

A meeting of the Town of Barnstable's Hyannis Water Board was held on August 18, 2020 at 3:00 PM remotely via ZOOM (as posted per instructions on the agenda- "Virtual meeting via Zoom: <https://zoom.us/j/92337113978>, meeting ID: 923 3711 3978 or by phone: (888)475-4499, meeting ID: 923 3711 3978; due to being physically closed to the public to avoid group congregation as a result of the COVID-19 pandemic.

In attendance (On Zoom) were: Steve O'Neil, Tom Holmes, Jonathan Jaxtimer and Mark Sexton.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division.

Also present (On Zoom): Mike Leahy from Suez Water and Sue Phelan, resident.

A quorum being present (On Zoom), Chair O'Neil called the meeting to order at 3:03 PM.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

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A motion was made and seconded to approve the 6/16/20 meeting minutes.

VOTE: Unanimous in favor. The 6/16/20 meeting minutes are approved.

BARNSTABLE TOWN CLERK

Operations Report –

Leahy reports that COVID is still impacting operations. He explains that as of June 1st, all field and office staff is back on full time days with appropriate plexi-glass in place. He informs the board that the COMM interconnection was online for the season on June 6th. He states that due to a construction project at Cape Cod Hospital (demolition of a few buildings, one housing a DEP approved coliform sampling site) a new sample site needed to be identified. He adds that a revised sampling plan has been submitted for DEP approval. Leahy informs the board that a sharp demand rise (up 3% from projected) occurred during the week of June 15th resulting in staff closely monitoring the SCADA system for optimum flow capabilities. The interim carbon filters to aid in this situation are projected to be online by the end of the June. The Airport Interim Carbon Filter was approved to be put online on June 26th and the Straightway Interim Carbon Filter on July 15th, after the Mass DEP's sampling requirements were accepted and approved. Leahy explains to the board the new required sampling procedures for these two Interim Carbon Filter sites. He adds that the media for the Mary Dunn Well #3 location was exchanged on July 24th. On July 30th, preventive maintenance was performed at all sites relative to the chlorine analyzers by the contracted manufacturer which performs this maintenance twice a year and is on-call for emergencies as needed.

Leahy informs the board about the following distribution issues and leaks that were repaired:

- Service leak at 517 Ocean Street was repaired.
- Broken hydrant on Captain Cook Lane was replaced on July 7th.
- Leaking unused service line at the intersection of Ocean Avenue and Keating Road was cut and capped on July 9th.
- Curb stop at 25 Iyannough Road was replaced due to a leak in the building.
- Service leak at 6 Circle Drive was repaired through the Linebacker program.
- Corporation stop was cleared at 210 Old Town Road on July 23rd upon receipt of homeowners complaint call for low pressure.

Leahy reports that deliverables are completed for contract year #11 with the exception of meter replacements which are backed up due to the continuing COVID-19 situation. O'Neil asks about collectables noting the new report format. Leahy responds that new billing software was installed and is currently being utilized and trained on by the office staff.

Keijser adds that a postponement of collections was put into place until July 1st which will interfere with the revenue stream. He adds that only about 1% - 2% is prevalent to the COVID situation, however, the 8% - 9% is due to pumping numbers being down all year. As a result, the controlled, reduced spending in the operating budget will be able to return approximately \$400,000.00 back to the reserves.

All required monthly reports and sampling were completed and submitted on time.

COVID-19 action plan –

Keijser reports that relative to the town side of operations; mandatory safety plans are in place.

Maher Filtration Plant, dedication plaque, follow-up – O'Neil reports that he spoke with the town manager and this will be put forth to the town council at the first meeting in September. He adds that positive input was received from the town councilors and the Board also received a kind letter from Tobey's wife.

Reorganization – The board discusses organization of the water board.

A motion was made and seconded for O'Neil to retain the position of Chairperson of the Hyannis Water Board.

VOTE: Unanimous in favor. O'Neil will remain Chairperson of the Hyannis Water Board.

A motion was made and seconded for Sexton to attain the position of Vice-Chairperson of the Hyannis Water Board.

VOTE: Unanimous in favor. Sexton will attain the position of Vice-Chairperson of the Hyannis Water Board.

