

Remote Participation via Zoom link

Councilor Jessica Rapp Grassetti
 Councilor Tracy Shaughnessy
 Councilor Eric Steinhilber
 Councilor David Bogan
 Councilor Paul C. Neary

April 20, 2021 4:45pm

MEETING MINUTES

Administrative assistant Kelly Crahan opened the meeting via Zoom link at 4:45pm.

Roll Call was taken by Town Council Administrative Assistant

In attendance: Chair of Committee Councilor Jessica Rapp Grassetti, Councilor Tracy Shaughnessy
 Councilor David Bogan, Councilor Eric Steinhilber and Councilor Paul Neary.

Chair of Committee asked if there was anyone for Public Comment: (2) Letters submitted from residents; Heather Hunt; Martin McNally (distributed to Committee members) and will be attached to the minutes for reference.

Public: Paula Schnepf, Jake Dewey and Kris Clark

Public Comment: All just listening and viewing

Response to Public Comment: None

I. BUSINESS:

Interview the following candidates:

Infrastructure and Energy Committee: Jane Ward (Application below)

Resume accompanying my application to join the Barnstable Infrastructure and Energy Committee:

Jane Ward, OD, MD, MPH, Colonel (retired) USAF, is a passionate advocate for promotion of better health through the built environment. She completed a 26-year US Air Force career as a flight surgeon, optometrist, ophthalmologist, and consultant to the Surgeon General for Ophthalmology. Dr. Ward graduated from Wellesley College in 1972, and received her doctorate in optometry from the University of California, Berkeley in 1976. She subsequently completed medical school at the Uniformed Services University of Health Sciences in Bethesda, Maryland, in 1983 and served on active duty in the USAF until June 2002. Jane and her husband Steve Waller have three adult daughters.

After her Air Force career, Dr. Ward directed a multi-million dollar diabetes translational research project undertaken by the Air Force and the University of Pittsburgh. It was during this work that she became convinced of the critical role of physical activity promotion through built environment design as a key strategy for diabetes prevention. To inform this interest, she completed an MPH- a Master's degree in Physical Activity and Public Health at George Washington University, in 2012. She is currently a community educator and healthy living coach with board certification in the specialty of Lifestyle Medicine. During the past year COVID19 pandemic, she has been leading webinars on pandemic mitigation through healthy indoor air quality.

Dr. Ward has been a green building advocate and educator, involved in sustainability planning for the cities of San Antonio and Washington, D.C. as a citizen volunteer. She earned a LEED Green Associate certificate from the US Green Building Council in 2010 and completed several "Green" home remodeling projects, as well as leading the Green Teams at her Methodist churches in San Antonio and Washington DC. In all buildings that she has worked on, energy efficiency and efficient water use was greatly improved and building operation costs decreased. Jane was a founding member of the National Institutes of Health, Health in Building Roundtable (HIBR) which began in May 2010. She regularly contributes to HIBR strategic planning and conference programs. She completed a two-year term as the Research Consultant with the Safe Routes to Schools National Partnership, a national advocacy organization whose mission is helping communities improve quality of life and multi-modal safety through infrastructure (roads, sidewalks, bike lanes, crosswalks, lighting) upgrades and educational programs for cyclists and pedestrians. Since moving to Centerville from DC in 2017, Jane has joined the Green Sanctuary committee of the Unitarian Church of Barnstable and was Co-Director of their October 2019 Sustainable Living Fair and Director of the Cape Cod Solar Tour as part of the National Solar Tour. She is an active volunteer with the American Society of Solar Energy, and helps to promote educational events furthering the adoption of solar and renewable energy nationally through residential, community, and business organizations. <https://www.nationalsolartour.org/localtours/cape-cod/>

Dr. Ward and her husband Dr. Steve Waller now power their second "green" home which is fully electric, with Solar PV and drive a plug-in hybrid Prius. Jane is also a volunteer for Resilient Roots, a Barnstable based organization that educates our community regarding the environmental value of permaculture, and native and edible landscaping. She belongs to 350 Cape Cod, the Sierra Club, the Cape Cod Faith Community Environmental Network, Barnstable Land Trust, Barnstable Clean Water Coalition, the Association to Preserve Long Pond, and the Association to Preserve Cape Cod. Jane enjoys travelling, cycling, rowing, gardening and teaching.

Personal Statement: I have been participating in the Town of Barnstable Infrastructure and Energy Committee as a citizen volunteer for the past year and find the mission and issues addressed by this committee to be policies that I've been helping to promote for the past 20 years as a public health trained physician who appreciates the link between the built environment and human health.

