



BARNSTABLE MUNICIPAL AIRPORT BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, March 22, 2011

Meeting to be held in the Edwin Gourley Conference Center at 4:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

February 15, 2010

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Pursuite, O'Brien, Dunning*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luzietti*)
- **Construction** (*Commissioners Megathlin, O'Brien, Luzietti, Santos*)

AGENDA

6. Unfinished Business

BMA0211-04 – Approval of Hyannis Air Service Hangar II Lease

BMA0211-02 – Approval of Republic Parking Systems new 10-year Lease

7. New Business:

BMA0311-01 – Approval of Suffolk Construction Company Change Orders

- ATCT
- Terminal

BMA0311-02 – Approval of CINTAS Uniform Contract

BMA0311-03 – Approval of Award of Contract to Lawrence Lynch Co. for Access Road Construction

BMA0311-04 – Approval of Cape Town Plaza Assignment of Ground Lease

BMA0311-05 – Approval of Allied Waste Contract for Recycling and Trash Pick-up

BMA0311-06 – Approval of Modification to FY2012 Operating Budget

8. Report of Special Committees

- Noise Report
- Yarmouth Representative Comments
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, April 19, 2011

Agenda Items

BMA0211-04 – Approval of Hyannis Air Service Hangar II Lease

MOTION to approve the proposed Hyannis Air Service Hangar II Lease for a portion of the building and parking areas for a period of 10 years with two five year extension options at the rate of \$22,087.55 annually with annual CPI increases. Hyannis Air Service may make certain leasehold improvements to the building and perform general maintenance to the facility subject to the provisions of the lease. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0211-02 – Approval of Republic Parking Systems new 10-year Lease Proposal

MOTION to approve the Republic Parking Systems new 10 year lease from 2012 through 2021 with a minimum annual guarantee of \$504,000 per year for the Vehicle Parking Concession at the Barnstable Municipal Airport. This lease includes a Republic Parking Systems leasehold improvements for the buildout of a new parking lot, and for new automated parking equipment subject to the provisions of the lease. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0211-01 – Approval of Suffolk Construction Change Orders for Proposed Change Orders approved in March 2011

MOTION to approve the Suffolk Construction Change Order # _____ in the amount of \$_____, Change Order # _____ in the amount of \$_____ and Change Order # _____ in the amount of \$_____ for the listed Proposed Change Orders (PCO) to the Air Traffic Control Tower Project. This will increase the total contract cost to \$_____. **SPONSOR:** Construction Committee (**May be acted upon**)

MOTION to approve the Suffolk Construction Change Order # _____ in the amount of \$_____, Change Order # _____ in the amount of \$_____ and Change Order # _____ in the amount of \$_____ for the listed Proposed Change Orders (PCO) to the New Passenger Terminal Project. This will increase the total contract cost to \$_____. **SPONSOR:** Construction Committee (**May be acted upon**)

BMA0311-02 – Approval of CINTAS Uniform Contract

MOTION to approve the CINTAS Corporation Contract to provide uniform rental and cleaning services for the Barnstable Municipal Airport as a result of the invitation for bid issued January 20, 2011. This contract is for a three year term commencing on April 1, 2011 for a not to exceed total value of \$21,000,000. **SPONSOR:** Management (**May be acted upon**)

BMA0311-03 – Approval of Award of Contract to Lawrence Lynch Co. for Access Road Construction

MOTION to approve the award of the contract in the amount of \$3,138,018.52 to Lawrence Lynch Co. to construct the new Airport Access Road and Parking Area, and (Schedule A) and the Airport Road/Attucks Lane Intersection Design (Schedule B) as noted in the Notice to Bidders dated January 19, 2011. **SPONSOR:** Construction Committee (**May be acted upon**)

BMA0311-04 – Approval of Cape Town Plaza Assignment of Ground Lease

MOTION to approve transfer and assignment of the ground lease for the Cape Town Plaza property from Cape, LLC to a new entity, Cape Town Plaza LLC; and that this consent shall not modify, amend or otherwise alter any terms or provisions of the lease dated June 1, 1968 as per the Ground Landlord's Consent Document. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0311-05 – Approval of Allied Waste Contract for Recycling and Trash Pick-up

MOTION to approve the contract with Allied Waste System to provide trash and recycling collection services at the Barnstable Municipal Airport effective April 1, 2011 as specified in the contract documents. The cardboard recycling program will commence on April 1, 2011 and the trash and remainder of the recycling collection will commence on July 1, 2011. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0311-06 – Approval of Modification to FY2012 Operating Budget

MOTION to approve modifications to the Barnstable Municipal Airport FY 2012 Operating Budget which increased the total budget from \$6,613,939 to \$6,639,611 for submittal to the Barnstable Town Council. **SPONSOR:** Finance Subcommittee (**May be acted upon**)