



**TOWN OF BARNSTABLE  
BARNSTABLE RECREATION DIVISION**

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**RECREATION COMMISSION MINUTES**

**7 October 2019**

Scrivener's note: The following minutes are general in nature. For those wanting specific detail on matters heard on this agenda, additional resources are available to you: video-on-demand (free on the Town website at town.barnstable.ma.us, on the Recreation Commission's web page).

**Commission Members Present: Joseph O'Brien, Chair, James Tenaglia, Vice-Chair, Renée Dowling, Brendan Burke**

**Absent: Kathy Pina, Rene King, and Tanya Dawson**

**Also Present: Patti Machado - Director of Recreation Division, Lily Beal - Youth Commission Liaison, and Lynne Poyant - Director of Community Services**

The meeting was called to order at 5:30, all commissioners present introduced themselves.

Act on Minutes from meeting of July 1, 2019: Motion was made by James Tenaglia to accept the minutes from the July 1st meeting as submitted, seconded by Renée Dowling. **VOTE – All In Favor.**

**A. Discussion of Facility Tours**

1. Over 88 properties were visited throughout the town.
2. Evaluations from all commissioners will be put together in order to set priorities.
3. Since the tours, the DPW took down the playground (that had yellow tape around it) in Osterville at the Cape Cod Collaborative.
4. The Town Manager and the Town Council are looking forward to getting the information.

**B. Fee Increases – (Handout A)**

1. Ball Fields Rental Proposed Fee Changes to go into effect 1/1/2020
  - a. John Gleason of the Recreation Division evaluated information gathered from other towns on costs of operation and fees which were then compared to our fields. He has met with the DPW to go over the costs. A finalized copy for the cost of maintaining our fields is still pending. Proposal of these new fees is based on this information.
  - b. Handout outlines the fees which will be proposed to the Town Manager at the fee hearing.
  - c. Patti Machado will propose that people who book fields will be required to contact the Recreation Division when they will not be using it. Lack of notification will result in their being charged the full fee, including groups receiving the discounted rate.
  - d. Renée Dowling made a motion to accept the field rental fee increases as written. 2<sup>nd</sup> by James Tenaglia.
    - i. Brendan Burke raised concerns about the amount of the increase beginning 2022, which states no maximum, and the impact this will have on the schools such as Sturgis.

- ii. Renée Dowling agrees with this.
  - iii. Lynne Poyant, Community Service Director stated that when the Town Manager does his fee hearing, the only fiscal year he be looking at will be the upcoming calendar year - 2020.
  - e. Renée Dowling made an amendment to her motion to include only 2020 increases at this time. 2<sup>nd</sup> by James Tenaglia. **VOTE – All In Favor.**
2. Daily Beach Parking Permits – From \$20 to \$25
- a. Fees must go up to cover costs of improvements and wage increases. 100% cost recovery is needed on the beaches.
  - b. James Tenaglia made a motion to increase the daily beach parking fee to \$25 for 2020. 2<sup>nd</sup> by Brendan Burke. **VOTE – All in Favor.**

**C. Field Rules and Regulations – (Handout B)**

1. Serious issues have come up related to maintaining the fields after putting a lot of money into them.
2. No signs are currently up as to the rules and regulations.
3. John Gleason and Patti Machado comprised a list of rules based on what the Barnstable High School currently has for rules and what is used across the country, along with recommendations from issues the DPW has encountered. Observations pertaining to some of the rules are noted.
  - a. No dogs are allowed on the field. They cause damage which include:
    - i. Digging up the turf leaving big holes and ruining the turf
    - ii. Urinating which leaves a stain on the turf requiring time and money to replace that area of the turf
    - iii. Defecation not being cleaned up which is a problem when children go out to play on the field
    - iv. Dogs running loose when students are outside for recess
  - b. All trash must be removed from the field and placed in proper trash receptacles or removed from the location.
    - i. No dumping of household trash
    - ii. Lynne Poyant, Director of Community Services brought forward that at the Town Council’s last meeting they read in a litter ordinance so some of this may be changed on the rules/regulations accordingly as far as trash and litter is concerned.
  - c. No smoking on athletic fields
    - i. Request by Renee Dowling to add no vaping
    - ii. Lynne Poyant, Director of Community Services says the word vaping will be grammatically correct with regards to tobacco within the document
  - d. A Field Permit is required for use of the field
    - i. People use fields without Permits because they don’t know one is required.
  - e. The field shall not be played on if there is standing water on the field or if it is saturated with water.
    - i. Fields can be ruined very quickly and costs a lot of money to fix under these conditions.
  - f. No unauthorized vehicles are allowed on playing fields.
    - i. People drive out onto the field with their gear which damages the field.
4. Motion made by James Tenaglia to approve the field rules as written with the exception of the wording on tobacco and vape on line item 5 along with the new information on littering that will come from the November Town Council meeting. 2<sup>nd</sup> by Renée Dowling. **VOTE – All In Favor.**

