regional and regional secondary PSAPS and Regional Emergency Communications Centers (RECC). Additional monies are available under the grant guidelines pertinent to this grant, because the Barnstable Police Department serves as a Primary PSAP. The Barnstable Police Department proposes that this funding be used to fund 911 Communications Center as follows: \$177,282.00: Personnel costs for the Replacement of 911 Center Personnel

ANALYSIS: The acceptance of this grant will allow the Department to replace qualified personnel in the communications center in order to provide adequate staffing to that area on an understaffed shift without incurring undo overtime expenses.

FISCAL IMPACT: This is a reimbursement grant for overtime and equipment.

TOWN MANAGER RECOMMENDATION: Town Manager Thomas K. Lynch recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2015-053
INTRO: 12/04/14**

2015-053 ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$32,440 FROM THE MASSACHUSETTS EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES DEPARTMENT OF PUBLIC HEALTH

RESOLVED: That the Barnstable Town Council does hereby accept the First Responder Naloxone (Narcan) Grant in the amount of \$32,440 from the Executive Office of Health and Human Services Department, Public Health- Bureau of Substance Abuse Services for first responder Naloxone administration

SPONSOR: Town Manager, Thomas K. Lynch

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read item
- ___ Rationale
- ___ Council discussion
- ___ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-053
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch
THROUGH: Paul B. MacDonald, Chief of Police
DATE: November 25, 2014
SUBJECT: Acceptance of a \$32,440 First Responder Naloxone (Narcan) Grant from the Executive Office of Health and Human Services Department, Public Health- Bureau of Substance Abuse Services

BACKGROUND: The use of heroin is on the rise and frequently results in a drug overdose. The State developed a comprehensive strategy to address opiate usage and overdose in Massachusetts and is awarding grants to police departments/first responders. The Barnstable Police Department applied for, and was awarded a First Responder Naloxone (Narcan) Grant from the Executive Office of Health and Human Services Department, Public Health - Bureau of Substance Abuse Services in the amount of \$32,440. The grant will fund training for officers in the administration of Narcan, an opiate overdose antidote.

ANALYSIS: The acceptance of this grant will allow the Barnstable Police Department to train officers in the use of Narcan for administration when attending to a call whereby an individual has overdosed on heroin. In addition to supplying the department with Narcan kits, the grant will also enable the department to purchase supplies used in the administration of Narcan such as delivery devices and storage pouches.

FISCAL IMPACT: There is no match on this grant.

TOWN MANAGER RECOMMENDATION: Town Manager Thomas K. Lynch recommends acceptance of this grant.

STAFF ASSISTANCE: Paul B. MacDonald, Chief of Police
Anne E. Spillane, Barnstable Police Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2015-054
INTRO: 12/04/14**

2015-054 AUTHORIZING A SNOW AND ICE OVERDRAFT ORDER FOR FY15

ORDERED, that pursuant to Chapter 44, Section 31D MGL, which provides for the ability of the Town to incur liability and make expenditures for any fiscal year in excess of appropriation for snow and ice removal; the Town Council approves expenditures in excess of available appropriation for snow and ice removal for FY15, subject to further approval action by the Town Manager.

SPONSOR: Town Manager Thomas K. Lynch

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council discussion
- ___ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2014-054
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Daniel W. Santos, P.E., Director, Department of Public Works
THROUGH: Thomas K. Lynch, Town Manager
DATE: December 4, 2014
SUBJECT: Snow and Ice Overdraft

BACKGROUND: It is customary to approve an overdraft authorization to ensure that snow and ice operations are not interrupted or suspended when the amount contained in the regular appropriation for this purpose is expended. For FY15, the Town appropriated \$600,000 for this purpose.

ANALYSIS: Chapter 44, Section 31D, MGL provides in part that “any city or town may incur liability and make expenditures in excess of available appropriations for snow and ice removal provided that such expenditures are approved by the city manager and the city council in a city having a city manager; provided, however, that the appropriation for such purposes in said fiscal year equaled or exceeded the appropriation for said purposes in the prior fiscal year. Expenditures made under authority of this section shall be certified to the Board of Assessors and included in the next annual tax rate.”

FISCAL IMPACT: The Town annually appropriates \$600,000 for said purpose. In FY 2014, the total expended was \$2,613,547, of which approximately \$1,532,160 was spent on contractors; \$606,906 was spent on sand, salt and de-icing liquid, \$327,821 on salaries, \$65,006 on equipment, \$68,878 on fuel.

TOWN MANAGER RECOMMENDATION: The Town Manager requests favorable action by the Town Council.

STAFF ASSISTANCE: Daniel W. Santos, Director, Department of Public Works

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2015-055
INTRO: 12/04/14**

**2015-055 TRANSFER ORDER OF \$10,000 FROM AGENDA ITEM# 2013-116 FOR
ADDITIONAL DESIGN WORK FOR OSTERVILLE COMMUNITY BUILDING
AND THE OSTERVILLE BAY ELEMENTARY SCHOOL**

ORDERED: That the sum of \$10,000 be transferred from the \$200,000 originally appropriated under Town Council Order 2013-116 for the Osterville Community Building upgrades for the purpose of undertaking a broader scope in design of use of the area which now includes the Osterville Bay Elementary School.

