

An in-person meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on April 15, 2024, at 6:00 PM in the Town Hall, Selectman's Conference Room, 367 Main Street, 2nd Floor, Hyannis, MA.

In attendance were: Sam Wilson, Louise O'Neil, Timothy Stump, Patrick Ehart and Carlos Barbosa.

Staff present: Hans Keijser, Supervisor, Water Supply Division, and Matt Wrobel, P.E., Senior Project Manager-Water & Sewer.

Also present: Kevin Sampson from Veolia.

A quorum being present, Chair Wilson called the meeting to order at 6:00 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda as amended with introduction of new member, Carlos Barbosa preceding.

VOTE: Unanimous in favor. The Agenda is approved as amended.

New member, Carlos Barbosa, is introduced and welcomed to the board. Barbosa expresses his enthusiasm in becoming a member.

A motion was made and seconded to approve the 3/19/25 meeting minutes.

VOTE: Unanimous in favor. The 3/19/25 meeting minutes are approved.

Operations Report –

Sampson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of March:

- Inspection of a repaired service at #14 Brookshire Road was completed.
- Two new taps were installed in the pipe gallery for the new chemical injection points on the Airport train.
- Carbon exchange was completed on the Maher #1 lead vessel.
- Annual inspection of the air stripper was completed at the Maher Treatment Plant.
- A sewer main repair was made when the main was crushed during another water main repair in the #287 Ocean Street vicinity.
- A service leak was reported, investigated and the homeowner was informed to complete the repair at the #711 Yarmouth Road location.
- A service leak was received, investigated and the homeowner was informed to complete the repair at the #55 Lafrance Avenue location.
- A water service was shut off during a water service repair which resulted from a contractor hitting the service while working on the property at the #45 Ripple Cove Road location.
- Carbon exchange was completed on the Maher #2 lead vessel.
- A water main break was repaired at the #176 Craigville Beach Road location.

- A water main repair was completed by the same on-site contractor who accidentally hit the water main while working in the former K-Mart Plaza.
- A previously damaged hydrant was replaced at the #77 Winter Street location.
- A lunch was offered and enjoyed with the DPW-Water Supply Division Supervisor, Keijser, and Barnstable Municipal Water Supply Board Chairperson, Wilson, which enabled communication and a better sense of all involved with the management and operations of the water system.
- An unknown watermain was hit and repaired by an on-site contractor performing work at the intersection of Bassett Lane and North Street.
- The hydrant was replaced and a new gate valve installed at the #15 Locust Street location.
- A cut and cap inspection was completed at the #649 Scudder Avenue location.
- Staff member, Duran, completed training, passed the exam and received his Distribution 1 license.

Sampson informs the board that the Veolia staff has welcomed an intern from the Upper Cape Technical School in Bourne who will be working as an O&M Technician 1 during his bi-weekly practical on-the-job training. Barbosa asks if they find it difficult to find staff, Sampson states, Yes. Sampson states that deliverables are a bit behind schedule due to weather, but states they will recover quickly; stating that the meters are almost complete and the annual flushing program has commenced. Wilson states that the revenues are recovering. Wilson asks Keijser to explain the carbon filtration system operation and processes for Barbosa. Barbosa inquires about the frequency needed for carbon exchanges; Keijser explains. Barbosa expresses his initial dismay relative to water rate increases as a paying customer, but now expresses his clear understanding and necessity needed to fund the amount of work needed to produce healthy and clean drinking water.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Matthew Wrobel, Senior Project Manager (handout dated April 15, 2025, given) – Wrobel reviews the following projects and progress as follows:

1. New well exploration program, update – No change since last meeting.
2. Pilot testing project Mary Dunn & Airport wells – No change since last meeting.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Wrobel reports that the Invitation for Bids was issued on 3/26/2025, the mandatory pre-bid meeting and site walk was on 4/9/2025, filed sub-bids are due on 4/25/2025 and general contractor bids are due on 5/16/2025. Wrobel states that pricing needs to be held for 90 days per stated in the contract.
4. Lead Service Line Replacement – Wrobel reports that coordination for remaining customer inspections are currently being done. Kleinfelder has supplied a list of customers who responded to the survey to enable account credit redemption through Veolia and that remaining project tasks are being planned in order to satisfy the deadline of: 9/1/2025. O’Neil asks how many customers responded to the public relations outreach; Wrobel replies, “approximately 30-35”. Wilson explains the project in summary to Barbosa. It is stated that there is still no lead detection in system to date.
5. Route 28 / Yarmouth Road project – Wrobel reports that there is no change since last meeting. He states that they are still waiting on GIS to upload the as-builts and tie-cards.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – Wrobel states that the contractor has been unable to maintain pressure in the newly installed water main, so they are unable to proceed with the final tie-in until that is established.
8. Mary Dunn 4 well building – Wrobel reports that change order #4 is in circulation for the generator pad. He adds that the prefabricated building has been delivered, installed and work has resumed on-site and is still scheduled to be wrapped up in June with testing and start-up. Wilson

states that the building looks great and shares how cool it was to see the delivery of this building by crane.

9. Mary Dunn 16” Transmission Main – Wrobel reports that Tieu has assumed the lead project management position with this project and has re-connected with engineering firm, H2Olsen to finalize plans and specs, furnish an updated cost estimate, with the projection to award contract at the end of June, and construction to commence in the fall.
10. Mary Dunn Tank #1 Rehabilitation – Wrobel states that the contract has been issued for bidding by Procurement on 4/10/2025, pre-bid meeting and site-walk is scheduled for 4/18/2025, and bids due on 5/8/2025.

Wilson and O’Neil express the great work done by Wrobel.

State of Water Supply Conservation, follow-up (document provided) – Keijser informs the board that even with the large amount of rain received recently, the Cape still remains in a Level 2 Drought and the required “State of Water Supply Conservation Measures” need to be placed between the dates of: 5/1/2025 and 10/1/2025. He states that public outreach will be posted via the town website, in the newspaper and in local town buildings and he will also be submitting the necessary certified paperwork. Keijser expresses that the levels observed at the Mary Dunn pond are not as high as normal and he feels that this measure will hopefully be more cautionary rather than an emergent situation relative to water demand in the summertime. Barbosa inquires if there is a water crisis on Cape Cod. Keijser explains the dynamics relating to the aquifer on Cape Cod and how it is more of a quality of water issue and not a quantity of water effecting the Cape, expressing the importance and need of new wells in the future within the system. Wilson explains to Barbosa the political issues currently being dealt with relative to the new well exploration measures previously conducted.

FY26 Rates, public hearing, follow-up – Wilson summarizes the yearly rate process for Barbosa. It is stated that the 30-day wait period should be up at the end of this week, prompting decision from town manager relative to his ruling.

FY26 CIP, Town Council Public hearing & vote, Thursday, April 17 at 6:00 PM – Wilson states that the Water Supply Division is somewhat early on the agenda and he will be there to voice the needs of the water system. Keijser tells the board that they are welcome to attend; he states he will be present at the meeting.

Review Capital for FY 2026 (handout dated 2/12/2025 given) – Keijser summarizes the two (2) CIP’s totaling \$1.7M as follows:

- Pipe Replacement and Upgrade Program, 1.5M
- Water Supply Wells, Pump Station and Treatment Plant repair and upgrade program, \$200,000

Water plant tours, Saturday June 7th, 2025, at 9:00 AM, 11:00 AM and 1:00 PM – It is stated that Wilson, O’Neil and Keijser will be present for the tour. Keijser reminds the board that only two (2) members of the board can be present due to Open Meeting Law rules.

Appreciation and a thank you for outgoing board member Amy Wrightson – Wilson thanks Wrightson for her years and dedication to the water board and states he will have a plaque made to present to her for the boards appreciation. Wilson and O’Neil welcome and thanks Barbosa for joining the board.

Matters not reasonably anticipated by the Chair – Barbosa states his appreciation for the opportunity to serve on the water board.

Meeting was adjourned at 7:08 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda April 15, 2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 3/19/2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, March 2025 (*presented by:* Veolia)
- FY '25 Pumping Projection spreadsheets, dated 4/9/2025 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'25, dated 4/9/2025 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 4/15/2025, from DPW (*presented by:* Matt Wrobel & Tyler Gilman)
- Copy of CIP FY26 Rational, dated 2/12/2025 (*presented by:* Hans Keijser)
- Copy of Barnstable Municipal Water Supply Board; Councilor Assignments, dated 4/11/2025, from DPW (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)