**D. Staff Report – Patti Machado (Handout C)**

1. **Administration**
  - a. User Agreements are being worked on.

- b. Barnstable Recreation was recognized by Youth Street Reach organization for being included in the Barnstable Youth Commission Programs.
- c. The Cape and Islands Workforce and Mass Hire awarded Barnstable Recreation an award for being an Outstanding Age Forward Workplace. A Citation was received from State Representative Will Crocker and Speaker of the House Robert DeLeo. Additionally, a Letter of Recognition was received by Julian Cyr from the State Senate.
- d. The National Recreation and Parks Association Conference was attended by John Gleason and Patti Machado.

## 2. Aquatics

- a. Prevention is a big part of the lifeguard job and there were no major rescues this year which is a major accomplishment.
- b. The Barnstable Police Department and Barnstable Fire Department provided amazing support to the staff, treating them as professionals and with respect.
- c. Barnstable Lifeguards won for the 11<sup>th</sup> straight year the Cape Cod Lifesaving Competition for the Non-Surf Division.
- d. 115 Lifeguards were recertified in the New Lifeguard Waterfront Training.
- e. Patti Machado was re-certified as a Lifeguard Instructor Trainer.

## 3. HYCC

- a. The 10<sup>th</sup> Birthday celebration was a huge success and was attended by many.
  - i. The Boarding House Surf Shop of Hyannis donated a lot of things for the Sk8 Park.
  - ii. Mark Beal's hard work resulted in many donations making prizes available.
- b. Summer leagues have finished up and they were a huge success.
- c. \$1400 was received to add to the \$4000 given by the Hyannis Baptist Church to help with the after school program and the dinner served the last Friday of every month.
- d. 1700 lunches and 1300 healthy snacks were served this summer to those in need.
- e. Many camps were held. The Celtic's Clinic was one of these and hosted at the HYCC. This was organized by Mark Boardley.
- f. The Cranberry Open was hosted at the HYCC.
- g. New England Regional Championship is coming up in November and this is a huge event, utilizing the whole facility.
- h. The fall Youth Hockey Program and High School Volleyball as well as the after School Program keep the HYCC very busy.

## 4. Recreation Programs (Handout D and E)

- a. The summer program comparisons are shown on Handout D.
- b. Fall programs are in full swing and the Fall Program Brochure is provided as Handout E.
- c. 2020 Aquatic Calendars are provided as a thank you to the staff and used as a reminder and incentive for them to return next season.
- d. After school program for grades 6&7 is in full swing. Money has been received which allows for the 4&5 grade program to be added to the winter programming.

## 5. Items Not in in the Staff Report

- a. Patti Machado is working with DPW regarding the Pickleball courts in Marstons Mills
  - i. Discussions with Dave Anthony are ongoing to determine if the courts should be at a town property as opposed to on school property.
  - ii. They are trying to negotiate how to handle the parking, rather than have to build a new parking lot.
  - iii. DPW is getting numbers from the company they'd like to work with who does the new kind of retention surface which is guaranteed for 10 years.
- b. Barnstable Hollow
  - i. Town had a public hearing at the Unitarian Church which went well.
  - ii. Received a letter that they are all in favor of the facility so they're ready to move forward with this. Hopefully they start it soon so that it will be ready for next year's July 4<sup>th</sup> event.

