



**TOWN OF BARNSTABLE
BARNSTABLE RECREATION DIVISION**

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RECREATION COMMISSION MINUTES

7 January 2019

Scrivener's note: The following minutes are general in nature. For those wanting specific detail on matters heard on this agenda, additional resources are available to you: video-on-demand (free on the Town website at town.barnstable.ma.us, on the Recreation Commission's web page).

Commission Members Present: Joe O'Brien, Chair, James Tenaglia, Vice-Chair, Renée Dowling and Brendan Burke

Absent: Rene King, Kathy Pena and Tanya Duff

Also Present: Patti Machado, Director of Recreation, Joe Izzo, HYCC Program Coordinator, Lynne Poyant, Director Community Services and Ethan Sirhal, Youth Commission Liaison

The meeting was called to order at 5:30, all commissioners present introduced themselves. Motion made by James Tenaglia to accept the minutes for December's meeting as submitted, Renée Dowling seconded. **VOTE – All in Favor**

Best Buddies, Bill Sykes (Handout Exhibit A) Bill went over the detailed handout and site plans.

Date of Ride Saturday, June 1, 2019

- Setup Date Start Wednesday, May 22, 2019
 - Setup of EKS lot will begin on May 22
 - No work will be done after 6pm daily and on Sunday and Monday of Memorial Day Weekend
 - Setup of Craigville Beach lots will begin load in on May 30.
- Breakdown Dates Saturday, June 1 – Wednesday, June 4, 2019
 - All assets will be removed from the Beach parking lots by Saturday evening
 - A Promoter Line staff person will remain on site during the week until all assets are removed from EKS Ocean Park lot
- Start Locations
 - 100 Mile Ride - Santander, Morrissey Blvd, Boston, MA
 - 50 Mile Ride – CVS, No. Main St, Carver
 - 20 Mile Ride – CVS, Merchants Row, Sandwich
 - Run/Walk – Craigville Beach
- Permission has been granted by CCMA for use of the roads on their property and for the use of the CCMA parking lot

- Permitting process for event has started
 - All outside vendors will be instructed to permit through proper departments.
- Finish and Friendship Criterium
 - Craigville Beach
- Event truck parking at Veterans Beach, no trucks will be parked at Covells.
- Lobster Bake and Concert
 - Eunice Kennedy Shriver Ocean Park
- 1500 Participants

Saturday June 1 Timelines

- 6:00AM PLI Staff arrives Craigville Beach Finish and Criterium area. Preps for additional assets to be loaded in
 - PLI Parking attendants arrive
- 7:00AM 100 Mile Ride starts – Boston
- 7:30AM Run/Walk announcer on site and begin pre-event announcements and music
- 8:00AM Run/Walk registration opens
 - Luggage trucks for start line begin to arrive
 - Comm Fire Ambulance arrives
- 9:15AM Run/Walk Opening Ceremonies begin
- 9:30AM Run/Walk begins
 - 50 Mile ride starts – Carver
- 10:00AM Finish line shuttle service begins
- 10:30AM 20 Mile Ride starts – Sandwich
 - Run/Walk ends
- 11:30AM Ride finish announcers on site, music begins
- 11:45AM First Riders begin to arrive
 - Venue cleaning staff arrives
- 2:30PM Friendship Criterium begin
- 3:00PM Clambake opens
- 3:30PM Friendship Criterium ends, breakdown of criterium venue begin. All assets removed
- 4:30PM Final riders arrive finish area. Route is officially closed
- 6:00PM Finish line closed
- 6:30PM Clambake closed
- 7:00PM Last shuttle buses leave
- During the evening - All Assets removed from Beach lots
- 9:00PM Load out of Clambake Tent ends for the evening
- Load out of Clambake Tent will resume at 8AM on June 2 and continue until all assets are removed by June 4th

Joe O'Brien asked if any neighbor issues. Bill Sykes replied no. Patti Machado stated anytime there has been an issue handled immediately and have always gone above and beyond; they have always shown great respect for our community. James Tenaglia motioned to approve plan as put forth by Best Buddies; Renée Dowling seconded. **VOTE – All in Favor**

Fee Proposal Changes for July 2019, Joe Izzo & Patti Machado Joe Izzo went over the following (**Handout Exhibit B, shown below**) James Tenaglia motioned to approve the HYCC fee structure for the first year starting July 1, 2019 and the HYCC ice matrix for July 1, 2019; Renée Dowling seconded. **VOTE – All in Favor**
Commissioners stated Joe Izzo did a great job.

OVERVIEW

- HYCC ice costs are broken up into three (3) seasons – Winter, Summer and Shoulder seasons.
- The current pricing structure was put into place July 1, 2017

WHAT IS GOING TO INCREASE?

- There will be increases to any current pricing that is outside of the main winter season.
- Current highest hourly of \$250 per hour will not be increased.
- Increase will be \$25 per hour depending on time of day in the Summer and Shoulder seasons.
 - Specific increases are outlined in the matrix

Most Affordable Rate: \$175

Most Expensive Rate: \$250

WHY IS THERE A NEED TO INCREASE?