SPONSOR: Town Manager Thomas K. Lynch

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council discussion
- Move / vote

BARNSTABLE TOWN COUNCIL

ITEM #2015-055
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Lynne Poyant, Director of Community Services
DATE: November 26, 2014
SUBJECT: Transfer Order of \$10,000 from 2013-116 for additional design work for Osterville Community Building and the Osterville Bay Elementary School.

BACKGROUND: In February of 2013, \$32,000 in Community Preservation Funds were appropriated for a rehab design plan of the recreational fields at 93 West Bay Road, Osterville. In February of 2014, a Comprehensive Building Assessment was contracted to establish the existing conditions of the both the Osterville Bay Elementary School and the Osterville Community Building. The results of this study were to be used by the Town Council, Town Staff, and members of the community to determine the best course of action for the continued use or possible abandonment of some of all of the buildings on the Osterville Bay School Campus.

The original contract for the rehab design plan did not include the Osterville Bay Elementary School. The requested \$10,000 will encompass a rehab design plan for the entire parcel.

FISCAL IMPACT: None

STAFF ASSISTANCE: Mark Milne, Finance Director
Lynne M. Poyant, Director of Community Services

B. NEW BUSINESS (Refer to Public hearing 12/18/14)

BARNSTABLE TOWN COUNCIL

**ITEM # 2015-056
INTRO: 12/04/14**

**2015-056 APPROPRIATION ORDER OF \$69,030 TO PURCHASE MAINTENANCE AND
INTERMENTS EQUIPMENT FOR TOWN CEMETERIES**

ORDERED: The sum of \$69,030 be appropriated for purchase of maintenance and interments equipment for Town cemeteries. This request in the amount of \$69,030 to be appropriated from the Sale of Cemetery Lots Special Revenue Fund, and that the Department of Public Works, Structures and Grounds Division is authorized to contract for and expend the appropriation made available for this purpose.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ____ Read Item
- ____ Rationale
- ____ Public Hearing
- ____ Close public hearing
- ____ Council discussion
- ____ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-056
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Daniel W. Santos, P.E., Director Department of Public Works
THROUGH: Thomas K. Lynch, Town Manager
DATE: November 26, 2014
SUBJECT: Transfer of \$69,030 for Cemetery Equipment Purchase

BACKGROUND: Since February 22, 1999, the Structures & Grounds Cemetery section has assumed responsibility for performing burial operations throughout the Town's cemeteries. This operation requires a multitude of heavy equipment and specialized tools to expedite the interment process. We are requesting the replacement of a 2007 Trailer, flat bed (7 ton) that needs approximately \$4,000.00 in maintenance repairs. We would replace the trailer with a Superline spilt deck trailer. Additionally we are requesting funds to purchase (1) A new Kubota compact utility tractor (35 PTO hp) to replace 1 tractor we use for filling in graves, place burial vaults covers and clear snow at funeral services. We will also be sending out a lowering device to be overhauled that is showing excessive wear and replacing miscellaneous graveside equipment. The purchase of this equipment will improve efficiencies for grave openings and keep our interment equipment in serviceable condition.

ANALYSIS: As part of the Town's long-range plan for the periodic replacement of equipment used for the maintenance of cemeteries and interment services, receipts from the sale of cemetery lots are credited to a Special Revenue Fund in accordance with Massachusetts General Finance Laws. The cost of this equipment can be solely covered by this dedicated cemetery revenue fund. The equipment for which these transferred funds would pay includes:

(1) 2014 Kubota Utility Tractor	\$ 60,332.00
(1) 2014 Superline split deck trailer	\$ 9,605.00
Refurbish (1) Frigid Imperial Lowering Device	\$ 700.00
Holland Supply Graveside Mats and Grasses	\$ 683.00
Miscellaneous graveside supplies	\$ 400.00
Sub total	\$ 71,720.00
Ford Farm Tractor & Hudson Trailer & Miscellaneous equipment trade in	(\$2,690.00)
	\$ 69,030.00
Total	

FISCAL IMPACT: In accordance with Massachusetts General Finance Laws the Town maintains a Special Revenue Fund to which the receipts from the sale of cemetery lots are credited. Subsequently, these receipts may be appropriated for the cost of maintaining and improving the Town's cemeteries. This account currently has a balance of \$142,985.00. There is no fiscal impact on General Fund operating budget.

TOWN MANAGER RECOMMENDATION: The Town Manager requests favorable action by the Town Council.

STAFF ASSISTANCE: Stephen Sundelin, Supervisor, Structures & Grounds Division,
Daniel St Pierre, Foreman, Cemetery Operations.