



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)

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CFAC Committee:

Chair:

Laura Cronin

Members:

Robert Ciolek
Stanley Hodkinson
Ralph Krau
Henry McClean
Jacqueline Michelove
Gregory Plunkett
Lillian Woo

Staff Liaison:

Mark Milne

Councilor Liaison:

James Tinsley
Debra Dagwan

CFAC MEETING MINUTES

9.09.13

7:00 PM

Growth Management Conference Room

CFAC Members Present: Gregory Plunkett, Lillian Woo, Laura Cronin, Jacqueline Michelove, Robert Ciolek, Henry McClean, Stanley Hodkinson

CFAC Members Absent: Ralph Krau

Councilors Present: None

Staff Present: Mark Milne - Finance Director, Deb Childs- Budget Analyst

1. Call to Order

Laura Cronin called the CFAC meeting to order at 7:00 PM in the Growth Management Conference Room.

2. Act on Minutes

Motion made and seconded to approve the minutes of 8.26.13 as amended.

Vote: Approved, unanimous

3. Communication From Committee Members

None

4. Communication From Councilors and Staff

Mark Milne announced that the Interim Director of Regulatory Services Richard Scali would attend the first CFAC meeting in October. He also noted that the Airport Manager would be in attendance at the Sept. 23rd meeting to discuss the Airport FY14 budget. He requested the committee think about other departments they may wish to speak with prior to budget time. It would allow each department time to digest any concerns prior to the CFAC budget report being published.

Gregory Plunkett inquired if there was a specific agenda for discussion with the Airport.

Mark responded that Bud Breault was intending to respond to the CFAC report on the FY14 Airport budget and discuss the issues raised in that report.

Laura Cronin recommended committee members read the report to refresh themselves on the topic prior to the meeting.

Mark updated the committee that the implementation of the Performance Measurement Program by the UMASS Collins Center has been delayed. The center is in the process of hiring staff for the program and anticipates a start date between November and January. It was noted that Barnstable provides a geographic challenge to the program. Mark will provide updates as available.

Jacqueline inquired how long the program would last.

Mark replied five months but noted there are options to extend the time for a cost.

5. Old Business

Solid Waste Sub-Committee update

There were no updates from the sub-committee. Bob Ciolek requested this be removed from the agenda until further notice.

6. New Business

Election of a Clerk

Bob Ciolek nominated Jacqueline Michelove. Stan Hodkinson seconded the nomination.

Vote: Unanimous.

Jacqueline Michelove will serve as the duly elected clerk of the CFAC committee.

Annual Report

Laura reviewed that she had received a request from the Town Manager to provide CFAC's annual report to be included in the Town annual report. Laura will prepare.

OPEB (Other Post Employment Benefits)

Mark provided a copy of a section of a report from Segal Consulting titled "Section 1: Introduction for Barnstable County June 30, 2012 Measurement under GASB". Mark reviewed that biennial the Town is required to value the unfunded liability of its OPEB and this report represents the results as of June 30, 2012.

Mark reviewed the table on Page 1 which provides a comparison of towns on the Cape. He noted Barnstable has one of the most aggressive funding plans.

Discussion continued on the topic related to the various cities and state plans.

Betterment Legislation

Mark provided a copy of House Docket No. 3372 filed on 1/18/13 that allows homeowners to extend the amortization period for betterments and assessments related to sewer projects in Barnstable to thirty years versus twenty years. Mark noted the Representative Brian Mannal was instrumental in getting the item acted upon.

Stewarts creek homeowners should be eligible.

Bob Ciolek inquired if anyone had looked at the permits and actual life usefulness of Title V Systems?

Mark replied no but he could pose the question to Regulatory Services.

Jacqueline had some questions on if sewer bills go out without notice?

Mark responded that the Tax Collector will send a notice to homeowners.

Budget Calendar

Laura inquired about the new calendar.

Mark replied he would re-forward a copy.

Jacqueline inquire if any department had gone over their budget in FY13.

Mark responded no.

7. Discussion

There was discussion about parking issues and parking lots. Discussion reviewed the past analysis CFAC had completed regarding the existing parking lots near the downtown marina area. It was noted that the Growth Management department is working on the overall parking management in downtown Hyannis.

Laura request any members with comments on the Risk Based Analysis and General Fund Revenues provided at the last meeting to return them to Mark Milne as soon as possible.

Meeting adjourned at 8:15 p.m.

Next Meeting - Monday, September 23rd @ 7 p.m.

7. Documents Distributed to Committee

- A - OPEB report
- B - House Docket NO. 3372