

APPOINTMENTS COMMITTEE MEETING

March 29, 2024

3:30pm

Councilor Jeffrey Mendes (Chair)
Councilor Kris Clark (Vice Chair)
Councilor Kristin Terkelsen
Councilor Seth Burdick
Councilor Charles Bloom

MEETING MINUTES

Chair of Committee Councilor Jeffrey Mendes opened the meeting of the Appointments Committee in the Selectmen's Conference Room at 3:30pm and made the following announcement:

This meeting is being recorded and will be rebroadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known. This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>

The administrator to the Town Council took Roll call, all members present in the Selectmen's Conference Room with the exception of Councilor Bloom, via ZOOM. All votes if any are taken are Roll Call.

The Chair of Committee asked for public comment via the Zoom link provided to the Public.

Mr. Larry Morin (no comment right now just listening)

Cheryl Powell shared her experience with quorum issues on the Human Services Committee and discussed the need for alternate positions in various town committees, particularly in Human Services, to ensure consistent participation and combat issues with quorum. Ms. Powell was glad to see there were applicants for both the Committees she Chairs which is the Hyannis Main Street Waterfront Historic District Commission which have also had vacancies for a while, but they have alternates that can step in if needed, and the Human Services Committee

Councilor Clark proposed possibly a better time to meet if the current time and day might be creating the quorum issue for the Human Services, Councilor Clark had heard that the Council on Aging was having issues with quorum and perhaps this was due to the time they were meeting, which was at 9am, this is just a suggestion to look at. Cheryl also highlighted the potential of a young student's interest in human services and proposed ways to improve engagement from the elderly and homeless communities. Lastly, she discussed the impact of absent members on the committee's ability to meet quorum and considered ways to address this issue.

Meghan Mort: Discussed concerns over the Hyannis Main Street Waterfront Historic District Appeals Committee's applicant, potential conflicts of interest, and the behavior of some committee members on social media commenting on others who have applied to various Committees.

The Chair of the Committee asked the Town Council Administrator agreed to provide Meaghan with the residency requirements for the committee and the description of how it operates.

The Chair of the Committee welcomed Noah Lyonnais, who has applied to the Youth Commission.

Application Form
Board/Commission/Committee Application Form

Name: Noah Lyannis Address: 10 Ridgewood Dr. East Sandwich Ma. 02537
Mailing Address: 10 Ridgewood Dr. E. Sandwich Ma 02537 E-mail: lyannisnoah30@gmail.com
Telephone: (H) _____ (W) _____ (Cell) 774-534-2129

Educational Background: High School Student
Work Experience: Student
Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: Sturgis HS student just old enough to vote

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Land Acquisition & Preservation Committee	<input checked="" type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeals

Noah Lyannis Signature Date 11/14/23

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX 508-962-4770. Or attach your application and email to Cynthia.Lovell@town.barnstable.ma.us if documents (letter of interest & resume) should be included as well. Please apply at all times even if vacancies do not exist, as the membership changes often. If there are no current vacancies in your area, your application will be kept on file for 2 years for future reference. Rev 01/18/22

Attends Sturgis West and has heard of all the good things the Youth Commission does, live, love Local, the Job Fair, Youth Summit, and wants to help as much as possible and be a part of what they do.

The Appointments Committee decided while waiting for the next applicant, the Chair would like a motion to accept the meeting minutes of March 15, 2024. The Town Council Administrator made the correction suggested by Councilor Terkelsen who had abstained from the vote on Sandy Neck recommendation. Councilor Terkelsen made the motion to accept the meeting minutes of March 15, 2024, as written, this was seconded by Councilor Clark, a Roll Call Vote was taken.

