

A meeting of the Town of Barnstable's Hyannis Water Board was held on June 8, 2010 at 3:15 PM in the Growth Management Conference Room, 367 Main Street, Hyannis, MA.

In attendance were Deb Krau, Skip Simpson, Rebecca Baxter, Tom Holmes and Peter Cross

Staff present: Hans Keijser, Supervisor, Water Supply Division

Also present: Mark Lavoie from United Water, Omer Dumais, Tighe & Bond and Richard Andres

A quorum being present, Chairman Krau called the meeting to order at 3:20 PM

The Agenda was approved

The Minutes for the April 13, 2010 meeting were approved. The Minutes for the May 11, 2010 meeting were approved with amendments.

Operations Report –Lavoie states that flushing is expected to finish at the end of next week. Computil, LLC started distribution of meter replacement notification and appointments have started to be scheduled.

United Water has continued to replace sampling taps. Water hose bibs have been replaced at the Maher Treatment plant and Source sampling locations with high quality sampling faucets. A new sampling location has been installed at Veteran's Park. A cape style enclosure (to be built) is planned to ensure sample integrity during inclement weather.

Work is ongoing for the chlorine injection point at the Mary Dunn storage tank location. The Maher Treatment Plant was back on line the evening of May 26<sup>th</sup>.

The Computerized Maintenance Management System is in use with staff receiving continuous training to utilize the maximum benefit regarding the deliverables of this program.

The over 120 day past-due accounts balance is growing and all agree that focus needs to be on collections of the over 120 day past due accounts. Revenues are on track with the budget.

Due to the activities from the South Street and H-1 East projects, normal scheduled work has been interrupted due to unforeseen breaks, leaks and shut offs that needed immediate attention, Lavoie explains.

Water Board thanks and gives a certificate to Rebecca Baxter for her 4 years of service to the board. Baxter's term is up. Thank you Rebecca.

#### Abatements

Alfred Bleu, 74 Hampshire Ave, Hyannis. An abatement request for \$1080.00 has been filed by Mr. Bleu. It has been determined that the findings show consistent readings, a meter change and the addition of a new septic system, this overage is possible with it being said that the new septic could process that amount (volume) of water without flooding.

A Motion was made and seconded to deny the abatement.

**VOTE: Unanimous. The abatement is denied.**

Cost of System Service –Monthly accounts cross referencing will be done at the end of June.

Policy Adoptions -The “Gross Square Footage” per property will be posted on the Property Values website. The Water Supply Division will post the third measure definition of “Gross Square Footage” on the Town of Barnstable, Water Supply Division website. The third measure definition is as stated: The third measure is gross area and that includes anything that is a ground footprint, upper floor of any type, third floor, attic, etc. It will count anything that has a drawn shape and will include the total area in square feet of that area. Example: A 36'X26' Cape Cod house (1 1/2 story & basement) with a 10' X10' wood deck & 24'X24' attached garage will show-

36 x 26 = 936 s.f.	first floor
1/2 x 36 x 26 = 468 s.f.	second floor, half story
36 x 26 = 936 s.f.	basement
10 x 10 = 100 s.f.	wood deck
24 x 24 = 576 s.f.	garage

Gross Area = 3,016 s.f.; living area = 1,404 s.f., effective area = varies by year with changes to cost structure.

Policy for properties where landlords pay tax for property but tenants pay water bill (sq. footage issues). – Proposal to allocate square footage to the tenants

A Motion was made and seconded to adopt the Gross Square Footage measure definition of “Gross Area”.

**VOTE: Unanimous. The definition is accepted.**

A Motion was made and seconded to accept the allocation proposal.

**VOTE: Unanimous. The allocation proposal is accepted.**

Tank Siting Study – Omer Dumais from Tighe & Bond presented the board with an information package. Dumais explained that the maps in this package were redone to include site #18. Dumais presents the 3 page “Benefits to Cost Ration & Opinion of Probable Cost Summary”. Krau requests and board agrees to the following changes to the summary: Site #16 to be removed (page 2 of summary), an intermediate step explaining (short description) the positive’s and negative’s of each material and each tank type, pictures of tanks/towers to be added to map #5, land acquisition costs need to be added, notation of “contact” time of different tanks and how they affect the groundwater rule, which sites could stimulate discussions with the FAA, request appropriate %’s from Finance Dept. on #’s 1 & 2 (page 3 of summary), modification of O&M figures for pipe loops, notation of the sites that (1-need land, 2-note assessed value of land, 3-note town owned land), noting the word “annual” within the “Operational & Maintenance” box (in Cost Parameter column of grid on page 1), more information needs to be disclosed in regards to the differences between “bolt” vs. “concrete” tanks. The next steps would be to compose a schematic of what the tank will look like, in the proposed neighborhood.

Dumais requests a summary of what's wanted from him after this information is presented. Members agree to pick their preferred option and 2 alternates along with their reasoning for the July 20<sup>th</sup> meeting.

Krau will arrange Geiler (Consumer Affairs) & Buntich (Growth Management) for a meeting regarding zoning regulations for water recharge areas for the July or August meeting.

Water Quality Report –the board has discussed and agreed on the following changes: removal of the 2<sup>nd</sup> bullet noted under the “Water System Improvements” paragraph, the word “comprising” be changed to “comprised” (back page -3<sup>rd</sup> paragraph “Where Does My Water Come From?”), “Lead & Copper” box (inside page -second box –second set) needs to be separated into 2 columns where the “1” & “0” will align under the “# Samples > AL” column heading and the “Violation” column will have it's own box, date will be added to the bottom page when sent to the printer.

A Motion was made and seconded to accept the report.

**VOTE: Unanimous. The report is accepted with changes.**

Krau requests financial information for the July meeting.

The July meeting is to be rescheduled to July 20<sup>th</sup>.

With no further business, the meeting was adjourned at 6:00.

*Respectfully submitted,*

*Marcia Sellitto  
DPW, Water Supply Division -Administrative Assistant*