



**BARNSTABLE MUNICIPAL AIRPORT**  
**BOARDMAN-POLANDO FIELD**  
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R.W. "Bud" Breault, Jr., Airport Manager  
Frank Sanchez, Jr., Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION**

**Tuesday, June 16, 2009**

Meeting to be held in the Edwin Gourley Conference Center at 6:00 PM

**1. Call to Order & Roll Call**

**2. Minutes of the previous meeting**  
May 19, 2009

**3. Public Comment**

**4. Commissioners Response to Public Comment**

**5. Report from Sub-Committees**

- **Finance** (*Commissioners Megathlin, Dunning, Persuitle*)
- **Real Estate & Contracts** (*Commissioners Dunning, Megathlin, Persuitle*)
- **Environmental** (*Commissioners Griffin, O'Brien, Santos, Luzietti*)
- **Planning & Development** (*Commissioners O'Brien, Griffin, Santos, Luzietti*)
- **Terminal Building** (*Commissioners Santos, Megathlin, and O'Brien*)

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**AGENDA**

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**6. Unfinished Business**  
None

**7. New Business**

**BMA 0609-01 – Approval of Jacobs Engineering Contract Land Acquisition Project Supplemental Agreement No. 3**

**BMA0609-02 – Approval of Cape & Islands Workforce Investment Board Tenant-at-Will Lease**

**BMA0609-03 – Approval of Hyannis Air Service, Inc. Letter of Understanding regarding lease negotiations**

**BMA0609-04 – Engineer/Designer Selection for On-Call Engineering Services RFQ**

**BMA0609-05 – Commission Election of Officers**

**8. Report of Special Committees**

- Noise Report
- Yarmouth Representative Report
- Airport Manager's Report

**9. Announcements – Commissioner's Comments**

**10. Adjournment – Next Meeting, July 21, 2009**

**Agenda Items:**

**BMA 0609-01 – Approval of Jacobs Engineering Contract Land Acquisition Project Supplemental Agreement No. 3**

**MOTION** to approve the supplemental agreement No. 3 in the amount of \$12,692.00 to the Jacobs Engineering Contract for Land Acquisition. This supplemental agreement is for relocation assistance provided by O.R. Colan Associates for the two additional displaced business tenants impacted by the total taking of the 191 Airport Road property. The \$12,692.00 is 95% eligible for FAA reimbursement; therefore, the Airport would be responsible for \$635.00 of this additional cost. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

**BMA0609-02 – Approval of Cape & Islands Workforce Investment Board Tenant-at-Will Lease**

**MOTION** to approve the Tenant-at-Will Lease agreement between the Barnstable Municipal Airport Commission and the Cape & Islands Workforce Investment Board effective June 1, 2009 for approximately 1,314 square feet of office space. Terms of the Lease Agreement are set forth in the document based upon the recommendation of the Real Estate Subcommittee, and reviewed by Airport Legal Counsel. **SPONSOR:** Real Estate Subcommittee (**May be acted upon**)

**BMA0609-03 – Approval of Hyannis Air Service, Inc. Letter of Understanding regarding lease negotiations**

**MOTION** to approve the Letter of Understanding between the Barnstable Municipal Airport Commission and Hyannis Air Service, Inc. stating that a long-term (20 year) lease is under negotiations for the facility located at 660 Barnstable Road; and that terms of this new lease will include the conditions that the occupant shall, for the duration of the lease, be the owner of the proposed Solar Photo-Voltaic renewable energy system to be built and located on the roof of the facility. The proposed energy system construction must be in compliance with the Guidelines for Construction, Alterations and Improvements at the Barnstable Municipal Airport. The negotiations are expected to be concluded and the new lease will be in force by October 1, 2009. **SPONSOR:** Real Estate Subcommittee (**May be acted upon**)

**BMA0609-04 – Engineer/Designer Selection for On-Call Engineering Services RFQ**

**MOTION** to review and approve the recommendation of the RFQ Designer Selection Board for the Barnstable Municipal Airport's Engineering On-Call Consultants to fulfill the contractual obligations as specified in the RFQ. **SPONSOR:** RFQ Designer Selection Board (**May be acted upon**)