- Councilor Bloom yes
- Councilor Clark yes
- Councilor Burdick yes
- Councilor Mendes yes
- Councilor Terkelsen yes

The Appointments Committee members looked at the next meeting date for recommendations to the Boards, Committees, Commissions from the meetings held on February 16, 2024; March 01, 2024; March 15, 2024, and March 29, 2024. The members of the Appointments Committee decided on April 03, 2024, at 3:30pm

The chair of the Committee welcomed Suzanne Welch, she has applied for the Human Services Committee. She had thought of also considering the Council on Aging, but when she attended a couple of meetings, it seemed as though the Committee was stuck and didn't have any path forward, so she looked at the Human Services Committee because she is a people person and loves to help people. Ms. Welch also shared her diverse background and her interest in serving the town of Barnstable, particularly in the areas of public health and aging, emphasizing her commitment to collaboration and

compromise. Councilor Bloom showed support for her enthusiasm and potential appointment, impressed by her insights and background.

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: SUZANNE WELCH Address: 183 HURKINS NECK ROAD
 Mailing Address: SAME AS ABOVE E-mail: SWELCH6263@gmail.com
 Telephone (H): 508 776 2623 (W): NA (Cell): 508 776 5329

Please list schools attended and /certificates or degrees earned: N DUNN HIGH SCHOOL HUSBANDER
MARY A EMPLOYEE CERTIFICATE THE 11 MONTHS AGENT OFFICER

Recent Work Experience/Employers/Profession: diag oth. Photographer

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee:

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Please rank in order of preference, (not more than five)

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input checked="" type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

Signature: Suzanne Welch Date: 2-29-24

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to Lyndia.Lovell@town.barnstable.ma.us. Additional documents (letter of interest & resumes) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interests at your interview.

Chair of Committee welcomed Eric Schwabb, who has applied for the Hyannis Main Street Waterfront Historic District Committee

Dear Appointments Committee,

Thank you for considering this application to join the Hyannis Main Street Waterfront Historic District Appeals Committee. As I am one of a few souls to file an appeal before this committee, I thought I should share my expertise and contribute to the long-term success of Main Street's revitalization by applying to fill the current vacancy on the Appeals Committee. I love historic structures and appreciate the importance of preserving them for future generations. I also respect the challenges businesses face operating profitably in a highly regulated environment. Historic concerns about "character" can confound property owners and understandably lead to appeals.

My father had a love of old trains, and I spent many a weekend in his garage cutting, sanding, painting and assembling his model train landscapes as a boy. I put those skills to good use in college where I spent my summer months restoring 1880- 1890 Victorians in the historic Willamette River Valley in Portland, Oregon. My specialty was windows and trim and I enjoyed a reputation as a first-rate restoration specialist. My first home was a 1908 Victorian on the Main Street of a small community outside of Dallas and when I returned to Boston, I purchased a condo in a 1925 building where I actively participate in renovation projects. I currently reside in 1973 Cape ranch off Craigville Beach Road.

My wife and I purchased our home in Hyannis after several years of vacationing on the Cape. On Sundays, we often found ourselves strolling along Main Street and decided to make it our home. We've observed the push and pull of development in this area, and I've researched and published numerous articles on the history of Hyannis Main Street. I have a particular interest in preserving and restoring the old Hyannis Trust Company building as a Welcome Center for future guests to our community.

As part of my preparations for the appeal of the Certificate of Appropriateness to demolish the old Hyannis Trust Company building, I prepared and presented a 30-page design brief on Main Street design guidelines. (See attached). Our guidelines for the historic District have changed over the years to allow more flexibility for business owners, property owners, and builders. This flexibility has opened the door to profiteering and very public misunderstandings as to the intent of the guidelines. My approach to these competing viewpoints is literal, but not strictly constructionist. In my opinion new construction should bear some resemblance to the guidelines as written.

I believe that for businesses to prosper on Main Street, the community needs to offer them our full support. And for Main Street to succeed as a destination on the Cape it is of utmost importance that we preserve the historic integrity of the area.