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In addition, I consider climate change to be the existential threat to human and planetary health and survival and would like to join the effort to promote infrastructure and energy policies for Barnstable that can help mitigate climate change and improve the health of our citizens. The current water management crisis on Cape Cod is an issue that I would like to help resolve as a researcher, educator and citizen of Centerville.

Thank you for this opportunity to help serve the Barnstable community on the Infrastructure and Energy Committee.

Jane Ward
125 Blantyre Ave, Centerville 02632 mobile: 210-683-2654

Full CV detailing my professional medical and USAF career attached.

Personal references available upon request.

Chair of Committee asked for a motion to approve the recommendation for the nomination of Jane Ward as a regular member to the Infrastructure and Energy Committee; Councilor Tracy Shaughnessy made the motion to recommend Jane Ward as a regular member to the Infrastructure and Energy Committee to a term ending 06/22, this was seconded by Council Eric Steinhilber. Administrative Assistant Kelly Crahan took a Roll Call vote for the nomination of Jane Ward as a regular member to the Infrastructure and Energy Committee.

Councilor Jessica Rapp Grassetti	Yes
Councilor Tracy Shaughnessy	Yes
Councilor David Bogan	Yes
Councilor Eric Steinhilber	Yes
Councilor Paul Neary	Yes

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Planning Board: Steven Costello (Application below)

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OCT/13/2016/THU 03:43 PM

FAX No.

P. 001

Town of Barnstable

Board/Committee/Commission Application Form

Name: Steven Costello Address: 255 SCUDOVER ROAD OSTERVILLE
Mailing Address: PO BOX 47 OSTERVILLE E-mail: SCostello47@gmail.com
Telephone: (H) 508 420 9459 (W) 781-759 1223 (Cell) 781-389-8441
Educational Background: BA COMMUNICATION + ENGLISH U Maine
Work Experience: PRINCIPAL + Owner of Insurance Consulting Brokerage
Are you a resident and registered to vote in the town of Barnstable? Yes [X] No [] Have you applied in the past? Yes [] No [X] If yes, please when & which committee:

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

- Agricultural Commission
Airport Commission
Appeals, Hyannis Main Street Waterfront Committee
Board of Assessors
Cable TV Advisory Committee
Community Preservation Committee
Comprehensive Financial Advisory Committee
Conservation Commission
Council on Aging
Cultural Council
Disability Commission
Economic Development Commission
Elderly & Disabled Taxation Aid Committee
Golf Committee
Health, Board of
Historical Commission
Housing Committee
Human Services Committee
Hyannis Main Street Waterfront Historic District Commission
Jane Eshbaugh Community Service Award Committee
JFK Memorial Trust Fund
Land Acquisition & Preservation Committee
Licensing Authority
Old Kings Hwy Historic District Commission (1 appointed position)
Personnel Board
[X] Planning Board
Public Works Commission
Recreation Commission
Renewable Energy Commission
Sandy Neck Board
Scholarship Committee
Shellfish Committee
Trust Fund Advisory Board
Water Quality Advisory Committee
Waterways Committee
Water Pollution Control Board
Youth Commission (high school students)
Zoning Board of Appeals

Signature: Steven Costello

Date: 10-13-2016

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX 508-862-4770. Please also note that resumes and letters of interest are subject to the Public Records Law.

Applications will remain on file for 2 years.

Chair of Committee asked for a motion to approve the recommendation for the nomination of Steven Costello as a regular member to the Planning Board; Councilor Eric Steinhilber made the motion to recommend Steven Costello as a regular member to the Planning Board, this was seconded by Council

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Tracy Shaughnessy. Administrative Assistant Kelly Crahan took a Roll Call vote for the nomination of Steven Costello as a regular member to the Planning Board.

Councilor Jessica Rapp Grassetti	Yes
Councilor Tracy Shaughnessy	Yes
Councilor David Bogan	Abstained
Councilor Eric Steinhilber	Yes
Councilor Paul Neary	Yes

Planning Board: Robert Schulte (Application below)

Robert A. Schulte
52 Fox Run
Centerville, MA 02632
(508) 790-3856
bob.a.schulte@gmail.com

March 25, 2021

Town Council
Town of Barnstable
c/o Cynthia A. Lovell
Town Hall
367 Main Street
Hyannis, MA 02601

Re: Robert A. Schulte - Letter of Interest, Resume & Board/Committee Application Form

Dear Town Council:

This year, the Town Council and Town Manager Ells have publicly stated that citizen engagement will be made a priority going forward. While I have long been active in my community, I'm responding to that call by volunteering for Town service.

