



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

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HYANNIS, MA 02601

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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

Barnstable Municipal Airport Commission:

Ronald Persuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Commissioner, Clerk

Michael A. Dunning,
Commissioner

Timothy R. Luzziatti,
Commissioner

Mary F. Smith,
Commissioner

Stephen P Cobb,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING MINUTES

Wednesday, March 4th, 2014

Airport Conference Room 8:30 a.m.

Commissioners Present: (Roll Call)

Michael A. Dunning, Co Chairman

Robert L. O'Brien, Co Chairman (arrived late)

Commissioners Absent: (Roll Call)

Timothy R. Luzziatti, Commissioner

Also, in attendance, Chairman, Ronald Persuitte

Airport Staff:

R.W. (Bud) Breault, Jr., Airport Manager

Katie R. Servis, Assist. Airport Manager

Mary McDonald, Principal Financial Admin. Assistant

Public Members:

Daniel Fortnam, Consultant; Mike Wahlers, Cape Cod Community College; Bob Cody, Cape Cod Community College; John Cox, Cape Cod Community College

Meeting was called to order at 8:35 a.m. Roll call was taken.

Minutes of the January 12th, 2015 Special Finance Meeting & February 4th, 2015 Special Finance Meeting were unanimously approved, and signed.

Discussion of Month to Month Snap-Shot Comparison Financial Sheet

NEW BUSINESS

F0315-05 Discussion on possible appropriation order to cover overtime expenses.

Action: Tabled

OLD BUSINESS

F0115-01 Review Revised Draft BMA Jet Fuel Volume Discount Program.

Action: Tabled

F0115-04 Review MOU between Barnstable Municipal Airport and DPW Water Supply Division.

- Meeting has been scheduled with Dan Santos, DPW Water Dept Director, to finalize the Water Department contract details.

Action: None

F0115-05 Review Town of Barnstable Airport Manager Contract.

Action: Tabled

F0215-02 Review & Approve the Appropriation and Transfer 2015XXX for constructing new 1,200 foot paved access road, 60 vehicle paved parking lot, and 1,200 foot security fence on the east side of airport to provide access to the new Cape Cod Community College Aviation Airframe and Power Plant School, in the amount of \$ 372,000.00.

- Three Cape Cod Community Project Managers were present, Mike Wahlers; Bob Cody and John Cox.
- Road is 80% reimbursable by the state.
- Fence is 100% reimbursable by the state
- Our contribution will be \$ 160,000.00
- State funding in place
- Dept. of Labor will have student grants available for the first three years. Also, NASA Funding for first time students will be available.
- Projected start date is Fall 2015 or Spring 2016.

Additionally, Bob Cody, CCCC Project Manager made comment "This is the beginning of further expanding education". Mike Wahlers commented that Cape Air, US Coast Guard & US Army are donating plane parts to the school.

Commissioner, Dunning stated he highly supports the aviation training school.

Action: Approved and voted to move to Full Commission for approval.

F0215-03 Review & Approve Jacobs Engineering Group Inc. for New East Access Road (1,200' +/- 25'), New Vehicle Parking Lot (60 +/- Vehicles), New Security Fence (1,200' +/-) for Cape Cod Community College Aviation Airframe and Power Plant School in the amount of \$209,859.00.

- No discussion on item.

Action: Approved and voted to move to Full Commission for approval.

F0115-03 Review One Year Extension for Air Service Contract with Dan Fortnam.

- No discussion on item

Action: Approved and voted to move to Full Commission for approval.

Updates:

- Airport Fee Structure Review Status_ *No Update*
- Steamship Authority Lease Update- *No Update*
- Budget Action Calendar- *No Update*
- Net Jets & Island Airlines Fuel Agreement Update- *No Update*

Adjournment: Voted and moved to adjourn at 8:55 a.m.


Robert L. O'Brien, Co- Chairman


Michael A. Dunning, Co-Chairman

BARNSTABLE MUNICIPAL AIRPORT

Finance Sub-Committee Sign-in Sheet

8:30 a.m

March 4th, 2015

Name (Print)	Organization	Phone
John Cox	CAPE COD COMM COL	
Bob Gudy	CAPE COD COMM COL	508-362-2131 x 4994
Mike Wahlers	CECC	508-362-2131 x 4796
DAN FORTNAM	SELF	508 367-0979
DOM PERSUITTE	BMAA	508 771-0322