- To keep pace with the rising operational costs of the facility
- Rates last increased in FY18
- Proposed changes will keep the pricing structure competitive with other rink in the area (we will not price ourselves out of the market – will remain competitively priced)

existing	new	diff	% increase
\$ 150.00	\$ 175.00	\$ 25.00	14%
\$ 200.00	\$ 225.00	\$ 25.00	13%
\$ 225.00	\$ 225.00	\$ -	0%
\$ 250.00	\$ 250.00	\$ -	0%

ANTICIPATED REVENUE INCREASE

- Based on FY18 reservations the additional revenue expected:
 - **\$11,525.00**

Patti Machado presented fee increase for Recreation Buildings use (**Handout Exhibit C**)

Annual Fees: (9+ months in a fiscal year – 1 day/week):

	Annual Non-Profit w/certification (No fee being charged)	Annual Non-Profit w/certification (Fee being charged)	Annual Not - For Profit w/out certification (No fee being charged)	Annual For Profit (Fee being charged)
Community Buildings:				
Centerville	\$150	\$300	\$750	\$1000
Osterville	\$150	\$300	\$750	\$1000
West Barnstable	\$150	\$300	\$750	\$1000

One-Time Use Fees: (Per 3 hours):

	One-Time Use Non-Profit w/certification (No fee being charged)	One-Time Use Non-Profit w/certification (Fee being charged)	One-Time Use Not - For Profit (No fee being charged)	One-Time Use For Profit (Fee being charged)
Community Buildings:				
Centerville	\$ 15	\$ 30	\$ 75	\$ 100
Osterville	\$ 15	\$ 30	\$ 75	\$ 100
West Barnstable	\$ 15	\$ 30	\$ 75	\$ 100

This increase is only for this year and we will be consistent with building and room use fees with the HYCC. James Tenaglia motioned to approve fee increase as outlined by Patti Machado; Renée Dowling seconded. **VOTE – All in Favor**

Staff Report – Patti Machado (Handout Exhibit D)

A. Administration

- a. Lombard Facilities
- b. Osterville Bay *Patti stated meeting went very well. We are passed idea stage. DPW has gone above and beyond in listening to citizens' needs.*
- c. Minimum Wage increases

B. Special Events

- a. YMCA Black Light Party – January 4th *Patti stated party went well.*

C. Winter Programs

- a. High School Basketball – Worked hard to get 4 teams
- b. Everything else is going well

D. HYCC

- a. Community Collections & Support Programs for December
 - i. Coat Drive
 - ii. Hat, Mitten, and Scarf Drive
 - iii. Toys for Tots *Patti stated Brian Morrison is heavily involved with this group.*
 - iv. Tree give away – E J Jaxtimer
- b. Barnstable Youth Hockey – 1/19 Falmouth Day
- c. Total Athletics
- d. Rock Night – 1/18 – 7-8:30pm
- e. Public Skate – Very busy
- f. High School Basketball
 - i. Sturgis East vs. Sturgis West
- g. High School Hockey:
 - i. High School Hockey:, Barnstable, Mashpee, & St. John Paul
Barnstable vs DY – 1/9 – 5:30pm - Boys
Barnstable vs Falmouth – 1/19 – Girls & Boys
 - ii. Shea Basketball League

E. Youth Commission

- a. One Love – BHS Juniors, Sturgis East & West, St. John Paul *Ethan Sirhal stated had a meeting before holidays with Sturgis East Principal; still working on a date and parameters. Patti stated we are working on training people and welcome any Commissioner's to join us. Started out just training for colleges, now trying to reach all grades.*
- b. Job Fair – March 6th, *Ethan stated no new information.*
- c. 7th Grade Youth Summit *Ethan stated working on funding for right now. Patti Machado stated that Kevin Stevens, Pittsburgh Penguins will be one of the speakers, sharing his story of addiction.*
- d. Suicide Prevention Youth Training Discussion grant with Deb Martin from Cape Cod Health Care – Helping Hands

Liaison's Reports – James Tenaglia, CPC liaison stated a nature preserve is looking at 4 acres near Lake Wequaquet, not on it, but near Great Marsh, the church has agreed to sell it, will have a small parking lot, walking trails. Joe O'Brien, BLL liaison stated will be meeting with Mike Clark and an architect to start laying groundwork for the snack bar and restroom facilities, very exciting. Then we will be looking for some CPC funding. Discussion followed regarding Osterville Bay Building

NEW BUSINESS-Next Month's Agenda Items Vote for Renée Dowling as BHS Sports Program Liaison, Total Athletics and Harbor Hawks.

Public Comment – NONE

James Tenaglia motioned to adjourn, Renée Dowling seconded. **VOTE – All in Favor**

Public files are available for viewing during normal business hours

**Further detail may be obtained by viewing the video via Channel 18 On-Demand at

<http://www.town.barnstable.ma.us>

Respectfully submitted by **Michele Arigo**, Recreation Division

Board, Committee, or Commission Name		RECREATION COMMISSION				
Date Rec'd	Material Dated	Meet Date	From	To	Subject	Exhibit
1/7/19	NA	1/7/19	Bill Sykes	RC	Best Buddies	A
1/7/19	NA	1/7/19	Joe Izzo	RC	Ice/Building Fee Increases	B
1/7/19	NA	1/7/19	Patti Machado	RC	Building Fee Increases	C
1/7/19	1/7/19	1/7/19	Patti Machado	RC	Staff Report	D