Thank you for your consideration,

Eric Schwabb
Hyannis, MA

TOWN OF BARNSTABLE
Application Form
Board/Commission/Committee Application Form

Name: Eric Schwaab Address: 157 Melbourne Road, Hyannis, MA 02601

Mailing Address: Same E-mail: eschwaab@gmail.com

Telephone: (H) _____ (W) _____ (Cell) 617-997-1817

Please list schools attended and /certificates or degrees earned: MBA UMASS Boton, BA Reed College

Recent Work Experience/Employers/Profession: User Experience Designer (See attached)

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: LCP

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Please rank in order of preference, (not more than five)

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input checked="" type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
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<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

Eric Schwaab 2/10/2024
Signature Date

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Eric E. Schwaab
157 Melbourne Road
Hyannis, MA 02601
eschwaab@gmail.com

Professional Experience

2004 -2019 - User Experience Design Director
1993- 2003 - Interactive Media Producer
1981- 1993 - Financial Services/Start-ups

Education

MBA - UMASS Boston College of Management, Marketing and Analytics,
BA - International Studies/Economics, Reed College, Portland, Oregon

Publications

Roberts, Mary Lou and Eric Schwaab. "Branding on the Internet,"
Encyclopedia of E-Commerce, E-Government, and Mobile Commerce

Recent engagements

Network Admin – Networked neighborhoods!

Implemented a neighborhood engagement tool for community news, history and local culture. Created cape-wide notification system and promoted civic engagement best practices online.

Director – User Experience, Platform Architecture

Established a User Experience team to support SaaS platform development for government sponsored savings plans. Provided insights, strategy, creative, and publishing services for an industry leading 529 College Savings platform and an emerging platform for state sponsored retirement plans.

Senior UX Lead - Product Strategy

Led product design for innovative problem oriented electronic medical record (EMR) in collaboration with Amazing Charts, faculty of the Harvard Medical School, and the leadership team at the MGH Computer Science Lab.

UX Consultant – Boston Area

Contract consultant providing user experience research, digital transformation, and interaction design services.

Chair of Committee welcomed Christine Beer who has applied for the Board of Health (No current vacancies) Conservation Commission (No current vacancies) Council on Aging

Christine M. Beer
187 Flint Rock Road, Barnstable, MA 02630 860-671-7509 • beercm@gmail.com

February 26, 2024

Cynthia Lovell
Barnstable Town Council Office
367 Main St,
Hyannis, MA 02601

Dear Cynthia Lovell,

I write to you with great interest in serving the Town of Barnstable. My intent is to serve on a board, council or committee in an area of planning, health or environmental quality. I would bring my experience in government business systems and public health to such an assignment, and would be particularly interested in serving on the Board of Health, Council on Aging, Conservation Commission, or Water Quality Advisory Committee.

My resume is attached for your information as well as for the information of those responsible for reviewing my application. In my roles at IBM and The Conference Board, I managed administrative functions and liaise with colleagues to design programs and processes for disease control and health promotion. At IBM and Boston College, I have worked on cross-department and cross-jurisdictional projects. In addition, I liaised with colleagues at the University of Victoria, Sharon Historical Society & Museum, and Darrow School to identify strategic priorities, develop programs, secure grant funding, and manage projects. I would look forward to an opportunity to serve the Town of Barnstable.

Thank you for your consideration.

Yours truly,

Christine M. Beer

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Christine M. Beer Address: 187 Flint Rock RD, Barnstable, MA 02630
Mailing Address: P O BOX 1280, Barnstable, MA 02630 mail: BEERCM@gmail.com
Telephone: (H) _____ (W) _____ (Cell) 860-671-7509

Please list schools attended and /certificates or degrees earned:
University of Victoria PhD Education/Health Promotion, Boston College MA Education & BA English

Recent Work Experience/Employers/Profession:
IBM Consultant in Public Health and Healthcare

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No yes, please when & which committee: _____

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<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> 1 Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> 3 Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> 2 Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> 4 Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

