



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

Barnstable Municipal
Airport Commission:

Ronald Persuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Clerk

Michael A. Dunning,
Commissioner

Timothy R. Luzietti,
Commissioner

Mary F. Smith,
Commissioner

Stephen P. Cobb,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
INFRASTRUCTURE & MARKETING SUBCOMMITTEE MEETING
Tuesday, March 9th, 2016
Airport Conference Center 9:00 a.m.

Call to Order
9:33 a.m.

Commissioners Present:

Commissioner John T. Griffin, Jr., Commissioner Mary F. Smith, and Commissioner Stephen P. Cobb

Commissioners Not Present:
None

Airport Staff Present:

Airport Manager, Roland Breault, Jr., Assistant Airport Manager, Katie Servis, and Principal Financial Administrative Assistant, Mary McDonald

Public Members Present:
Ronald Persuitte

Agenda of the Day:

The minutes of the January 19th, 2016 Infrastructure & Marketing meeting were approved and signed.

The minutes of the February 16th, 2016 Infrastructure & Marketing meeting were approved suggest to changes and will be signed at the April 6th, 2016 meeting.

Unfinished Business:

IN0116-01 – Cape Air new Tenant-at-will Terminal Lease for Temporary Freight Operations

- Manager Breault asked this agenda item be tabled until we have a resolution.

Action: Agenda item tabled

IN0116-02 – Rectrix Aviation Inc. Terminal Lease for Commuter Air Service

- They will need a Part 139 Modification prior to operations.
- Tentative Grand Opening for May 18th, 2016 which coincides with the Nantucket Wine Festival.
- Manager Breault suggested their Ramp Agents be divided into two areas, secure and non-secure. The secure area join with Jet Blue counter space and non-secure will be located at the old Island Airlines counter space.

Action: Agenda item tabled

NEW BUSINESS:

IN0316-01 – On Call Architect Selection as Recommended by Designer Selection Board

- On March 1st, 2016 the Designer Selection Board interviewed the three finalists selected for interviews.
- Commissioners were given a handout detailing the Designer Selection Board's results and recommendation.
- The board ranked the firms according to experience and qualifications.
- Results are as follows:
 1. Fennick/McCredie
 2. POPULOUS
 3. AECOM
 4. Samm Architecture
- If Commissioners are in agreement with the recommendation of Fennick/McCredie, Management has asked this agenda item move forward to the Full Commission.

Action: This agenda item was recommended for approval by the full Commission

PENDING BUSINESS:

- Fuel Farm Design & Construction Project
 - Initiative date of April 2016 tank will be filled.
 - The Public Relations piece will be done in conjunction with Judith Goetz.
- Development of Airport Properties
 - We need to re-bid the Budget Lot.
- RVZ Project Update
 - Project completed
 - FAA and State has done site review.
- RFP-Designer Selection for Chapter 149 Projects
 - Fennick/McCredie has been selected by the Designer Selection Board.
- Development Agreement Update
 - Discussed possibility of putting together a package to present the Town Council to relieve the Airport of the Development Agreement.
- Taxiway C Construction
 - Project completed.
 - Will be returning in the spring when weather is warmer to repaint certain areas.
- Air Service Development and Marketing Update
 - Commissioner Cobb inquired as to whether Jeff Meyers, Air Service Development Consultant has been approved by the commission.
 - Commissioners requested he be scheduled to come to the next Infrastructure Subcommittee Meeting.
- Budget Car Rental Wash Rack Lot
- Airport Deicing Program?
 - We are looking at a used Deicing Machine with a 35 ft boom. We will be sending the machine to a Company New York to be gone through and then shipped back us.
- Island Airlines Update
 - Public Auction was held on February 23, 2016.
- Runway 15/33
 - Meeting with tenants will be scheduled to review the Phasing Plan.
 - April 2016 will submit Short Plan
 - May 1st, 2016 will submit Full Plan.
 - October 2016 there will be a four day shut down for Phase II Runway 6 Intersection.
- Open Meeting Law Update.
 - Meeting to be rescheduled.

ADDITIONAL DISCUSSION:

- War Birds are tentatively scheduled to arrive the second week in September 2016.
- The road sign located Mary Dunn Way and Rte 28 is in need of replacement.
- Centerville Pie Company will be giving a complimentary free lunch to Airport personal.
 - Discussed Soft Opening April 22nd, 2016
 - “Pie Cutting Ceremony” tentatively scheduled for May 21, 2016.
 - Will have curb side service.
 - 10 parking spots in the main lot.
 - “Stamp to Eat” will provide a stamp for free parking to patrons of the Cafe.

Adjournment: Having no other business to discuss, the meeting was adjourned at 10:31 a.m.

*John T. Griffin, Jr., Commissioner
Infrastructure Subcommittee*

Date