



# The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)  
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## CFAC Committee:

### Chair:

John Schoenherr

### Members:

Robert Ciolek  
Cynthia Crossman  
Ralph Krau  
Gregory Plunkett  
Lillian Woo  
Joseph Mladinich  
Allen Fullerton  
Vacant

### Staff Liaison:

Mark Milne  
Nathan Empey

### Councilor Liaison:

John T. Norman

## MEETING MINUTES

01.30.17

6:00 PM

### Growth Management Conference Room

## Roll Call:

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- CFAC Members Present: Cynthia Crossman, John Schoenherr, Gregory Plunkett, Lillian Woo, and Ralph Krau
- CFAC Members Absent: Robert Ciolek, Joseph Mladinich, and Allen Fullerton
- Councilors Present: None
- Staff Present: Nathan Empey, Finance/Budget Analyst

## Call to Order:

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John Schoenherr called the CFAC meeting to order at 6:00 PM in the Growth Management Conference Room of Town Hall.

## Act on Minutes:

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The following minutes were approved by unanimous vote:

Minutes 01.09.17

**Old Business:**

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Ralph K. noted the annual Capital Improvements Plan report is due soon, and that someone needs to write the final report. John S. asked who typically writes the report? Ralph K. replied someone in the subcommittee volunteers to write the final report. It was indicated the subcommittee should have a few meetings to review the capital submissions and formulate a report. Subcommittee members agreed to meet starting Wednesday February 8<sup>th</sup> in the Finance Conference Room. Anticipated completion of final report for Town Manager review is March 23<sup>rd</sup>.

**New Business:**

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- None

**Matters not reasonably anticipated by the chair:**

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- None

**Discussion of topics for the next meeting:**

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- None

**Adjournment:**

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The next meeting is February 13, 2017.

**List of documents handed out**

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1. 01.09.17 Minutes
2. Task Force Scoring Handout
3. FY18 Presentation to Joint Meeting of Town Council and School Committee