Signature Christine Beer Date February 26, 2024

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Christine M. Beer

187 Flint Rock Road, Barnstable, MA 02630
860-671-7509 • beercm@gmail.com

- Specializing in data-driven solutions for Public Health, disease prevention and health promotion
- Experience working in the public sector federal/provincial and academia
- Expertise in strategic planning, business administration, communications, application implementation, system integration, and project and grant management
- Proficiency in Microsoft Office Suite, Google Drive, Slack, WordPress, Zoom, Webex, ERP applications, Adobe Creative Suite, MailChimp, ITIL practices and SaaS
- Journal reviewer for Global Health Promotion, Health Promotion International, and Health Literacy Research and Practice 2014-present

EDUCATION

- University of Victoria, Canada, PhD Faculty of Education, Health Literacy 2014
- Boston College, Master of Education, Curriculum and Instruction 2007
- Boston College, Bachelor of Arts, English 2005
- University of Victoria, Canada, Certificate in Database Modeling 1997

PROFESSIONAL AND RESEARCH EXPERIENCE

Management Consultant: IBM - Contract – British Columbia, Manitoba, Ontario, Québec October 2007-present

- Provide analysis, strategic recommendations, implementation support, project planning, and IT system process and integration designs for Public Health and financial integration. Advise on policy for vaccine wastage accountability.
- Serve as business analyst in the configuration and implementation of the IBM global *Public Health Solution for Disease Surveillance and Management* application for Canadian ministries, utilize ITIL practices, design communications, and support delivery, of SaaS.
- Served as a Product Owner and Team Lead: Public Health systems for vaccine supply chains, interoperable immunization records, system integration, and data analytics.
- Planned and executed meetings of a Canadian national user group on strategic planning and best practices for vaccine supply chain management and integration with immunization registries and financial systems.
- Facilitated data analysis and future state requirements sessions and developed an environmental scan of First Nation Public Health policies and programs to improve Mi'kmaq health services.

Executive Director: Sharon Historical Society and Museum – Part Time - Connecticut November 2019-June 2023

Liaised with the board and staff to chart and maintain the strategic direction for learning programs, exhibitions, collections, and stewardship of patrons. Planned and executed meetings with committees, and grant makers. Led business administration and communications, including health

1

Chair of Committee welcomed Amanda Converse, who has applied for the Hyannis Main Street Waterfront Historic District Appeals Committee


Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Amanda Converse Address: 193 School Street, Marstons Mills, MA 02648
Mailing Address: same as above E-mail: amandaconverse@hotmail.com
Telephone: (H) _____ (W) _____ (Cell) 508-415-2788
Educational Background: BA Environmental Studies, MPP Environmental Policy
Work Experience: Nonprofit Executive Director, small business owner in downtown Hyannis
Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: Economic Development, Renewable Energy; LCPC (presently serving)

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please check (not more than five) of interest:

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
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Signature:  Date: _____

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Rev 01/19/22

AMANDA CONVERSE

CONTACT

508.415.2788
amandaconverse@hotmail.com
Marstons Mills, MA 02648
amandaconverse

PROFILE

Local economy and environmental advocate, nonprofit leader, entrepreneur, and connector with a passion for community engagement, using data to inform public policy and advocacy campaigns, and leading sustainable change from the local to national level.

EDUCATION

MA PUBLIC POLICY
George Washington University
2003 – 2005

Sustainable Communities and Organizations Course Abroad, Salt Spring Island, British Columbia, Canada, June 2004

Pi Alpha Alpha Honor Society, George Washington University Chapter, inducted April 2005

BA ENVIRONMENTAL STUDIES (Economics concentration)
Union College
1996 – 2000

COMMUNITY INVOLVEMENT

- Hyannis Public Library, Board of Trustees Chair (2021 – present); board member since 2018
- Amplify POC Cape Cod, Board Member (2020 – present)
- Cape Cod Chamber of Commerce, Board Member (2012 – 2016)
- Coastal Community Capital, Board Member (2013 – 2015)
- Cape Cod Young Professionals, Board Member (2011 – 2014)
- Barnstable Renewable Energy Commission, Chair (2010 – 2013)
- Barnstable Economic Development Commission, Chair (2009 – 2011)

WORK EXPERIENCE

EXECUTIVE DIRECTOR AND CO-FOUNDER

Love Live Local | December 2012 - present
A 501(c)(3) nonprofit organization, Love Live Local is dedicated to strengthening Cape Cod's local economy by promoting the importance of supporting small businesses and fostering a thriving community.

