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BARNSTABLE MUNICIPAL AIRPORT

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Asst. Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING

Tuesday, May 5th, 2009
Gourley Conference Room 9:00 a.m.

Barnstable Municipal Airport Commission

Daniel W. Santos, PE,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Clerk

Michael Dunning,
Commissioner

Donald E. Megathlin,
Commissioner

Ronald Persuitte,
Commissioner

Timothy R. Luzietti,
Commissioner

Commissioners Present:

Michael Dunning
Ronald Persuitte
Don Megathlin

Airport Staff:

R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Asst. Airport Manager
Mary Roberts, Financial Administrative Assistant

Public Members:

Town Council member: Leah Curtis
Retrix Aerodrome, Rich Cawley
Retrix Aerodrome, James Castiglia
Aero Management, Peter Greaves
International, Chris Tully

Agenda of the Day:

Meeting was called to order at 9:15 a.m. Roll call taken.
Minutes of the April 7th, 2009 meeting were reviewed and approve.

Monthly YTD financial statements:

- ↑ Revenues/ ↑ Expenses:
- ↑ Jet fuel sales
- ↑ Enplanements
- ↑ YTD Enplanements

2008 -035 Barnstable Town Council Resolve Supporting the new BMA Airport Terminal:

Manager Breault presented and discussed Resolve worksheet items 1 - 19. Many items on the agenda were outlined in the Resolve Worksheet and were discussed at that time.
(Resolve worksheet attached)

- Town Council budget workshop meeting scheduled for Thursday May 7th, 2009. Resolve may be presented to the Town Council if queried.
- Finance Subcommittee members suggested addition of two points to the worksheet prior to the Thursday meeting.
 - Item # 5 - Include timing of Annual DOR free cash Certification/ FAA Reimbursement and the it's impact.
 - Item # 6 - Addition of amount of funding by the FAA.
With the addition of information to the Resolve Worksheet commissioner supported all items of worksheet for the Town Council Meeting.

OLD BUSINESS

- F05/09-01 Meeting with FAA re: PFC's -
Tabled to June 2nd, 2009 Subcommittee meeting.
- F05/09-02 Land Acquisition Local Funds -Macgregor (est. at \$175,000) -
Tabled to June 2nd, 2009 Subcommittee meeting.
- F05/09-03 Implementation of CFC-7/1/2009 -
Tabled to June 2nd, 2009 Subcommittee meeting.
- F05/09-04 Construction Manager @ Risk Contract-Suffolk:
Manager Breault reported the contract is unsigned. The contract has been approved by the full commission in its original form. As soon as we receive a signed attachment from Suffolk, he will make the final corrections to the contract with the Town of Barnstable Procurement Office.
May be submitted to the Airport Terminal Committee.
- F05/09-05 Update on financial review and pro forma-
Updated in discussion on Resolve. Contract is being prepared.

NEW BUSINESS

- F05/09-6 Status of MFOB-30 year bond-
Updated in discussion on Resolve. Meeting with the MFOB will be scheduled with the Town and the Barnstable Municipal Airport ASAP.
- F5/09-7 Revised 5-year CIP-
Tabled June 2nd, 2009 Subcommittee meeting.
- F5/09-8 Analysis of fees
Updated in discussion on Resolve. Will be added as an amendment to the contract with Jacobs Consultancy for the Proforma at a future date..
- F5/09-9 Status of FY2010 Budget review:
The FY 2010 Budget was reviewed in detail by the Finance Subcommittee members. Concern was expressed over a potential budget increase of 6.9%, considering other Municipal and School budgets. The committee discussed briefly Cola increases regarding Airport Manager Breault and Assistant Manager Sanchez. Both have opted to forgo their increases and the funds will go back into our reserve fund. Manager Breault will be scheduling a meeting with a Teamsters Union representative to discuss the probability of a voluntary payroll deduction/donation for Town employees to save jobs.
- F5-09-10 Status of existing CIP Project
Tabled to June 2nd, 2009 Subcommittee meeting.

Adjournment: Voted and moved to adjourn at 10:10 am



DON MEGATHLIN, CHAIRMAN

BARNSTABLE MUNICIPAL AIRPORT

SIGN-IN SHEET

Finance Sub-Committee

May 5, 2009 ~ Tuesday

8:30 A.M.

NAME (please print)	ORGANIZATION	PHONE
RICH CAWLEY	Rectrix	617-633-4638
James F Castiglia	Rectrix	508-771-7520
LEAH C. Curtis	TDP - Liaison	508 420 9868
Peter O'Reaves	Help Management	508-771-8273
Chris Tully	Intercontinental	617-779-0419

