



**BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD**
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, October 20, 2020

Meeting to be held On-line at 4:00 PM - Via link below:

Join Zoom Meeting

<https://us02web.zoom.us/j/81341002883>

Meeting ID: 813 4100 2883

One tap mobile

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Meeting ID: 813 4100 2883

Find your local number: <https://us02web.zoom.us/u/kd7OPCllV1>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:
September 15, 2020
5. Public Comment
6. Commissioners Response to Public Comment
7. Report from Sub-Committees
 - Finance (*Commissioners Weill, Flores, Bailey*)
 - Infrastructure & Marketing (*Commissioners Young, Bierwirth*)

AGENDA

8. Old Business

COM0720-01 Airport Branding Presentation

Barnstable Municipal Airport Commission
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

COM0720-02 – Approval of the Fuel Contract by and between Barnstable Municipal Airport and World Fuel Services for Fuel Supply and Fuel Vehicle Rental.

9. New Business

COM1020-01 Approval of the FY2022 Proposed Capital Improvement Plan (CIP)

COM1020-02 Approval of the Standard Equipment Lease Agreement by and between Barnstable Municipal Airport and Hyannis Air Service, Inc. d/b/a Cape Air/Nantucket Air for Airport Deicing Equipment.

COM1020-03 Approval of the Standard License Agreement by and between Barnstable Municipal Airport and New England Aircraft Detailing.

COM1020-04 Approval of the Discount Fuel Program Agreement by and Between Barnstable Municipal Airport and Everest Fuel.

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

Updates:

- Fuel Program Future Workshop
- Airport Tree Clearing Project Update
- PFOS/Public Involvement Plan & Update
- ARFF/SRE Roof Replacement Update
- Airport Master Plan Update
- FY2022 Budget – Planning underway
- Airport Rates & Charges Update (2021 review post-COVID19)
 - Suggest waiting until the Fall 2020 to revisit
- Future Tank Development (Master Plan Alternatives)
- Do not forget:
 - 90th Anniversary for Boardman/Polando Flight (date?)

11. Announcements – Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. Adjournment – Next Meeting, November 17, 2020

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

COM0720-01 Airport Branding Presentation

COM0720-02 – Approval of the Fuel Contract by and between Barnstable Municipal Airport and World Fuel Services for Fuel Supply and Fuel Vehicle Rental.

MOTION to approve the Contract by and between Barnstable Municipal Airport and World Fuel Services for the Fuel Supply Agreement, the Branding Agreement, and the Refueler Lease Agreement for the JetA fuel supply. **SPONSOR: Management (May be acted upon)**

COM1020-01 Approval of the FY2022 Proposed Capital Improvement Plan (CIP)

MOTION to approve the FY2022 Proposed Capital Improvement Plan for a total of \$1,700,000.00 to encompass three proposed projects. **SPONSOR:** Management (**May be acted upon**)

COM1020-02 Approval of the Standard Equipment Lease Agreement by and between Barnstable Municipal Airport and Hyannis Air Service, Inc. d/b/a Cape Air/Nantucket Air for Airport Deicing Equipment.

MOTION to approve the one year Standard Equipment Lease Agreement effective November 19, 2020 by and between Barnstable Municipal Airport and Hyannis Air Service, Inc. d/b/a Cape Air/Nantucket Air for Airport Deicing Equipment in the annual amount of \$4,000.00. **SPONSOR:** Management (**May be acted upon**)

COM1020-03 Approval of the Standard License Agreement by and between Barnstable Municipal Airport and New England Aircraft Detailing.

MOTION to approve the one year Standard Equipment Lease Agreement effective November 1, 2020 by and between Barnstable Municipal Airport and New England Aircraft Detailing for on-site Aircraft Cleaning/Detailing in the annual amount of \$1,500.00. **SPONSOR:** Management (**May be acted upon**)

COM1020-04 Approval of the Discount Fuel Program Agreement by and Between Barnstable Municipal Airport and Everest Fuel.

MOTION to approve the annual Fuel Pricing Agreement by and between Barnstable Municipal Airport and Everest Fuel for a guaranteed 200,001 gallons. **SPONSOR:** Management (**May be acted upon**)