



**BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD**
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601
www.town.barnstable.ma.us



Office: 508-775-2020
Fax: 508-775-0453

Katie R. Servis, Airport Manager
Matthew T. Elia, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
Tuesday, September 17, 2019

Meeting to be held in the Airport Conference Room at 4:00 PM

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Minutes of the previous meetings:**
5. **Public Comment**
6. **Commissioners Response to Public Comment**
7. **Report from Sub-Committees**
 - **Finance** (*Commissioners DellaMorte, Weil, Bierwirth*)
 - **Infrastructure & Marketing** (*Commissioners Young, Lesinski, Bierwirth*)

AGENDA

8. Old Business

None

9. New Business:

BMA0919-01 – Approval of Proposed Scope of Work and Fee for ongoing evaluations of PFAS Compounds and 1,4-dioxane associated with historical airfield operations of firefighting foam use

BMA0919-02 – Approval of the 3-year On-call Contract by and between the Barnstable Municipal Airport Commission and Fennick McCredie Architecture LTD

BMA0919-03 – Approval of the Contract by and between the Barnstable Municipal Airport Commission and McFarland Johnson to complete the Airport Master Plan

BMA0919-04 – Consideration and approval of a settlement agreement and general release between the Airport Manager and the Town of Barnstable

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report
 - Updates:
 - Financial Overview
 - CIP Update and Next Steps
 - Airport Rates & Charges
 - PFOS/Public Involvement Plan
 - Upcoming Events
 - September 19 – CCYP Back to Business Bash
 - September 21 - EAA Young Eagles Flight Program
 - October 3-6 – EAA B-17 Tour and Young Eagles Event
 - October 15 – Southeastern Massachusetts Career Fair & Expo
 - 41 confirmed exhibitors

- 11 confirmed schools and climbing
- Volunteers needed
 - November 2 – EAA Young Eagles Flight Program
- Airport Master Plan Update
 - Upcoming SWOT analysis (October 21/22)
- Airport Business Plan Update
- Cape Air Rooftop Solar Array Update
- RFP Land Development Update

11. Announcements – Commissioner’s Comments

12. Matters not reasonably anticipated by the Chair

EXECUTIVE SESSION:

The Commission shall enter into executive session under M.G.L. c. 30A, § 21(a) (2) to conduct negotiations concerning the employment contract of Katie Servis, Airport Manager.

13. Adjournment – Next Meeting, October 15, 2019

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

BMA0919-01 –Approval of Proposed Scope of Work and Fee for ongoing evaluations of PFAS Compounds and 1,4-dioxane associated with historical airfield operations of firefighting foam use
MOTION to approve proposed Scope of Work from Horsley Witten Group in the amount of \$100,000 for ongoing evaluations of PFAS Compounds and 1,4-dioxane associated with the historical airfield operations of firefighting foam use. **SPONSOR: Finance Subcommittee (May be acted upon)**

BMA0919-02 – Approval of the 3-year On-call Contract by and between the Barnstable Municipal Airport Commission and Fennick McCredie Architecture LTD
MOTION to approve the 3-year On-call Contract for Architectural services by and between Fennick McCredie Architecture, Ltd. and the Barnstable Municipal Airport for a not to exceed amount of \$20,000 per year. **SPONSOR: Finance Subcommittee (May be acted upon)**

BMA0919-03 – Approval of the Contract by and between the Barnstable Municipal Airport Commission and McFarland Johnson to complete the Airport Master Plan
MOTION to approve the Contract by and between McFarland Johnson, Inc. and the Barnstable Municipal Airport in the not to exceed amount of \$_____ for consulting services associated with the Airport Master Plan Study and Airport Layout Plan Update Project. **SPONSOR: Finance Subcommittee (May be acted upon)**

BMA0919-04 – Consideration and approval of a settlement agreement and general release between the Airport Manager and the Town of Barnstable

EXECUTIVE SESSION

As Chair of the Airport Commission, I move to go into Executive Session under G.L.c. 30A §21(a)(2), to discuss negotiations concerning the employment contract for the Airport Manager by and between Katie R. Servis and the Barnstable Municipal Airport Commission signed on January 28, 2018. The meeting will reconvene in open session after the Executive Session.