Sexton thanks the board for this opportunity.

Councilor Assignments (handout given) – It is discussed and agreed on the following assignments:

O'Neil – Precinct 6, 7, 8, 12, 13

Sexton – Precinct 1, 2

Holmes – Precinct 3, 9, 11

Jaxtimer – Precinct 4, 5, 10

It is mentioned that Precinct #4 councilor has resigned and a new councilor should be coming soon. Keijser will update list, add their emails to it and distribute to board. It is also mentioned that upon addition of a board member, this list will be revisited. It was suggested that board members have a conversation with assigned councilors relative to upcoming town council meeting regarding the Tobey dedication of the filtration plant.

Capital Project Update –

Projects Update -

- The installations of interim carbon filtration units, update – Keijser reports that both systems are in operation and working. He adds that some camera and other small tasks still need to be completed. He explains that the airport unit is problematic with the amount of iron when run full force and he suggests seeking a better facility for this location. He also adds that although these interim carbon filtration plants aid in the summer pumping demands; come November they need to be drained and treated to prevent freezing. He expresses that a long term solution needs to be found.
- New well exploration program, test well drilling is done, next steps – Keijser informs the board that Weston & Sampson is generating a report recommending the best test site to pursue. He adds that consultant Cambareri is conducting additional testing in area ponds due to PFOS being found near the Straightway location and towards the Mary Dunn location. Keijser expressed the question and concern of where the contamination was originating from, which prompted this additional testing. Cambareri is finalizing the pond tests now and projects the report to be completed by September / October. Keijser adds that there have been multiple sites that have shown to be problematic.
- Mass DOT Rte. 28 / Yarmouth Road Project, update – Keijser informs the board that there has been no update as of yet and that this is still under review with Mass DOT.
- Mary Dunn 4, replacement well construction, Weston & Sampson, update – Keijser states that the well construction is completed and are pending DEP approval.
- Maher Filtration Plant, treatment for PFAS, 1,4 Dioxane and Manganese & Iron, update – Keijser reports that they are currently testing and working through details of the operation of the plant. He adds that they are pumping Yarmouth interconnection water through the plant.
- COMM Permanent Interconnect on Longview Drive, update – Keijser informed the board that this project is back out to bid with the hope of more reasonable bids received this time
- Independence Drive Project, water main looping from Attucks Lane to Home Depot Plaza – Keijser informed the board that easement and legal issues are currently being worked on. He anticipates work on the lines will start soon.

Matters not reasonably anticipated by the chair – None

Meeting was adjourned at 3:39 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda August 18, 2020 (*presented by: T.O.B.-DPW, Water Supply Div.*)
- Meeting Minutes for approval 6/19/2020 (*presented by: T.O.B.-DPW, Water Supply Div.*)
- H.W.B. Monthly Report, June 2020 (*presented by: Suez Water*)
- H.W.B. Monthly Report, July 2020 (*presented by: Suez Water*)
- FY '20 Pumping Projection spreadsheets, dated 8/13/2020 (*presented by: Hans Keijser*)
- FY '21 Pumping Projection spreadsheets, dated 8/14/2020 (*presented by: Hans Keijser*)
- Billed and Received Revenue Projection-FY'20, dated 8/13/2020 (*presented by: Hans Keijser*)
- Billed and Received Revenue Projection-FY'21, dated 8/14/2020 (*presented by: Hans Keijser*)
- Pumping Projections & Billed and Received Revenue Projection & 7 year average spreadsheets, dated 8/13 & 8/14/2020 (*presented by: Hans Keijser*)
- Copy of Signed letter to Town Manager RE: Maher Filtration Plant, naming dedication for Harold Tobey, dated 6/16/2020 (*presented by: Hans Keijser*)
- Copy of Thank You card from Mrs. Tobey, (*presented by: Hans Keijser*)
- Copy of Hyannis Water Board Councilor Assignments, dated 6/10/2020 (*presented by: Hans Keijser*)
- Copy of Water Quality Report 2019 (*presented by: Hans Keijser*)
- Newspaper clippings (*presented by: Hans Keijser*)