



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
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R.W. "Bud" Breault, Jr., Airport Manager  
Katie R. Servis, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**  
**Tuesday, September 19th, 2017**

Meeting to be held in the Airport Conference Room at 4:00 PM

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Minutes of the previous meetings**  
April 18, 2017
4. **Public Comment**
5. **Commissioners Response to Public Comment**
6. **Report from Sub-Committees**
  - **Finance** (*Commissioners O'Brien, Cobb, DellaMorte*)
  - **Infrastructure & Marketing** (*Commissioner, Smith, Young, Lesinski*)

**AGENDA**

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7. **Old Business**

None

8. **New Business:**

**BMA0917-01 – Approval of Everest Fuel Management LLC Jet Fuel Agreement**

**BMA0917-02 – Approval of Allies Aviation d/b/a Allies Air Freight Handling Facility**

**BMA0917-03 – Approval of River Run d/b/a Allies Air Charter Air Cargo Operator**

**BMA0917-04 – Approval of Proposed Barnstable Municipal Airport Rates & Fees Schedule (attached)**

9. **Report of Special Committees**

- Noise Report (July, October, January, April)
- Air Service Development Update
- Yarmouth Representative Comments
- Airport Manager's Report

10. **Announcements** – Commissioner's Comments

11. Matters not reasonably anticipated by the Chair

12. **Adjournment** – Next Meeting, October 17, 2017

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

## Agenda Items

### **BMA0617-09 – Approval of Selection Process to fill Airport Manager’s Position upon Vacancy**

**MOTION** to approve entering into contract negotiations with Ms. Katie Servis, current Assistant Airport Manager, for the purpose of hiring her to fill the Airport Manager position upon the retirement of the current Airport Manager; to be effective no later than June 28, 2018. **SPONSOR:** BMAC Chairman (**May be acted upon**)

### **BMA0817-01 – Approval of Minimum Standards for Air Freight Operations (SASO)**

**MOTION** to approve the new Part D Section 16 of the Barnstable Municipal Airport Minimum Standards entitled Air Freight Operations (SASO). **SPONSOR:** Finance Subcommittee (**May be acted upon**)

### **BMA0817-02 – Approval of License Agreement with Richard Meade d/b/a Cape Cod Shuttle**

**MOTION** to approve the license agreement with Richard Meade d/b/a Cape Cod Shuttle to operate a shuttle service to Provincetown from the Barnstable Municipal Airport from July 25<sup>th</sup> through October 25, 2017. **SPONSOR:** BMAC Chairman (**May be acted upon**)