



Town of Barnstable

Community Preservation Committee

www.town.barnstable.ma.us/growthmanagement/PropertyManagement/CommunityPreservation

Lindsey Counsell, Chair
Laura Shufelt, Vice Chair

Marilyn Fifield, Clerk
Alisha Parker, Project Coordinator

Monday, September 24, 2012

Public Hearing APPROVED MINUTES

Town Council Hearing Room at 367 Main Street, Hyannis at 5:30 pm
Meeting called to order at 5:34 pm

Members present: Lindsey B. Counsell, Tom Lee, Paul R. Curley, Terry Duenas, Richard Sawyer
Members absent: Marilyn Fifield, Sue Rohrbach, Paula Schnepf, Laura Shufelt

Minutes: Motion duly made by Richard Sawyer and seconded by Paul Curley to approve the minutes of the Regular Public Hearing held on Monday August 27, 2012 as submitted. (Exhibit #1)

VOTE: AYE: Unanimous

ABSENT: Marilyn Fifield, Sue Rohrbach, Paula Schnepf, Laura Shufelt

Discussion on Letters of Intent and Applications

Affordable Accessory Apartment Program, Application, Growth Management Dept – Arden Cadrin and Cindy Dabkowski, Program Coordinator of the program, are present to answer further questions regarding the funding request. Ms. Cadrin submitted an exhibit (Exhibit #2) of answers to the questions that were addressed in the previous months meeting. Members were satisfied with the answers provided. The Committee requests a presentation of the project at the next meeting and a vote will be taken at that time. **Terry Duenas makes a motion to accept the application submitted by the Growth Management Department for the Affordable Accessory Apartment Program and is seconded by Tom Lee. VOTE: Aye-Unanimous**

Cahoon Museum of American Art, Letter of Intent

Sawyer requests that the application separates, in detail, the items being requested as well as indicate what an area of Capital Improvement is and what an area of Maintenance is so the Committee can best review the application.

Richard Sawyer makes a motion to send the Cahoon Museum letter of intent to the application stage and is seconded by Terry Duenas. Vote: Aye-Unanimous

West Parish Memorial Foundation, Application

The amount being requested is staged as described on the second page under budget summary. A total amount of \$275,000 is being requested at this time. (Exhibit #3) **Paul Curley makes a motion to move the West Parish Memorial Foundation application to a presentation at the next meeting and is seconded by Richard Sawyer. Vote: Aye-Unanimous**

Bay School Recreation Fields, Letter of Intent

The Recreation Commission's report on this project will be available at the next CPC meeting.

General Discussion

Handbook/Guidelines –

Page seven (7) of the Handbook outlines Recreation proposals that address many of the criteria and due to the changes in the Act, the Recreation Commission has amended what is currently in the Handbook. Sawyer submits a summary of what the Recreation Commission has approved (Exhibit #4) for changes to the CPC Handbook and asks members to review the changes as well as submit their own suggestions. The Recreation Commission report will be a supporting document to the criteria referenced in the handbook.

Lee suggests that a section of the handbook be set aside for "Definitions" as they have been amended under the Act.

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BARNSTABLE
TOWN CLERK

The Recreation Commission has finished the site visits to all the fields, beaches and playgrounds under the management of Recreation. The final report will be before the Recreation Commission on October 1, 2012 and if approved, will be sent to the Town Manager for final approval. The CPC will receive a copy of the report as well.

Closing Public Comment: None

Paul Curley makes a motion to adjourn the meeting and the motion was seconded by Tom Lee. Vote: Aye- Unanimous

Open Session Meeting adjourned at 5:46 pm

Respectfully Submitted,

Alisha Parker

CPC Project Coordinator

Exhibits:

Draft Minutes (Exhibit #1)

Answers to GMD Questions (Exhibit #2)

West Parish Memorial Foundation Application (Exhibit #3)

Recreation Commission Summary of Handbook Changes (Exhibit #4)