I reviewed our Town Code and read about the various boards and committees to see where I believe I could add the most value. I came across the fact that the Town Code contemplates citizens serving as at-large members on the Appointments Committee (see *Barnstable Town Code, Part 1: General Ordinances, Chapter 37 – Boards, Committees and Commissions, Article 1 – Appointments Committee, Sections 37-1 and 37-4*). It looks like the Town has not had any citizens serving alongside a majority of Councilors on that Committee in recent history.

Therefore, I am applying for consideration to fill the next open seat on the **Appointments Committee**. I believe a citizen on that Committee would advance the Council's interest in citizen engagement. In addition to bringing a resident point of view to candidate assessments, I would be pleased to work to assist your solicitation of interest from diverse citizens across all of our Villages to apply for seats on our Boards and Committees. I believe enhanced public communication about open seats and why diverse citizen engagement and activism matters is critical and would allocate time as appropriate to helping increase resident awareness.

Additionally, I see that two members of the **Planning Board** have terms which expire in June 2021 and am submitting my application for consideration for one of those two positions. I was surprised not to see these two positions listed on the list of committee vacancies. I may be incorrect, but assume as part of its normal due diligence process and in fairness to other qualified citizens interested in volunteering their talents, the Town will interview and consider other applicants for an expiring position – particularly when a member with an expiring term has already served in that position for multiple terms, as is the case with at least one of the current Planning Board members with an expiring term. Otherwise, it

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c/o Ms. Cynthia A. Lovell
Barnstable Town Council

March 25, 2021
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would seem that once seated on a committee or board, a member could not be replaced unless they quit, died or otherwise became unable to fulfill their duties/responsibilities.

I believe you will find that I have no actual or perceived conflicts of interest which would affect my judgement and/or ability to fulfill the responsibilities of a Planning Board member. The only real property I own is my single-family residence in which my wife and I reside year-round. I am not a commercial property or vacation rental property landlord. Furthermore, I am not a realtor, a property developer and do not own or operate a business or any commercial interests in Barnstable. I am simply a longtime resident who wishes to serve his community in the most open and fair manner.

As a 25+ year resident of Barnstable with an extensive and successful business career, non-profit board experience and who has been involved in multiple volunteer organizations serving the Town, I feel that I would be an excellent candidate for serving our Town in at least one of the two positions identified above.

Thank you in advance for your consideration of my application and I look forward to your acknowledgement of receipt of my application and accompanying materials.

Sincerely,



Robert A. Schulte

Enclosures: Town of Barnstable Board/Committee Application Form
Resume of Robert A. Schulte

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Councilor Eric Steinhilber
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Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: ROBERT A. SCHULTE Address: 52 FOX RUN CENTERVILLE, MA 02632
Mailing Address: SAME AS ABOVE E-mail: bob.a.schulte@gmail.com
Telephone: (H) (508) 790-3856 (W) (Cell) (508) 367-2588
Educational Background: UNIVERSITY OF SOUTHERN CALIFORNIA, B.S., BUSINESS ADMIN
ATTENDED LOYOLA LAW SCHOOL, LOS ANGELES, CA
Work Experience: PARTNER (SEMI-RETIRED) IN INTERNATIONAL CONSULTING FIRM (SEE RESUME)
Are you a resident and registered to vote in the town of Barnstable? Yes [X] No [] Have you applied in the past? Yes [] No [X] If yes, please when & which committee:

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

- [X] Appointments Committee
[] Airport Commission
[] Appeals, Hyannis Main Street Waterfront Committee
[] Board of Assessors
[] Board of Health
[] Cable TV Advisory Committee
[] Community Preservation Committee
[] Comprehensive Financial Advisory Committee
[] Conservation Commission
[] Council on Aging
[] Cultural Council (Mid-Cape)
[] Disability Commission
[] Barnstable Economic Development Commission
[] Elderly & Disabled Taxation Aid Committee
[] Golf Committee
[] Historical Commission
[] Housing Committee
[] Human Services Committee
[] Hyannis Main Street Waterfront Historic District Commission
[] Infrastructure & Energy Committee
[] Jane Eshbaugh Community Service Award Committee
[] JFK Memorial Trust Fund
[] Land Acquisition & Preservation Committee
[] Licensing Authority
[] Old Kings Hwy Historic District Commission
[X] Planning Board
[] Recreation Commission
[] Sandy Neck Board
[] Scholarship Committee
[] Shellfish Advisory Board
[] Trust Fund Advisory Board
[] Water Quality Advisory Committee
[] Waterways Committee
[] Youth Commission (high school students)
[] Zoning Board of Appeals

Robert A. Schulte
Signature

3/29/21
Date

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Additional documents (letter of interest & resume) should be included as well.