Organizational oversight and day-to-day management

- Lead day-to-day execution of organization's mission, vision, and priority initiatives in alignment with strategic direction, budget, resources, and brand, working closely with staff and Board of Directors.
- Develop budgets, generate financial reports, and provide day-to-day financial management.
- Create work plans, manage key organizational documents, and communicate with Board of Directors and Committee Chairs.
- Oversee management of Love Live Local's retail location, featuring dozens of local artists and makers.

Fundraising, community events and collaborations

- Cultivate productive relationships with public and private sector partners as well as local/regional/state legislators to build support for policy initiatives and advance programs aimed at sustaining and strengthening small businesses and local economies.
- Designed and launched the organization's fundraising and development program, which raised more than \$121K during the pandemic for grants to local businesses.
- Oversee production and promotion of signature community festival series (three annually; over 30 since inception).

Strategic communications and thought leadership

- Provide strategic framework for thought leadership in support of the organization's mission, including both short- and long-form written content, videos, and key messages.
- Lead promotional and public relations activities, cultivate relationships with press, participate in public speaking engagements.
- Work closely with Marketing Director on executing all marketing activities, including social media management.
- Edit and publish two annual publications – the Love Local Field Guide and the Love Local Gift Guide.
- Write monthly subscriber-based email (reaches more than 3000K), featuring local business spotlights, community highlights and advocacy pieces.
- Produced two seasons of Built on Cape Cod podcast, which featured local small business owners' stories.

AMANDA CONVERSE

ADDITIONAL EXPERIENCE

CERTIFICATE IN SOCIAL IMPACT MANAGEMENT & LEADERSHIP
The Institute for Nonprofit Practice & the Jonathan M. Tisch College at Tufts University, 2022-2023

ACCOLADES

- Barnstable County's Mercy Otis Warren Cape Cod Woman of the Year Award, 2023
- Hyannis Main Street Business Improvement District's Citizen of the Year Award, 2016, 2022
- Cape and Plymouth Business Magazine's "Entreprising Women Rising Star" Award, 2014
- Cape and Plymouth Business Magazine's "40 Under 40" Designation, 2010
- Cape Cod Young Professionals "Person of the Year" award, 2010

RELEVANT SKILLS

- Proficient in Microsoft Office, Suite, QuickBooks accounting software
- Experienced in survey administration, data analysis, research methods, and literature reviews
- Experienced on maintaining websites on WordPress, Shopify, Squarespace and Wix
- Thorough understanding of social media platforms

WORK EXPERIENCE CONTINUED

OWNER AND OPERATOR

Shift Eco Boutique | November 2009 – January 2019
Located in downtown Hyannis, MA Shift sold women's clothing, accessories, baby products, body care products, gift items, home goods, and furniture made from eco-friendly materials using sustainable processes.

- Developed concept and brand for boutique that sold eco-friendly clothing and accessories, carefully sourced and purchased all merchandise.
- Managed all aspects of marketing/promotions, public relations, and online content.
- Lead collaborations with other local businesses and organizations to raise awareness of topics impacting Cape Cod, including in-store events, fashion shows, pop-up shops and community forums.

RESOURCE DEVELOPMENT DIRECTOR

Hyannis Main Street Business Improvement District | 2006 – 2010
A 501(c)(6) organization with a mission to promote the community and economic development of the Main Street, Hyannis district as a desirable place to live, work, invest, and visit.

