

Mid-Cape Cultural Council - Monthly Meeting Minutes

Date/Time	January 8, 2020
Location	Planning & Development Conference Room, 3 rd floor, Town Hall, Hyannis, MA
Facilitator	Marilyn Heberling, Chair
Prepared by	Rachel Youngling, Member

Attendees	Initials	Role	Present	Excused	Absent
Marilyn Heberling	MH	Chair	X		
Sarah Thornington	ST	Vice Chair		X	
Mark Hopkins	MaH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary		X	
Margeaux Webber	MW	Corresponding Secretary		X	
Rachel Youngling	RY	Member	X		
Mary Taylor	MT	Member		X	
Martha McCluskey	MM	Member	X		
Guest(s):					

Agenda

Opened Meeting at 6:45 PM

Announcements:

Minutes: Review of December Meeting Minutes postponed until February meeting.

Treasurer's report: Two remaining grants from the 2019 Grant Cycle are outstanding, Yarmouth New Church and Coast Guard Heritage. MaH has followed up with both organizations. The Council has extended the Coast Guard Heritage deadline to June 30, 2020. \$205 remained of the 2019 ME Small Enrichment grant. This amount has been forfeited.

January Treasury report will be voted on at February meeting, as there is not a quorum.

Media Committee Report:

MM will prepare the press release on grantees and their projects. She will highlight number of applicants, number of projects funded, number of grantees that were new to this Council and the range of grants (i.e. multiple disciplines).

MM will post grantees on our Facebook page.

Other Business:

MH spoke with Ricardo Guillaume of the MCC. He reported that he had met with the Cotuit Center for the Arts and the Cultural Center of Cape Cod, both reporting positively on the work of the MCCC. He will provide contacts for each of the other Cultural Councils on the Cape to MH so we may begin outreach to all of them. He loves the idea of us collaborating across the Cape to learn from other councils and share our insights as well.

MH filed the annual report of our activities with the Town of Yarmouth to be included in the Town's Annual Report.

Next Meeting: February 12, 2020

Adjourned: 7:17

Action Items (Note open items will be carried on minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
9_19	MW will contact Kate McGann regarding a potential show featuring MCCC in an effort to gain new members.	OPEN	MW	9_11_2019	
12_11	RY will finalize sign designs with graphic designer and artists for sculpture designs.	OPEN	RY	12_11_2019	
1_20	MM will prepare press release on grants.	OPEN	MM	1_8_2020	
2_20	MM will post grantees on Facebook.	OPEN	MM	1_8_2020	

Closed

No.	Action	Status	Owner	Date Raised	Reported Closed
12_11	MW will send letters of acceptance to 2020 grant recipients.	OPEN	MW	12_11_2019	1_8_20
12_11	RY will submit paperwork to MassDevelopment for final funding piece.	OPEN	RY	12_11_2019	1_8_19

Materials presented at meeting:

- Meeting Agenda January 8, 2020 (presented by Marilyn Heberling, Chair MCCC)
- MCCC Minutes December 11, 2019 (submitted by Lynne Belfiore, Recording Secretary MCCC)
- MCCC Treasury Report January 8, 2020 (submitted by Mark Hopkins, Treasurer MCCC)