If there are no vacancies in your choice of appointment, your application will be kept on file for 2 years for future reference.

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Robert A. Schulte

52 Fox Run, Centerville, MA 02632
(508) 790-3856
bob.a.schulte@gmail.com

Overview

Executive professional services consultant with 38+ year experience providing financial advisory services to international client base ranging from Fortune 500 companies to privately-held organizations. Industries served include biotechnology, chemical, communications, energy, financial services, food processing, healthcare, life sciences, manufacturing, private equity, software, and technology, among others.

Professional Position

Managing Director and Senior Advisor (semi-retired) of Valuation Research Corporation (VRC). Advises VRC and its clients with the scoping and execution of valuation assignments. Joined VRC's Los Angeles office in 1987 and eventually served as the firm's Regional Manager for its Western U.S. Division. In 1997, opened VRC's Boston office and served as its Senior Partner until semi-retirement in 2015. Was a firm Partner for almost 20 years and served on VRC's board of directors for ten years.

Relevant Experience

1997 – Present

Rejoined Valuation Research Corporation and opened Boston, MA office. Served as senior Partner of VRC's Boston office until semi-retirement in 2015. Continues to serve as VRC's Energy Infrastructure Services practice leader.

1994 – 1996

Owner and operator of independent office of national franchise sales and consulting firm, FranNet.

1992 – 1994

Vice president for Minet Financial Services, Inc. (a division of The St. Paul Companies). Responsible for business development for this international risk management and insurance brokerage firm.

1987 – 1992

Member of the business development staff of Valuation Research. Joined the firm as a manager of business development in 1987. Promoted to assistant vice president and professional services manager-administration in 1989. Named vice president in 1990 and division manager for Western Division in 1991.

1987

Assistant vice president and manager, marketing and planning division for First Interstate Bank of California. Managed project phases and development efforts and alerted senior management to project issues.

1983 – 1987

Senior consultant for Arthur Andersen & Co. Responsibilities included long range information requirement planning to better serve customers. Assisted in financial feasibility studies and provided financial input and analysis in special projects.

Education

Loyola Law School, Los Angeles, CA
B.S., Business Administration, University of Southern California, Los Angeles, CA

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Chair of Committee asked for a motion to approve the recommendation for the nomination of Robert Schulte as a regular member to the Planning Board; Councilor David Bogan made the motion to recommend Robert Schulte as a regular member to the Planning Board, this was seconded by Council Paul Neary. Administrative Assistant Kelly Crahan took a Roll Call vote for the nomination of Robert Schulte as a regular member to the Planning Board.

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Councilor Jessica Rapp Grassetti	Yes
Councilor Tracy Shaughnessy	Yes
Councilor David Bogan	Yes
Councilor Eric Steinhilber	No
Councilor Paul Neary	Yes

Chair of Committee asked the members if anyone would like to discuss the Youth Commission applicants: Councilor David Bogan made the motion to approve the applicants tonight for the Youth Commission, however due to the Administrative Code up for discussion in increasing the membership, the Chair of the Appointments Committee has asked that the Appointments be on hold pending the vote of the Council tonight on the Administrative Code. Councilor Bogan thanked Ms. Machado for her commitment to the Youth and supports the increase in membership. Chair of the Committee asked the Administrator of the Town Council to write the Admin Code change for consideration of increasing the membership. Councilor Bogan decided to withdraw his motion to advance the Youth Commission at this time, pending the vote of the Council on increasing the membership.