- Researched and wrote grants for HMSBID and partners, which totaled 10% of the organization's approximately \$215,000 annual budget.
- Planned and executed annual fundraiser, bringing in 5% of the annual budget.
- Developed and launched a Shop Local branding and marketing campaign for the district, which included organizing bi-annual Shop Local days and carrying out various public education initiatives.
- Sustained communication and cultivated relationships with approximately 150 local business owners and 70 property owners, as well as various municipal departments.
- Managed and marketed arts, cultural and community programs and events to attract patrons to Main Street, Hyannis.
- Researched and wrote position papers and columns on local statistics and community issues.
- Managed HMSBID's budget and performed all bookkeeping activities.

CONSULTANT

Environmental Group Services, Ltd | 2000 – 2003
Environmental Group Services, Limited (EGSL) is a full-service environmental engineering and consulting firm located in Chicago, Illinois.

- Wrote technical reports related to environmental consulting activities.
- Researched topics ranging from Indoor Air Quality standards and regulations to health problems related to mold growth, and then developed EGSL's standard operating procedures for sampling and analyzing Indoor Air Quality.
- Managed Reimbursement Requests to access funds from the Illinois Environmental Protection Agency for Leaking Underground Storage Tanks.

Chair of Committee welcomed Kevin Matthews who has applied for the Human Services Committee. He is also a member of the Hyannis Main Street Waterfront Historic District Committee, and the Chair of that Committee suggested he apply to the Human Services Committee as well, since he is in broadcasting, and enjoys helping people.

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Karin Matthews Address: 895 Phinneys Ln, Centerville, MA 02632
Mailing Address: (Same as above) E-mail: kmatt70@yahoo.com
Telephone: (H) _____ (W) 508-778-2888 (Cell) 774-487-8511

Please list schools attended and /certificates or degrees earned: Graduate of New Bedford High School... one semester at SMU (now UMass Dartmouth)
Recent Work Experience/Employers/Profession: Senior V.P. of Programming at iHeartMedia Cape Cod w/over 30 years of working with local charitable associations

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: Currently a member of the HHDC

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please rank in order of preference, (not more than five)

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input checked="" type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

Signature: *Karin Matthews* Date: 2/21/2024

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-882-4776. Or attach your application and email to Cynthia.Ivett@town.barnstable.ma.us Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interests at your interview.

The Chair of Committee welcomed Chris Kuhn Mr. Kuhn emphasized the importance of compromise, impartiality, and understanding all perspectives in their professional lives, particularly in local government. They discussed ways to improve transparency and accessibility of government meetings, and the roles of board and council members. Mr. Kuhn raised concerns about the process of project approval, stressing the need for understanding and compassion for the applicant. He also underscored the significance of preserving the intended purpose of committees and the need for more diplomacy in decision-making processes and shared his experiences as a bail commissioner.

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Christopher P. Kuhn Address: 49 Weaver Rd, Centerville, MA 02632
Mailing Address: 49 Weaver Rd, Centerville, MA 02632 E-mail: chriskuhn18@yahoo.com
Telephone: (H) _____ (W) _____ (Cell) 508-264-9836

Please list schools attended and /certificates or degrees earned: New Bedford High School, Rank 1997
Recent Work Experience/Employers/Profession: Stamship Authority, Rail Commission

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: 1980 Conservation Subdistrict

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please rank in order of preference, (not more than five): Stamship Authority - Port Council

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
<input type="checkbox"/> Comprehensive Financial Advisory Committee	<input checked="" type="checkbox"/> Hyannis Main Street Waterfront Historic District Commission	<input type="checkbox"/> Shellfish Advisory Board
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

Signature: *Chris Kuhn* Date: 2-8-24

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-882-4776. Or attach your application and email to Cynthia.Ivett@town.barnstable.ma.us Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interests at your interview.

Cahir of Committee welcomed Wendy Crocker who has applied to serve on the Human Services Committee

February 12, 2024


Wendy Crocker
32 Wilton Drive
Centerville, MA 02632
(774) 238-0485
cccounseling@aol.com

Dear Barnstable Town Councilors,

I am writing to express my interest in serving on the Human Services Committee for the Town of Barnstable.

