

Mid-Cape Cultural Council - Monthly Meeting Minutes
Approved October 9, 2019

Date/Time	September 11, 2019
Location	Selectmen's Conference Room, 2 nd floor, Town Hall, Hyannis, MA
Facilitator	Marilyn Heberling, Chair
Prepared by	Lynne Belfiore, Recording Secretary

Attendees	Initials	Role	Present	Excused	Absent
Marilyn Heberling	MH	Chair	X		
Sarah Thornington	ST	Vice Chair	X		
Mark Hopkins	MaH	Treasurer	X		
Lynne Belfiore	LB	Recording Secretary	X		
Margeaux Webber	MW	Corresponding Secretary	X		
Rachel Youngling	RY	Member	X		
Mary Taylor	MT	Member	X		
Martha McCluskey	MM	Member	X		

Agenda
Opened Meeting at 6:30 pm
Minutes of August 14, 2019 approved
Treasurer's report approved as amended
Media Committee Report: Mail Chimp is set up and contacts imported Press release, announcing grant applications for the 2020 grant cycle are being accepted, was sent. This press release will also be sent to organizations on the email list Link from Massachusetts Cultural Site has been shared to Facebook page Pictures of Discovery Walk have been shared to Facebook page
Discovery Walk: MH, Melissa Hirsch, and the artists had a walking meeting with Connor Hynes regarding exact placements of the four foundations for sculptures Connor Hynes will install the foundations for four sculptures September 13, 2019 Artists will install their sculptures by the September 30, 2019 deadline.
Discovery Walk Celebration Motion to set 4:30 pm October 24, 2019 for a ribbon cutting ceremony made and accepted unanimously MCCC members will seek out donations of coffee and snacks for the Discovery Walk Celebration
Other Business: MH: The Council needs more members. ST: Why is our allocation the same as last year? ST will contact Sam at MCC to find out if our information is accurate, and if so, why our total did not increase.
Next Meeting: October 9, 2019
Adjourned: 7:17 PM

Action Items (Note open items will be carried on minutes until closed. Going forward numbering will restart in January with year ex: 1_19)

No.	Action	Status	Owner	Date Raised	Reported Closed
9_19	MH will check with artists and Melissa Hirsch to confirm the tentative ribbon cutting date	OPEN	MH	9_11_2019	
9_19	RY will take pictures during the installation of the foundations	OPEN	RY	9_11_2019	
9_19	MW will contact Kate McMann regarding a potential show featuring MCCC in an effort to gain new members	OPEN	MW	9_11_2019	

Closed

No.	Action	Status	Owner	Date Raised	Reported Closed
8_19	MT and MM to meet and set up Mail Chimp		MT/MM	7/12/2019	9/11/2019

Materials presented at meeting:

- Meeting Agenda September 11, 2019 (presented by: Marilyn Heberling, Chair MCCC)
- MCCC Minutes 8-14-2019.doc (submitted by: Lynne Belfiore, Recording Secretary MCCC)
- 2019 September Treasury Report (presented by Mark Hopkins, MCCC Treasurer)