

2017 JAN 12 AM 11:56

A meeting of the Town of Barnstable's Hyannis Water Board was held on October 25, 2016 at 3:00 PM in the Growth Management Conference Room, 367 Main Street, 3rd Floor, Hyannis, MA.

In attendance were: Steve O'Neil, Jonathan Jaxtimer and Tom Holmes.

Staff present: Hans Keijser, Supervisor, Water Supply.

Also present: Mike Leahy from Suez.

A quorum being present, Chair O'Neil called the meeting to order at 3:02 PM.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the meeting minutes of 9/28/16.

**VOTE: Unanimous in favor. The meeting minutes of 9/28/16 are approved.**

Operations Report – Leahy reports that the Mary Dunn #1 tank has been cleaned and inspected. The remaining tanks have been prepared and approved for cleaning and inspection.

Leahy informs the Board that the annual well capacity and yield tests are completed. He adds that as of September 30<sup>th</sup>, hydrant painting is 80% complete and AWWA inspections are at 17% complete. Leahy reports that meter replacements are at 67% completed and is projecting to start valve exercising at the end of the month.

Leahy reports that all required monthly reports and sampling were completed and submitted on time.

Suez Contract for Preventative Maintenance – O'Neil summarizes that the biggest obstacle for deliverables have been the meter replacement requirements. He adds that this is a result of inability for staff to gain access from customers and is the last item remaining from last years deliverables that needs to be completed. O'Neil is concerned due to the arrearage and backlog of all deliverables to be completed considering it is the second quarter of the following year.

Review of Uncollectible Account and Liens, Vote (handout given-Certification of Water Supply Division Accounts to be Liened, dated 10/25/16) – Keijser reiterates to the Board that only the fees and charges from the past fiscal year (FY '16, 7/1/15 – 6/30/16) are allowed to be liened. He adds that all the accounts listed are shut off, and although some balances are large, the liened amounts for fiscal year 2016 will be attached to the January 1<sup>st</sup>, 2017 tax bill. Keijser states that by assessing liens yearly, it helps the uncollectibles from getting out of control.

A motion was made and seconded to accept the Certification of Water Supply Division Accounts to be Liened, and lien 29 accounts from FY '2016 in the total amount of \$76,341.72.

**VOTE: Unanimous in favor. The 29 accounts from FY '2016 in the total amount of \$76,341.72, listed on the Water Supply Division Accounts to be Liened are approved to be liened.**

FY '2017 Capital Project Timetable – Keijser explains to the Board that situations have changed a bit and recommends the following capital projects for Town Council vote in April '2017:

1. Pipe Replacement, \$1,050,000.00 – includes the design and construction, project managers salary, police details and residential inspection costs.
2. Well Building Rehabilitation and Treatment Plant Improvements, \$200,000.00 – includes variable frequency drives (VFD), chemical pumps, radio upgrades for the SCADA system.
3. Mary Dunn #1 Water Storage Tank Construction, \$638,000.00 – includes new roof, ladder, foundation work, site work, and residential inspection costs.
4. Interconnections, \$940,000.00 – includes design, studies, easements and agreements, testing and construction for COMM & Barnstable Village Interconnections.
5. A new truck for the water supply division, \$45,000.
6. New well exploration, third phase, design of well buildings and appurtenances, \$555,000.
7. The reactivation of the Straightway 1 and Mary Dunn 4 wells, \$295,000.

Supplemental Appropriation for the Operating Budget FY '17, discussion & vote (handout/spreadsheet given) - Keijser expresses the need for additional funds for the purpose of: water purchase from COMM and Yarmouth water departments, carbon filter systems, legal and consultant fees in the total amount of: \$1,435,000.00. He explains these funds will be taken out of the reserves.

A motion was made and seconded to approve a supplemental operating budget increase for FY '17 in the amount of: \$1,435,000.00.

**VOTE: Unanimous in favor. A Supplemental operating budget increase for FY '17 in the amount of \$1,435,000.00 is approved.**

Hans Keijser, Update on PFOA (perfluorooctanoic acid)/PFOS (perfluorooctane sulfonate) issue –

Current Emergency Projects – Keijser reports the following:

- Temp. Centerville-Osterville-Marstons Mills (COMM) Interconnection on Phinneys Lane, Status – Keijser informs the Board that the Department of Environmental Protection (DEP) is requiring a pH meter be installed. This meter will alleviate a monitoring issue. Other activities done or being completed are: permit retention, pit installation, SCADA tie-in and heater installation.
- Permanent interconnection with Yarmouth Water, design, easements & construction, Status – Keijser informs the Board that the construction is out to bid and that the easement negotiations are moving along.
- Interconnect shed at the Maher Treatment Plant, Status – Keijser explains that all bids were too high. The Town of Barnstable-DPW, Structures & Grounds Department will be completing the work with the water supply division paying for materials and overtime.
- Enclosing the Mary Dunn Carbon Filters for use during the winter months; plan, design and time line, Status Update – Keijser informs the Board of a meeting with the contractor this morning. He adds that Robert B. Our will be doing the piping and Vareika Construction will be doing the vertical construction. This is projected to be completed by December 15, 2016. Keijser proposed the temporary use of propane for a heat source until the 2” natural gas line installation in the spring of 2017.

Hans Keijser, Projects Update –

Projects -

- Scudder Avenue, Progress – Keijser reports that the project is done.
- Rte. 28, Bearses Way, Massachusetts Department of Transportation (MASS DOT), Update – Keijser reports that the water supply aspect of this project will commence in the Spring of 2017 (March).
- West Main Street, Cleaning and Lining job, re-bid – Keijser reports that this project is out for re-bid and is projected to be received back shortly. Commencement is planned for the spring '2017.
- Mary Dunn #2 Water Tank Painting Job, Start-up & Schedule Change –Keijser reports to the Board that both interior and exterior will be completed this fall.
- T-Mobile equipment relocation project at the Mary Dunn tank site, Update – Keijser reports this project is completed.
- Mary Dunn Road Paving project, gas line installation, Update – Keijser reports that this is still being worked on.
- Request for Quotes (RFQ) for New Sources, Update – Keijser reports that the proposals are received and evaluation is taking place currently.

Meeting was adjourned at 4:08 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda October 25, 2016 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 9/28/16 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, September 2016 (*presented by:* Suez Water)
- FY '17 Pumping Projection and Pumping Record spreadsheets, dated 10/20/2016 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection spreadsheets, dated 10/20/2016 (*presented by:* Hans Keijser)
- Copy of Certification of Water Supply Division accounts to be liened, dated 10/25/16 (*presented by:* Hans Keijser)
- Copy of Request-Supplemental Operating Budget Fiscal Year 2017 spreadsheet, dated 9/9/16 (*presented by:* Hans Keijser)
- Newspaper clippings (*presented by:* Hans Keijser)