



BARNSTABLE MUNICIPAL AIRPORT

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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

Barnstable Municipal Airport Commission:

Ronald Persuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Commissioner, Clerk

Michael A. Dunning,
Commissioner

Timothy R. Luzietti,
Commissioner

Mary F. Smith,
Commissioner

Stephen P Cobb,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING MINUTES

Wednesday, September 2nd, 2015
Airport Conference Room 8:30 a.m.

Commissioners Present: (Roll Call)

Robert L. O'Brien, Co-Chairman
Timothy R. Luzietti, Commissioner

Commissioners Absent:

Michael A. Dunning, Co-Chairman

Also, in attendance, Commissioner Ronald Persuitte, Commissioner John Griffin and Commissioner Mary Smith

Airport Staff:

R.W. (Bud) Breault, Jr., Airport Manager
Katie R. Servis, Assist. Airport Manager
Mary McDonald, Principal Financial Admin. Assistant

Public Members:

None

Meeting was called to order at 8:35 a.m. Roll call was taken.

Minutes of the July 1st, 2015 Finance Subcommittee meeting were unanimously approved, and signed.

Discussion of Month to Month Snap-Shot Comparison Financial Sheet

- Island Airlines sign Jet Fuel Contract for 50,000 gallons.
- Net Jets has not signed a contract to date. It was reported a fax came into our Operations Department with a notation on the bottom stating, "Net Jet should not purchase jet fuel from HYA due to unfavorable business dealings". Manager Breault contacted representative from Net Jets requesting explanation. He was told it was an old memo that had not been removed, and it would be deleted from any future fax sheets.

New Business:

F0915-01 Review & Approve Mass Dot Grant Assurance Barnstable Municipal Airport Reconstruct and Light Taxiway C & Reconstruct and Light a portion of Taxiway "D" in the amount of \$ 237,815.30.

- No discussion at this time.

Action: Approved and voted to move to Full Commission for approval.

Old Business:

NONE

Updates:

- Cape Cod Community College Airframe and Power Plant School Update.
 - It has not been made public to date, however due to an agreement could not be met with DCAM and Davenport Hangar; school will be going to Plymouth, MA.
- Airport Fee Structure Review Status Update.
 - Nantucket Memorial Airport rates and charges handout was given to commissioners for review.
- Business Software Update
 - Manager Breault approved purchase of software.
- Net Jets & Island Airlines Fuel Agreement Update
 - See above comments
- Solar Funding Update
 - Received email outlining payment information.
- Jet Blue Update
 - Last day of flights for season will be September 8th, 2015. Manager Breault distributed a draft letter to JetBlue regarding extended service in 2016. Commissioner Mary Smith commented that Commissioner Stephen Cobb and she thought that we should go with a sales pitch which promotes Boston and Providence customer to fly out of HYA, point being there is less traffic and easier access. All commissioners thought it would be beneficial to add language that we would like to schedule a meeting at a later date.
- MAMA Conference 09/28/2015 - 09/29/2015 Update.
 - Conference will be held at the Ocean Edge, Brewster. Katie Servis, Assistant Airport Manager will distribute the agenda once she receives it.

Additional Discussion:

- Discussed a small marketing stipend be given to William Plikaitis to monitor websites for fuel pricing and add information to BMA website.

Adjournment: Voted and moved to adjourn at 9:40 a.m.



Robert L. O'Brien, Co- Chairman



Michael A. Dunning, Co-Chairman

BARNSTABLE MUNICIPAL AIRPORT

Finance Sub-Committee Sign-in Sheet

8:30 a.m.

September 2nd, 2015

Name (Print)	Organization	Phone
Ken Percuitte	BMAC	771-0322
JOHN GRIFFIN	BMAC	617-571-9971
MARY SMITH	BMAC	508-237-9758

