



## Town of Barnstable

# Community Preservation Committee

[www.town.barnstable.ma.us/growthmanagement/PropertyManagement/CommunityPreservation](http://www.town.barnstable.ma.us/growthmanagement/PropertyManagement/CommunityPreservation)

Lindsey Counsell, Chair  
Laura Shufelt, Vice Chair

Marilyn Fifield, Clerk  
Alisha Parker, Project Coordinator

Monday, March 25, 2012

Public Hearing APPROVED MINUTES

Town Council Hearing Room at 367 Main Street, Hyannis at 5:30 pm

Meeting called to order at 5:33 pm

**Members present:** Lindsey B. Counsell, Laura Shufelt, Terry Duenas, Richard Sawyer, Tom Lee, Marilyn Fifield, Sue Rohrbach, and Paula Schnepf. **Members absent:** Paul R. Curley

Chair Counsell reads into record before calling meeting to order; "Please note that tonight's meeting is recorded and broadcast on Channel 18 and, in accordance with MGL Chapter 30A, s. 20, I must inquire whether anyone is taping this meeting and to please make their presence known." No members of the public are taping the meeting.

**Minutes:** Motion duly made by Richard Sawyer, seconded by Sue Rohrbach, to approve the minutes of the Regular Public Hearing held on Monday January 28, 2013, as submitted. (Exhibit #1)

**Vote:** Aye: Counsell, Duenas, Sawyer, Schnepf, Lee, Shufelt, Rohrbach, and Fifield

**Minutes:** Motion duly made by Richard Sawyer, seconded by Terry Duenas, to approve the minutes of the Regular Public Hearing held on and Monday February 25, 2013, as amended. (Exhibit #2)

**Vote:** Aye: Counsell, Duenas, Sawyer, Lee, Shufelt, Rohrbach, and Fifield; **Abstain:** Schnepf

### Correspondence:

*Letter of Intent – Saint Mary's Church in Barnstable Village, Historic (Exhibit #3)*

*Letter of Intent – GMD Downtown Housing Plan, Housing (Exhibit #4)*

*Reappointment Committee Request Form (Fifield, Sawyer, Shufelt, Curley) (Exhibit #5)*

*Late letter of support – St. Mary's Church from Town Councilor Ann Canedy (Exhibit #6)*

*Structures and Maintenance Report, Dan Santos, DPW Director (Exhibit #7)*

**Presentation (Exhibit #8) – CPA Housing/ Best Practices in Other Communities,** Laura Shufelt, CPC Vice Chair, gives a brief presentation to the Committee regarding the best practices using CPA funds for community housing in other communities. She reviews eligible housing activities, who is being served, and the amendment of the statute of community housing in July of 2012. She also reviews three housing categories: real property, financial assistance, and support of housing, with examples of each across the Commonwealth. She notes that CPA funds can be used to pay for staff assistance. The goal is to have 10% of affordable housing units within the town, and Barnstable is currently at 6.6%. Of 351 Communities, over 90 have trusts; and Barnstable is one of them. There are 5 members on the Board of Barnstable's Trust. The Chair of the Board is the Town Manager and there is no staff assistance at this time. It is suggested that Shufelt's Power Point presentation be placed on the CPC website as an educational tool for those looking to fund affordable housing projects. Another suggestion is to issue an RFI (Request for Information) in order to engage authorities and solicit enough information the committee can use when funding certain projects. Members request that Barnstable's Housing Trust give a brief presentation to the CPC in the near future. The next steps would be to collaborate with entities and trusts to discuss the housing needs and come up with an implementation plan. Members agree that CPC should be proactive. The Town Council should also be educated on the needs and numbers regarding affordable housing. A workshop should be considered with the Council. Chair Counsell appointed a housing sub-committee that will be made up of Paula Schnepf, Tom Lee, Sue Rohrbach, and Laura Shufelt to tackle these issues. They will report back to the Committee in a couple of months.

### Closing Public Comment:

Kris Clark representing the Land Acquisition and Preservation Committee (LAPC) provides the committee with a handout regarding the Barnstable Village Water District/Fire District meeting notes and findings. (Exhibit #9)

Tom Mullen, LAPC Member, supports the preservation of the water supply on the Cape. He feels strongly about ground water protection and suggests that any additional housing projects should consider sewerage.

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Email: [CommunityPreservationCommittee@town.barnstable.ma.us](mailto:CommunityPreservationCommittee@town.barnstable.ma.us)

**All exhibits can be reviewed in the Growth Management Department**

BARNSTABLE  
TOWN CLERK

13  
MAY-7  
12:30

**Motion: Sue Rohrbach makes a motion to adjourn the meeting and the motion was seconded by Tom Lee.**

**Vote: Aye-Unanimous**

**Public hearing concluded: 6:20 pm.**

Respectfully Submitted,

*Alisha Parker*

CPC Project Coordinator

**Exhibits:** *Minutes Monday January 28, 2013 (Exhibit #1), Minutes Monday February 25, 2013 (Exhibit #2), Letter of Intent – Saint Mary's Church in Barnstable Village, Historic (Exhibit #3), Letter of Intent – GMD Downtown Housing Plan, Housing (Exhibit #4), Reappointment Committee Request Form (Fifield, Sawyer, Shufelt, Curley) (Exhibit #5), Late letter of support – St. Mary's Church from Town Councilor Ann Canedy (Exhibit #6), Structures and Maintenance Report, Dan Santos, DPW Director (Exhibit #7), Presentation (Exhibit #8) CPA Housing Best Practices in Other Communities, LAPC handout (Exhibit #9).*