



Town of Barnstable
Growth Management Department
Hyannis Main Street Waterfront Historic District Commission

www.townofbarnstable.ma.us/hyannismainstreet

To all persons deemed interested or affected by the Town of Barnstable's Hyannis Main Street Waterfront Historic District Commission Ordinance under Chapter 112, Article III of the Code of the Town of Barnstable, you are hereby notified that a hearing was held at Town Hall, 367 Main Street, Hyannis, MA Selectmen's Conference Room, 2nd Floor 6:30pm on **Wednesday, October 16, 2013.**

MINUTES

Members Present: George Jessop – Chair, Paul Arnold – Vice Chair, Joe Cotellessa – Clerk, Bill Cronin and Alternate Member Brenda Mazzeo; **Members Absent:** Marina Atsalis, Dave Colombo and Meaghann Kenney **Staff Present:** Theresa Santos - Principal Assistant

A quorum being duly present, Chair Jessop opened the meeting at 6:30 PM

An announcement was made by George Jessop stating the meeting is being recorded and broadcast on Channel 18 and in accordance with MGL Chapter 30A, s. 20; and requested that anyone taping this meeting to please make their presence known.

New Business

Pat Richards d/b/a/ Neighbors Helping Neighbors, 405 South Street, Map 308, Parcel 221

Business Sign

Represented by Pat Richards

- Application reviewed (Exhibit B)
- Letter of Support from the Greater Hyannis Civic Association read into record (Exhibit C)
- Proposing sign size 36" high x 48" wide single-sided and carved with an arched top; material to be solid PVC
- Sign background color to be navy blue; lettering to be 23k gold insignia to match signs on both the East and West ends of Main Street

** Joe Cotellessa arrives at 6:57pm

- Mr. Arnold advises Commission that the application refers to his neighborhood and is in favor of the sign

Motion duly made by Bill Cronin, seconded by Joe Cotellessa to approve the sign as presented

Vote: So voted unanimously

Chris Baker d/b/a Mobile Device Medics, 214 Main Street, Map 327, Parcel 152

Business Sign, Open / Closed Sign

Represented by Chris Baker

- Application reviewed (Exhibit D)
- Proposed sign is to be a vinyl adhesive placed directly on the outside glass
- Sign will have a Swan White background with Royal Breeze blue and Onyx Black for lettering and symbol
- Mr. Cronin clarifies the use of URL's / Web addresses on signage
- Mr. Arnold and Mr. Cronin both suggest the Commission revisit the use of URL's / Web addresses for applicants in the future
- Ms. Mazzeo requests time to consider this and then make a determination, Chair Jessop suggests omitting the URL address on the sign at this time and for the Commission to further review and possibly approve at a later date. The sign is well designed but suggests the sign be placed above eye level which is more appropriate for the façade.
- Mr. Baker agrees to omit the URL / Web address in order to proceed and have the sign approved by the Commission at the present time

Motion duly made by Paul Arnold, seconded by Bill Cronin to approve the sign as presented with the exclusion of the URL / Web address

Vote: So voted unanimously

Motion duly made by Bill Cronin, seconded by Joe Cotellessa to approve the minutes (Exhibit E) of September 18, 2013 as submitted

Vote: So voted unanimously

Discussion:

- Use of URL's / Web addresses on signage
 - * Ms. Mazzeo: concerns are that a URL / Web address is similar to that of a phone number
- Meeting schedule and frequency of meetings
 - * Chair Jessop speaks to the current practice of bi-monthly meetings to shorten the 20-day appeal period for applicants; the Ordinance states that the Commission has up to 45 days to make a determination and that if no determination is made and there is no signed extension on file the application is automatically approved; potential for changing the schedule to a monthly meeting if timing permits.
 - * Mr. Cronin suggested bringing a change to the Ordinance increasing the 45 days to 60 days before the Town Council
 - * Ms. Santos stated that if that is what the Commission wishes, she will advise Ms. Jenkins of the Growth Management Department as to how that would proceed
 - * Chair Jessop re-states the options; either keep the schedule as it is and cancel meetings when there is no business or amend the schedule
 - * Ms. Mazzeo is concerned about the process for spring / summer applicants
 - * Ms. Santos advises the members that the 2014 schedule has not been set

Motion duly made by Paul Arnold, seconded by Bill Cronin to cancel the Hyannis Main Street Waterfront Historic District Commission meetings for November 20, 2013 and December 18, 2013

Vote: So voted unanimously

Further discussion:

Items for next agenda

- URL / Web addresses within the district
- Discussion and 2014 calendar to be continued to the next meeting
- HHDC Ordinance

Motion duly made by Paul Arnold, seconded by Brenda Mazzeo to adjourn the meeting

Meeting adjourned at 7:12 pm

Next HHDC meeting scheduled for Wednesday, November 6, 2013

List of documents / exhibits used by the Committee at the meeting

Exhibit A: Meeting agenda dated October 16 2013
Exhibit B: Certificate of Appropriateness: File 308 / 221 dated September 2013
Exhibit C: Letter of support from Greater Hyannis Civic Association
Exhibit D: Certificate of Appropriateness: File 327 / 152 dated September 24, 2013
Exhibit E: Draft minutes September 18, 2013

Respectfully submitted
Theresa M. Santos
Growth Management

Public files are available for viewing during normal business hours 200 Main Street, Hyannis.

** Further detail may be obtained by viewing the meeting video via Channel 18 on demand at <http://www.town.barnstable.ma.us> **

200 Main Street, Hyannis, MA 02601
367 Main Street, Hyannis, MA 02601