



Town of Barnstable

Community Preservation Committee

www.town.barnstable.ma.us/growthmanagement/PropertyManagement/CommunityPreservation

Lindsey Counsell, Chair
Laura Shufelt, Vice Chair

Marilyn Fifield, Clerk
Alisha Parker, Project Coordinator

Monday, May 21, 2012

Public Hearing APPROVED MINUTES

Town Council Hearing Room at 367 Main Street, Hyannis at 5:30 pm

Meeting called to order at 5:30 pm

Members present: Lindsey B. Counsell, Tom Lee, Paula Schnepf, Terry Duenas, Marilyn Fifield, Sue Rohrbach, Paul R. Curley and Laura Shufelt

Member absent: Richard Sawyer

Minutes: Motion duly made by Laura Shufelt and seconded by Tom Lee to approve the minutes of the Regular Public Hearing held on Monday April 23, 2012 as amended. (Exhibit #1)

VOTE: AYE: Lee, Schnepf, Duenas, Fifield, Rohrbach, Curley and Shufelt

ABSTAINED: Lindsey B. Counsell

Correspondence and Other Materials Received: Through email, the Town Attorney circulated information regarding email correspondence between Committee members under the Open Meeting Law (Exhibit #2) as well as information regarding the "Ten Purposes for Executive Session" (Exhibit #3). In an attempt to protect the Committee member's personal emails, it has been requested that each member of the Committee add the following email address TOBCPA@town.barnstable.ma.us to their email when corresponding about the CPC. This mailbox has been set up through the Town for the purpose of storing all emails regarding the Committee which will provide easier access if the emails are petitioned by the public. Per the Town Attorney, executive sessions must be pre-approved by the Legal Department prior to the meeting. Refer to the "Ten Purposes for Executive Session" to determine if the purpose is eligible for such action.

The Legal Department has recommended postponing the projects that are currently in the queue until the CPAct is moved at the State Senate level. There is an Amendment made by Senator Crème at this time to add the \$25 Million back into the Act. In addition to Senator Crème, there are 20 co-sponsors and 40 Senate members supportive of the Act. The vote by the Senate changes the Act substantially as the Act specifically allows for rehabilitation and restoration of existing recreation fields not acquired under the existing Act. Schools are also eligible under the new Act for funding.

Recommendation of FY 2013 Funds: Town Council vote to appropriate the FY 2013 CPA Funds is June 7th. Estimated surtax is \$2,929,741, State Match at 25% is \$714,571 (CPA budget is not finalized until October and the \$25 M would come from the surplus at the end of FY12 and applied to 2013), Estimated FY 2013 Revenue \$3,644,312, Debt Service \$2,664,783 with Open Space at \$2,553,689 and Historic at \$111,094 for the Town Hall Exterior project. The Administrative set asides are \$150,000 (due to changes in the Act for preparation) and each set aside will be \$313,541.

I, Laura Shufelt, move that the Community Preservation Committee recommends to the Town Council through the Town Manager to appropriate \$2,664,783 for the purpose of paying the FY13 Community Preservation Fund debt service requirements, and to meet such appropriation, that \$2,553,689 be provided from current year revenues of the Community Preservation Fund and that \$111,094 be provided from surplus funds reserved for the historic program within the Community Preservation Fund and is seconded by Paul R. Curley.

Role Call Vote: Curley - aye, Lee - aye, Rohrbach - aye, Counsell - aye, Shufelt - aye, Fifield - aye, Schnepf - aye, Duenas - aye

I, Laura Shufelt, I move that the Community Preservation Committee recommends to the Town Council through the Town Manager to approve the proposed FY13 Set Aside Funds in the amount of (\$313,541) for open space; (\$313,541) for historic resources; (\$313,541) for community housing; and that the sum of

367 Main Street, Hyannis, MA 02601 (o) 508-862-4749 (f) 508-862-4782

Email: CommunityPreservationCommittee@town.barnstable.ma.us

12 AGO-2 MO:22

BARNSTABLE
TOWN CLERK

(\$150,000) be appropriated from the annual revenues of the Community Preservation Fund to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager for appraisal, title search, hazardous materials assessment, consulting services, pre-development costs, administrative expenses and to assist in the development and performance of contracts for community preservation and is seconded by Sue Rohrbach.

Role Call Vote: Curley - aye, Lee - aye, Rohrbach - aye, Counsell - aye, Shufelt - aye, Fifield - aye, Schnepf - aye, Duenas - aye

Grant Cycle FY2012-FY2013: (Exhibit #4) Chair Counsell suggests suspending the dates of the approved grant cycle for FY 2013 until after the change in the Act. Committee members and Town Councilors will need to review the new Act to fully comprehend the changes before projects can be ruminated on. The Committee will set a deadline for the letters of intent once this takes place.

Terry Duenas makes a motion to suspend the proposed grant cycle for FY13 and is seconded by Laura Shufelt. VOTE: Aye-Unanimous. This posting will be changed on the CPC website for the public to be informed.

General Discussion / New Business / Postponement: Shufelt states that the www.chapa.org website summarizes the CPA changes clearly.

The next CPC meeting is scheduled for the 4th Monday in June on the 25th. If the Act does go through, there would need to be a workshop during the CPC meeting with the Legal Department to discuss the changes. A workshop with the Town Council will also need to be set up. Rohrbach suggests that the Cape Cod Commission should set up a Cape wide workshop as well in order to help Committee members understand the changes as they did during the start of the CPA.

Closing Public Comment: None

Sue Rohrbach makes a motion to adjourn the meeting and the motion was seconded by Tom Lee.
Vote: Aye - Unanimous

Open Session Meeting adjourned at 5:47pm
Respectfully Submitted,

Alisha Parker

CPC Project Coordinator

Exhibits:

Draft Minutes (Exhibit #1)
Email Correspondence Open Meeting Law (Exhibit #2)
"Ten Purposes for Executive Session" (Exhibit #3)
Grant Cycle FY2013 (Exhibit #4)