



May 13, 2021

## CAPE COD GATEWAY AIRPORT COMMISSION

Tuesday, May 18, 2021

Meeting to be held On-line at 4:00 PM - Via link below:

Join Zoom Meeting

<https://zoom.us/j/99251893242>

Meeting ID: 992 5189 3242

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:
  - March 16, 2021
  - April 20, 2021
5. Public Comment
6. Commissioners Response to Public Comment
7. Report from Sub-Committees
  - Finance (*Commissioners Weill, Flores, Bailey*)
  - Infrastructure & Marketing (*Commissioners Young, Bierwirth, DiGeorge*)

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### AGENDA

#### 8. Old Business

None

#### 9. New Business

COM0521-01 - Approval of Amendment #6 to the contract for on-call architectural services by and between Cape Cod Gateway Airport and Fennick McCredie Architecture, Ltd. (F&M) for the T-Hangar Replacement Project in the amount of \$67,066.

COM0521-02 - Approval of the Procurement Process Commitment Letter for Round 6 Solar Photovoltaic (PV) and/or Battery Initiative by and Between Cape Cod Gateway Airport and the Cape and Vineyard Electric Cooperative (CVEC) in the amount of \$7,500 for Request for Proposal (RFP) Development.

EXECUTIVE SESSION: pursuant to G.L. c. 30A, § 21(a)(3) to discuss strategy with respect to conduct strategy sessions in preparation for negotiations with nonunion personnel as a discussion in open session may be detrimental to the bargaining position of the Airport Commission.

COM0521-03 - Approval of the recommendation for negotiations with nonunion personnel.

#### 10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments



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KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

- Airport Manager's Report

**Updates:**

- Annual FAA Airport Inspection (Matt to present)
- Aircraft accident (April 26, 2021)
- Airport Finances Update
  - Management to review
- CARES Act Projects
  - Replacement of T-hangar (Amendment Commission approved January 2021),
  - Fleet Hangar Door Replacement (Amendment Commission approved January 2021),
  - Mary Dunn Way Extension (underway and amendment forthcoming).
- Airport Master Plan Update
  - Live public meeting scheduled for March 22 @ 6PM - live on Zoom Webinar and possibly Facebook
  - Please visit our website for documentation details available to the public
  - Continued coordination with both Town of Barnstable and Yarmouth
  - Next and Final Planning Advisory Group (PAG) Meeting = June 2021
- Town of Barnstable Budget Meetings
  - CIP Meeting = 4-1-2021
  - Operating Budget Meeting = June 2021
- Airport Environmental Assessment
  - RFP due May 14
- Airport Tree Clearing Project
  - Spring reseeded late April 2021 on the condition of:
    - Temperature monitoring and presumed stretch of good weather with temperatures over 45 degrees
    - Reaching out to northern Tree to schedule April reseeded and replanting plan for failed growth
  - Airport Maintenance site prep (rock removal, rough cut, prep for April seed)
  - Press release completed
- PFOS/Public Involvement Plan & Update
  - Post mitigation monitoring
  - Meeting on 1/27/2021 with DEP identified additional testing and sampling to identify existing plume and future plume based on ground water and PFAS movement
  - Meeting scheduled for April 28, 2021 rescheduled to May 2021 to update TOB on findings of additional testing
  - Future meeting with Town Council Leadership
- Airport Rates & Charges Update (2021 review post-COVID19)
  - FY2022 effort (October 2021)
  - Airport Management will start working on various updates
- Rebranding & Website Upgrade
  - Website modifications - underway
  - Sign plan modifications - underway
  - Letterhead, logo, business cards, social media - COMPLETED
- Dates to remember:
  - June/July - Terminal Dedication Ceremony - Boardman-Polando - 90th Anniversary for Boardman/Polando Flight
  - MCI Drill September 28, 2021
- Lease Development Update
  - Griffin Avionics
  - Hyannis Hangar LLC
  - Ross Aviation - Air Cape Cod
- Discussion of Senator Cyr's proposed Climate Impact Landing Fee at Massachusetts airports
- Upcoming:



- o Management Contract
- o Management Review

11. **Announcements** - Commissioner's Comments
12. Matters not reasonably anticipated by the Chair
13. **Adjournment** - Next Meeting, June 15, 2021

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

#### AGENDA ITEMS

**COM0521-01 - Approval of Amendment #6 to the contract for on-call architectural services by and between Cape Cod Gateway Airport and Fennick McCredie Architecture, Ltd. (F&M) for the T-Hangar Replacement Project in the amount of \$67,066.**

**MOTION** to approve Amendment #6 to the contract for on-call architectural services by and between Cape Cod Gateway Airport and Fennick McCredie Architecture, Ltd. (F&M) for the T-Hangar Replacement Project in the amount of \$67,066.00 **SPONSOR: Management (May be acted upon)**

**COM0521-02 - Approval of the Procurement Process Commitment Letter for Round 6 Solar Photovoltaic (PV) and/or Battery Initiative by and Between Cape Cod Gateway Airport and the Cape and Vineyard Electric Cooperative (CVEC) in the amount of \$7,500 for Request for Proposal (RFP) Development.**

**MOTION** to approve the Procurement Process Commitment Letter for Round 6 Solar Photovoltaic (PV) and/or Battery Initiative by and Between Cape Cod Gateway Airport and the Cape and Vineyard Electric Cooperative (CVEC) in the amount of \$7,500 for Request for Proposal (RFP) Development. **SPONSOR: Management (May be acted upon)**

**As Chair of the Airport Commission, I move to go into Executive Session pursuant to G.L. c. 30A, § 21(a)(3) to discuss strategy in preparation for negotiations with nonunion personnel as a discussion in open session may be detrimental to the bargaining position of the Airport Commission. This meeting will reconvene in open session after the Executive Session.**

**COM0521-03 - Approval of the recommendation for negotiations with nonunion personnel.**

**MOTION** to approve the recommended changes to the non-union positions as discussed in executive session. **SPONSOR: Management (May be acted upon)**





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