



BARNSTABLE MUNICIPAL AIRPORT
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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
Tuesday, July 19, 2016

Meeting to be held in the Airport Conference Room at 4:00PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Minutes of the previous meetings
 - April 19, 2016
 - May 17, 2016
 - June 21, 2016
4. Public Comment
5. Commissioners Response to Public Comment
6. Report from Sub-Committees
 - Finance (*Commissioners O'Brien, Dunning, Luzietti*)
 - Infrastructure & Marketing (*Commissioners Griffin, Smith, Cobb*)

AGENDA

7. Old Business

BMA0616-04 – Approval of new 10 year (5+5) Terminal Lease agreement with Island Shuttle, Inc.

8. New Business:

BMA0716-01 – Approval of a three year lease with Magic Touch Auto Detailing in the amount of \$9,600 annually for the property located at 503 Barnstable Road in "as is" condition

BMA0716-02 – Approval of renewal of the annual contract with Pierce-Cote Advertising Inc. for Public Relations Services in the amount of \$10,000

9. Report of Special Committees

- Noise Report (July, October, January, April)
- Air Service Development Update - Postponed
- Yarmouth Representative Comments
- Airport Manager's Report

10. Announcements – Commissioner's Comments

11. Matters not reasonably anticipated by the Chair

12. Adjournment – Next Meeting, August 16, 2016

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

Agenda Items

BMA0616-04 – Approval of new 10 year (5+5) Terminal Lease agreement with Island Shuttle, Inc.

MOTION to approve the new 10 year (5 year with one 5 year option to renew) Terminal Space Lease Agreement between the Barnstable Municipal Airport and Island Shuttle, Inc. for the purpose of conducting commuter air service in conjunction with the Air Service Incentive Program 2 effective June 21, 2016. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0716-01 –Approval of a three year lease with Magic Touch Auto Detailing in the amount of \$9,600 annually for the property located at 503 Barnstable Road in “as is” condition

MOTION to approve the new three year lease with Magic Touch Auto Detailing for the property located at 503 Barnstable Road in the amount of \$9,600 annually. This property is being leased in “as is” condition and any and all repairs and improvements are the responsibility of the lessee. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0716-02 –Approval of renewal of the annual contract with Pierce-Cote Advertising Inc. for Public Relations Services in the amount of \$10,000

MOTION to approve the renewal of the FY2017 annual contract with Pierce-Cote Advertising Inc. for public relations services. Compensation is limited to a not to exceed amount of \$10,000 annually. **SPONSOR:** Finance Subcommittee (**May be acted upon**)