



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, April 16, 2012

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

- November 27, 2012
- December 18, 2012
- January 29, 2013
- Approval of Executive Session Minutes for release

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners O'Brien, Dunning, Luzietti*)
- **Infrastructure** (*Commissioners Griffin, Megathlin, Smith*)
- **Strategic Marketing Ad Hoc** (*Luzietti, O'Brien, Griffin*)
- **Land Development Ad Hoc** (*Megathlin, Dunning, Smith*)

AGENDA

6. Unfinished Business

BMA0103-01 – Approval of Pain D' Avignon Lease

7. New Business:

BMA0413-01 – FBO Action Plan Update – RFQ Review

BMA0413-02 – Review and Approval of Draft Appropriation Order for Overtime and Operational Expenses for FY2013

8. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

9. Announcements – Commissioner's Comments

11. Adjournment – Next Meeting, May 21, 2013

Agenda Items

BMA0113-01 – Review and Approval of the Pain D’Avignon Lease

MOTION to approve the lease between the Barnstable Municipal Airport and Pain D’ Avignon effective January 1, 2013 for one (5) five year term with one consecutive (5) five year extension option for a parcel of property to be used as a parking and storage facility. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0413-01 – FBO Action Plan Update – RFQ Review

MOTION to review the FBO Action Plan and to review the Barnstable Municipal Airport RFQ for Professional Airport Consulting to provide planning and related incidental services, subject to funding availability, for various potential projects. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0413-02 – Review and Approval of Draft Appropriation Order for Overtime and Operational Expenses for FY2013

MOTION to approve the draft appropriation order to request additional funds for the FY2013 Salaries Budget for excessive Personnel Overtime costs associated with the Snow Removal Operations, and additional funds for the FY2013 Operating Budget for unforeseen operational costs. **SPONSOR:** Management (**May be acted upon**)