I am a resident and registered voter of the Town of Barnstable with over thirty years experience in human services. Professionally, I am a licensed independent clinical social worker (LICSW) with years of experience in a multitude of roles including needs assessment, outreach work and direct clinical care. I work collaboratively with others, exhibit strength in interpersonal, written and oral communication skills. As a resident, I am committed to making positive contributions to our community and helping those in need.

Thank you for your consideration to serve on the Town Of Barnstable's Human Service Committee.

Sincerely,

Wendy Crocker

Town of Barnstable
Application Form
Board/Commission/Committee Application Form

Name: Wendy Crocker Address: 32 Wilton Drive, Centerville, MA 02632
Mailing Address: see above E-mail: cccounseling@aol.com
Telephone: (H) _____ (W) _____ (Cell) (774) 238-0485

Please list schools attended and /certificates or degrees earned: Barnstable High School class of 1990, North Adams State College class of 1991, and a self directed college class with class of 1991.


Recent Work Experience/Employers/Profession: Please see attached CV.

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

Please rank in order of preference, (not more than five)

<input type="checkbox"/> Airport Commission	<input type="checkbox"/> Elderly & Disabled Taxation Aid Committee	<input type="checkbox"/> Old Kings Hwy Historic District Commission
<input type="checkbox"/> Appeals, Hyannis Main Street Waterfront Committee	<input type="checkbox"/> Golf Committee	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Historical Commission	<input type="checkbox"/> Recreation Commission
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Housing Committee	<input type="checkbox"/> Sandy Neck Board
<input type="checkbox"/> Community Preservation Committee	<input checked="" type="checkbox"/> Human Services Committee	<input type="checkbox"/> Scholarship Committee
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<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Infrastructure & Energy Committee	<input type="checkbox"/> Trust Fund Advisory Board
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Jane Eshbaugh Community Service Award Committee	<input type="checkbox"/> Water Quality Advisory Committee
<input type="checkbox"/> Cultural Council (Mid-Cape)	<input type="checkbox"/> JFK Memorial Trust Fund	<input type="checkbox"/> Waterways Committee
<input type="checkbox"/> Disability Commission	<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> Youth Commission (high school students)
	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

 Signature Date: 2/9/2024

NOTE: Return completed form to: Barnstable Town Council Office, 367 Main St., Hyannis 02601, or FAX to: 508-862-4770. Or attach your application and email to Cynthia.Lovell@town.barnstable.ma.us. Additional documents (letter of interest & resume) should be included as well. Please always apply even if a vacancy does not exist, as memberships change often. If there are no current vacancies in your choices for appointment, your application will be kept on file for 2 years for future reference. Please be prepared to discuss your skill sets and any possible conflicts of interests at your interview.

Ms. Crocker shared that her family's has been here forever, and her children attended school here and her concerns about the current political climate and the isolation of vulnerable groups. She suggested the need for a more proactive approach to community engagement, emphasizing the importance of in-person interaction. Ms. Crocker proposed that if appointed, the new member could bring a fresh perspective to the Human Service Committee and promote progressive programs.

Wendy Crocker, MSW, LICSW
32 Wilton Drive
Centerville, MA 02632
(774) 238-0485
cccounseling@aol.com

Objective

To offer my clinical expertise and background in social work to support the Town of Barnstable's Human Service Committee.

Professional Summary

I am a licensed independent clinical social worker (LICSW) with experience and knowledge in the area of assessment of needs and connecting individuals with necessary support. For the past twenty years, I am in private practice specializing in the treatment of anxiety, depression, and complex language based learning disabilities of children, adolescents, young adults and families. I am an active listener and exhibit strong communication skills to advocate for those in my care.

Professional Experience

Psychotherapist *Cape Cod Counseling Associates, Osterville, MA* 1/2004 to Present
Provide psychotherapy to children, adolescents, young adults and families with a multi-sensory to include all learning styles. Specializing in anxiety disorders and complex language based learning disabilities.