## 6. Youth Commission - Liaison, Lily Beal

### a. Community Substance Abuse Prevention Forum October 29<sup>th</sup>.

- i. 6<sup>th</sup> Annual Event which will be held at Barnstable High School in Knight Auditorium.
- ii. Patti Machado provided a brochure which Lily will present at the next Youth Commission meeting for approval. This will be sent out to all the schools.
- iii. This is open to anyone who wants to attend.
- iv. The Barnstable Police Department will have all that's been confiscated in the schools for people to look at. People will be able to see what things look like; the edibles, how they're packaged, different kinds of vapes, etc.
- v. The Sheriff's Department will be doing a presentation.
- vi. Barnstable Police School Resource and Community Impact Officers will be there to talk with the people about what is going on.
- vii. This is being marketed and they are hoping to get it promoted on the radio.
- viii. Teachers have been invited as they've heard the teachers want to be trained in this.

### b. 7<sup>th</sup> Grade Annual Youth Summit

- i. Will be held on March 13<sup>th</sup> at 4 Cs.
- ii. Received a \$25,000 grant through Will Crocker which will be very useful.
- iii. This helps introduce the students going into the high school to ease their transition.
- iv. They are told about clubs and there are speakers who talk to them about drugs.

### c. Youth Job Fair

- i. March 4<sup>th</sup> at HYCC – they are trying to get more people to attend.
- ii. They are reaching out to more schools.
- iii. The busses that brought students to the event last year worked out really well.
- iv. The training for job interviews will be a part of this again.

### d. One Love

- i. This has been held at the Barnstable High School and this will be the 3<sup>rd</sup> year.
- ii. Attempting to bring it to Sturgis East and West this year.

### e. Visit to the State House

- i. They want to visit the State House so are working on this.

## E. Liaison's Reports

### 1. CPC - James Tenaglia

- a. At one of their recent meetings, they approved 6 acres to be purchased in Centerville to remain as a forest. There are some trails that people can walk on and it is off of Great Marsh.

### 2. Barnstable Little League- Joseph O'Brien

- b. They had a very successful spring and summer and all the teams were very successful.
- c. Tryouts for the majors were held for next year.
- d. You can still register for the minors.
- e. The project with the bathroom facilities and snack bar and the building that they're looking to erect is ongoing.

### 3. Barnstable Athletics at the High School - Renée Dowling

- a. Although the Barnstable Athletic Department has not yet met with families and parents, the Barnstable Quarterback Club has been talking with community members and the school department with regards to having a Pep Rally and parade the day before Thanksgiving, Wed, Nov. 27<sup>th</sup>.
  - i. The event looks to be promising as there is a lot of community involvement. They are seeking more participation from the community.
  - ii. If you are interested in participating, email [Barnstableqbc@gmail.com](mailto:Barnstableqbc@gmail.com). Everyone is welcome: girl scouts, boy scouts, cub scouts, all sports teams, etc.

## F. Matters Not Reasonably Anticipated by the Chair - None

## G. NEW BUSINESS – Next Month's Agenda Items

- a. Friends Of The Dog Park – what work are they doing on a continuous basis and what can we do to help them.
- b. Get some of the user groups back. Barnstable High School varsity girls and boys coaches. Coaches to talk a bit about reaching the younger kids.

**H. Public Comment – None**

**I. Next Meeting – November 4, 2019**

Motion made to adjourn by Renée Dowling. 2<sup>nd</sup> by James Tenaglia. **VOTE – All in favor.** Meeting adjourned at 6:40PM.

Public files are available for viewing during normal business hours

\*\*Further detail may be obtained by viewing the video via Channel 18 On-Demand at

<http://www.town.barnstable.ma.us>

Respectfully submitted by **Sandra Merritt**, Recreation Division

RECREATION COMMISSION						
Date Rec'd	Material Dated	Meet Date	From	To	Subject	Exhibit
10/7/2019	10/7/2019	10/7/2019	Patti Machado	RC	Ball Field Rental Proposed Fee Changes	A
10/7/2019	10/7/2019	10/7/2019	Patti Machado	RC	Field Rules	B
10/7/2019	10/7/2019	10/7/2019	Patti Machado	RC	Staff Report	C
10/7/2019	10/7/2019	10/7/2019	Patti Machado	RC	Recreation Program Comparisons	D
10/7/2019	10/7/2019	10/7/2019	Patti Machado	RC	Recreation Fall Program Brochure	E