



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)

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CFAC Committee:

Chair:

Laura Cronin

Members:

Robert Ciolek
Ralph Krau
Henry McClean
Jacqueline Michelove
Gregory Plunkett
Lillian Woo

Staff Liaison:

Mark Milne

Councilor Liaison:

John T. Norman

CFAC MEETING MINUTES

4.28.14

7:00 PM

Growth Management Conference Room

CFAC Members Present: Gregory Plunkett, Lillian Woo, Robert Ciolek, Ralph Krau, Henry McClean, Jacqueline Michelove

CFAC Members Absent: Laura Cronin

Councilors Present: None

Staff Present: Mark Milne - Finance Director, Deb Childs - Finance/Budget Analyst

1. Call to Order

Robert Ciolek called the CFAC meeting to order at 7:00 PM in the Growth Management Conference Room of Town Hall.

2. Act on Minutes

No action.

3. Communication From Committee Members

None

4. Communication From Councilors and Staff

Mark Milne commented that the Town Council was 2/3 of the way through the Capital Program Budget items. He noted there were still several items related to the Airport and Department of Public Works (DPW) to be reviewed. Mark indicated the Airport will be seeking a supplemental appropriation for Jet Fuels sales and the DPW is requesting some budget transfers.

Mark noted the agenda for the Town Council's next meeting was released today. There are three items of note related to Private Roads. He noted that all three are ready to be acted upon.

1. A petition to create legislation to allow the Town of Barnstable to spend tax dollars on private roads. This would be limited to private roads that connect public roads.
2. A request to change the legislature approved under Ch. 174 of the acts of 2012 to expand the Sewer Construction Trust Fund to include private roads as well.
3. Special legislation to increase the town's authorization to borrow for improvements to private roads from \$10 million to \$15 million and to make it more like a revolving fund in that the borrowings made by the town could not exceed a \$15 million balance at the close of the fiscal year.

Mark will forward the proposals to the committee.

The committee would like to add this topic to the next agenda for further discussion.

5. New Business

FY15 Operating Budget Sub-Committee

Laura, Jacqui, Henry and Lillian comprise the CFAC FY15 Operating Budget Sub-Committee. Bob C. suggested that the sub-committee go back and review last year's budget. The sub-committee will have a short window of time to complete their report once they received the proposed FY15 Operating Budget.

6. Discussion

Bob Ciolek inquired about "BarnStat" . Mark replied that it is a result of the project currently under way with the Collins Center to create and review the performance measures of the DPW and Police Department. The project is currently in a data collection mode. Mark indicated a

meeting was held last week to review Police Overtime data. The Town Manager, Assistance Town Manager, Human Resources Director and Part Time Budget Director are all participating in the effort. Mark will share any progress made with the committee.

The meeting adjourned at 7:38 p.m.

Next Meeting: CFAC will next meet on Monday, May 12th, 2014 @ 7 p.m. at the Growth Management Conference Room, 3rd Floor, Town Hall.