Social Worker *Community Health Center, Mashpee, MA* 1/2004 to 2006
Coordinate behavioral health care to ensure quality treatment for those identifying with mental health and/or substance abuse needs. Organize and support behavioral care in areas such as case management, individual therapy, groups, psychiatric and hospitalization. Instrumental in the creation and implementation of needs assessment and behavioral health protocols in a primary care community health setting. Train staff and volunteer providers to become familiar with standards of care.

Social Work Intern *Falmouth Human Services, Falmouth, MA* 1/2000 to 12/2000 & 1/2003 to 12/2004
Provide professional mental health and substance abuse counseling to individuals, couples, families, groups and children of Falmouth.

Social Worker *Riverview School, East Falmouth, MA* 1/1995 to 6/2002
Provide assessment and counseling in conjunction with academic, social and individual living skills for young adults with complex, language, learning and cognitive disabilities.

Education

Post Graduate Certificate
Clinical Treatment of Children and Adolescents
Smith College, Northampton, MA completion 6/2006

Master's Degree of Social Work
Springfield College, Springfield, MA 2002

Double Major Bachelor of Science Psychology & Sociology
Minor in Women's Studies and Concentration Social Work
North Adams State College, North Adams, MA 1994

Committee members welcomed Mr. Jones for joining today and asked Mr. Jones for a little background before they consider him for reappointment.

Mr. Robert Jones has been involved in local government, discussed their experiences and perspectives. Bob shared his insights on his 22-year tenure on the Steamship Authority, emphasizing the importance of a strong committee chairman and the value of community involvement. They also discussed the potential benefits and costs of running boats between New Bedford and Nantucket, the value of public input, and the historical significance of the Steamship Authority. Lastly, they touched on the decision-making process for appointing board members, addressed potential conflicts of interest, and discussed recent events.

Councilor Clark mentioned to him that the website isn't easy to locate the meeting Agendas and minutes for their meeting, and asked where the Public can access this information. Mr. Jones replied they are on the web page, but Mr. Jones will reach out to the Steamship Authority to clarify the meeting schedule and agendas for the Board of Governors and the Port Council and make it more visible for the Public.

Appointments Committee members welcomed Welmer "Junior de Oliveira who has applied to the Youth Commission, as a student member. Mr. de Oliveira attends Barnstable High School and is running for Class President. He is an entrepreneur who has started his own business and advertises on social media, does lots of yard work, and was here at the last meeting with his friend Noah who also applied. Has a passion of helping others and wants to be part of the Youth Commission so he can give a voice to the Youth, likes what they do and has attended meetings in the past and helped at the job fair, and the Youth Summit.

Members of the Committee thanked all the applicants that applied, and will hold on any votes tonight regarding recommendations. The Committee members decided to hold another meeting on April 03, 2024, to make recommendations for the vacancies that currently exist on our Boards/Committees and Commissions.

Town of Barnstable
Board of Commission/Committee Application Form

Name: Walter de Winter Mailing Address: 130 Winter St. Apt C. Hyannis
 Telephone: (H) 774 364 6771 (W) _____ (Cell) _____
 E-mail: walter@saveourcoast.com

Please list schools attended and /certificates or degrees earned: Barnstable High School

Recent Work Experience/Employers/Profession: self employed landscaper

Are you a resident and registered to vote in the town of Barnstable? Yes No Have you applied in the past? Yes No If yes, please when & which committee: _____

REQUIREMENT: TO SERVE, YOU MUST BE A RESIDENT AND REGISTERED TO VOTE IN THE TOWN OF BARNSTABLE.

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	<input type="checkbox"/> Licensing Authority	<input type="checkbox"/> Zoning Board of Appeal

Signature: [Signature] Date: 3-15-2004

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Chair of Committee asked for a motion to adjourn, Councilor Terkelsen made the motion to adjourn, Councilor Clark seconded, a Roll Call vote was taken.

- Councilor Terkelsen yes
- Councilor Burdick yes
- Councilor Mendes yes
- Councilor Clark yes
- Councilor Bloom yes

ADJOURN: 6:22pm