



BARNSTABLE MUNICIPAL AIRPORT
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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
Tuesday, June 19, 2018

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Minutes of the previous meetings:
May 15, 2018
4. Public Comment
5. Commissioners Response to Public Comment
6. Report from Sub-Committees
 - Finance (*Commissioners Cobb, DellaMorte, Berlandi*)
 - Infrastructure & Marketing (*Commissioner, Smith, Young, Lesinski*)

AGENDA

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7. Old Business
BMA0518-01 - Approval of Lease for Portion of 290 Iyannough Road Property
 8. New Business:
BMA0618-01 – Approval of New England Aircraft Detailing License Agreement
BMA0618-02 – Approval of the Cape Air Terminal Lease Amendment
BMA0618-03 – Approval of the four Car Rental Company Leases
BMA0618-04 – Approval of the Jacobs Engineering Group Contract for the PFC Plan Update in the amount of \$36,300.00
BMA0618-05 – Approval of the Jacobs Engineering Group Contract for the Master Plan Update Project in the amount of \$998,405.00
BMA0618-06 – Approval of the Jacobs Engineering Group Change Order #5 to the Contact for the Reconstruct Runway 15-33 Project in the amount of \$32,083.00
BMA0618-07 – Approval of the Lawrence Lynch Corporation Change Order #4 to the Contact for the Reconstruction of Runway 15-33 in the amount of (\$25,852.26
BMA0618-08 – Approval of the Net Jets Fuel Pricing Agreement for FY2019
BMA0618-09 – Approval of the Horsley Witten Group Amendment #5 Increase for the PFOS and PFOA Consulting Services in the amount of \$147,600.00
BMA0618-10 – Approval of the Teamsters Local Union #59 Contract for July 1, 2017 through June 30, 2020
BMA0618-11 – Approval of the Upgrade for Position #77019 for FY2018 with retroactive pay to July 1, 2017.
BMA0618-12 – Annual Election of Officers and reorganization of Subcommittees

9. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

10. Announcements – Commissioner's Comments

11. Matters not reasonably anticipated by the Chair

12. Adjournment – Next Meeting, July 17, 2018

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

BMA0518-01 – Approval of Lease for Portion of 290 Iyannough Road Property

MOTION to approve a lease for a portion of the 290 Iyannough Road Property for the purpose of Ideal Floor Covering to access and build a loading dock on their adjacent building, and for customer parking. .

SPONSOR: Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA0618-01 – Approval of New England Aircraft Detailing License Agreement

MOTION to approve an annual License Agreement for New England Aircraft Detailing to provide aircraft interior and exterior cleaning services at various locations at the Barnstable Municipal Airport.

SPONSOR: Finance Subcommittee (**May be acted upon**)

BMA0618-02 – Approval of the Cape Air Terminal Lease Amendment

MOTION to approve the Lease Amendment No. 1 to the Cape Air Terminal Lease to exercise the option to extend the term of the lease for one (1) five year period commencing May 1, 2017. **SPONSOR:**

Finance Subcommittee (**May be acted upon**)

BMA0618-03 – Approval of the four Car Rental Company Leases

MOTION to approve the new three year Lease Agreements with Avis, Budget, Hertz, and Enterprise Car Rental Agencies commencing July 1, 2018. **SPONSOR:** Infrastructure & Marketing Subcommittee (**May be acted upon**)

BMA0618-04 – Approval of the Jacobs Engineering Group Contract for the PFC Plan Update in the amount of \$36,300.00

MOTION to approve the Jacobs Engineering Contract in the amount of \$36,300.00 for professional consulting services to complete the Passenger Facility Charge (PFC) Plan Update for the Barnstable Municipal Airport. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0618-05 – Approval of the Jacobs Engineering Group Contract for the Master Plan Update Project in the amount of \$998,405.00

MOTION to approve the Jacobs Engineering Group Contract in the amount of \$998,405.00 for professional consulting services to complete the Master Plan Update for the Barnstable Municipal Airport. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0618-06 – Approval of the Jacobs Engineering Group Change Order #5 to the Contract for the Reconstruct Runway 15-33 Project in the amount of \$32,083.00

MOTION to approve the Jacobs Engineering Group Contract Change Order #5 to the contract for the Reconstruction of Runway 15-33 Project in the amount of \$32,083.00 for additional engineering services rendered. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0618-07 – Approval of the Lawrence Lynch Corporation Change Order #4 to the Contract for the Reconstruction of Runway 15-33 in the amount of (\$25,852.26)

MOTION to approve the Lawrence Lynch Corporation Change Order #4 to the contract for the Reconstruction of Runway 15-33 Project in the amount of (\$25,852.26). **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0618-08 – Approval of the NetJets Fuel Pricing Agreement for FY2019

MOTION to approve the annual NetJets Services Inc. Fuel Pricing Agreement effective July 1, 2018. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0618-09 – Approval of the Horsley Witten Group Amendment #5 Increase for the PFOS and PFOA Consulting Services in the amount of \$147,600.00

MOTION to approve the Horsley Witten Group Amendment #5 to the General Services contract in the amount of \$147,600.00 for the additional services required for the PFOS and PFOA evaluation. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0618-10 – Approval of the Teamsters Local Union #59 Contract for July 1, 2017 through June 30, 2020

MOTION to approve the Agreement Contract between the Teamsters Local Union No. 59 and the Barnstable Municipal Airport for July 1, 2017 through June 30, 2020. **SPONSOR:** Finance Subcommittee (**May be acted upon**)