Reappointments to Boards / Committees / Commissions: **Airport Commission:** John Griffin, as a regular member to a term expiring 06/30/2024; Norman Weill; as a regular member to a term expiring 06/30/2024; **Board of Assessors:** William Garreff, as a regular member to a term expiring 06/30/2024; **Board of Health:** John Norman, as a regular member to a term expiring 06/30/2024; **Community Preservation Committee:** F.P. Tom Lee, as a regular member to a term expiring 06/30/2024; Katherine Garofoli, as a regular member to a term expiring 06/30/2024; Deb Converse, as a Housing Authority Representative member to a term expiring 06/30/2024; **Comprehensive Financial Advisory Committee:** John Schoenherr, as a regular member to a term expiring 06/30/2024; **Conservation Commission:** George Gillmore, as a regular member to a term expiring 06/30/2024; **Council On Aging:** Anna Valtsakis, as a regular member to a term expiring 06/30/2024; **Disability Commission:** Michael Hersey, as a regular member to a term expiring 06/30/2024; Sheila Mulcahy, as a regular member to a term expiring 06/30/2024; **Elderly & Disabled Taxation Aid Committee:** William Garreff, as a regular member to a term expiring 06/30/2024; **Golf Committee:** Keith Hochstein, as a regular member to a term expiring 06/30/2024; **Historical Commission:** Cheryl Powell, as a regular member to a term expiring 06/30/2024; Marilyn Fifield, as a regular member to a term expiring 06/30/2024; **Housing Committee:** Donald Lynde, as a regular member to a term expiring 06/30/2024; Jacob Dewey, as a regular member to a term expiring 06/30/2024; **Infrastructure and Energy Committee:** John Solomon, as a regular member to a term expiring 06/30/2024; Peter Doyle, as a regular member to a term expiring 06/30/2024; **John F. Kennedy Memorial Trust Fund Committee:** Lynne Poyant, as a regular member to a term expiring 06/30/2024; Robert Jones, as a regular member to a term expiring 06/30/2024; **Land Acquisition and Preservation Committee:** Tracy Pratt, as a regular member to a term expiring 06/30/2024; **Licensing Authority:** Larry Decker, as an associate member to a term expiring 06/30/2024; **Old King's Highway Historic District Committee:** George Jessop, an architect representative member, to a term expiring 06/30/2024; **Recreation Commission:** Tim Lus, as a regular member to a term expiring 06/30/2024; **Sandy Neck Board:** Thomas O'Neill, a member-at large to a term expiring 06/30/2024; **Zoning Board of Appeals:** Aaron Webb, an associate member to a

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term expiring 06/30/2024; Emanuel Alves, an associate member to a term expiring 06/30/2024; Jake Dewey, as a regular member to a term expiring 06/30/2024.

Chair of Committee asked for a motion to approve the reappointed members on all Boards/Committees/Commissions; Councilor David Bogan abstained from the Zoning Board of Appeals, and chooses to bifurcate the Zoning Board of Appeals at the Council meeting. Councilor Tracy Shaughnessy made the motion to approve the reappointed members on the remaining Boards/Committees/Commissions as written and presented, **with exception to bifurcate the Zoning Board of Appeals**; removing the Zoning Board of Appeals, the motion to approve the remaining reappointments was made by Councilor Tracy Shaughnessy, this was seconded by Council Eric Steinhilber. Administrative Assistant Kelly Crahan took a Roll Call vote to approve the reappointed members on Boards/Committees/Commissions as written, **bifurcating the Zoning Board of Appeals**.

Councilor Jessica Rapp Grassetti Yes
Councilor Tracy Shaughnessy Yes
Councilor David Bogan Yes
Councilor Eric Steinhilber Yes
Councilor Paul Neary Yes
Councilor David Bogan abstained from Zoning Board of Appeals /Jake Dewey term expiring

Resignations: Recreation Commission: Renee Dowling, Recreation Commission

Discussions: Patti Machado, Director, Hyannis Youth and Community Center, increase in the number of members on the Youth Commission as well as a diversity of school representation. With the applicants tonight and adding more diversity is a discussion the Youth Commission themselves have been having

Chair of the committee asked for a motion to increase the members on the Youth Commission; Councilor Eric Steinhilber made motion to increase the number in the Youth Commission; Seconded by Councilor David Bogan. Administrative Assistant Kelly Crahan took roll call vote to increase the number of members on the Youth Commission.

Councilor Jessica Rapp Grassetti Yes
Councilor Tracy Shaughnessy Yes
Councilor David Bogan Yes
Councilor Eric Steinhilber Yes
Councilor Paul Neary Yes

APPROVAL OF MINUTES: Chair, Councilor Jessica Rapp Grassetti, asked for a motion to approve the meeting minutes of March 16, 2021; a motion was made by Councilor Tracy Shaughnessy to accept

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the meeting minutes, seconded by Councilor David Bogan; all members present voted to accept the meeting minutes of March 16, 2021 as written.

NEXT MEETING: May 18, 2021

ADJOURNMENT: There being no further business, and upon motion duly made by Chair of Committee asked for a motion to adjourn; Councilor David Bogan made the motion to adjourn; this was seconded by Councilor Tracy Shaughnessy; Administrative Assistant Kelly Crahan took roll call vote

Councilor Jessica Rapp Grassetti	Yes
Councilor Tracy Shaughnessy	Yes
Councilor David Bogan	Yes
Councilor Eric Steinhilber	Yes
Councilor Paul Neary	Yes

Adjourn at 6:50 pm.